

## Temporary Job Description

**Baxter**  
BioScience

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**Job Title**            **Manufacturing Technician 1**

- Essential Duties and Responsibilities**
1. Perform process equipment cleaning and organization within the Teardown department.
  2. Maintain Teardown area housekeeping (per GMP compliance) such as: cleaning walls, floors, doors, drains, windows, and other general surface areas.
  3. Empty trash containers and maintain an adequate amount of cleaning supplies.
  4. Supports all local manufacturing operations.
  5. Supply components, small parts, tubing, etc.
  6. Complete relevant paperwork following GDP/GMP guidelines.
  7. Manually clean all portable equipment, small parts, plastic tubing and equipment.
  8. Participate on Continuous Improvement Teams.
  9. Receive and distribute supplies into the production area as necessary.
  10. Perform daily cleaning of the production area to maintain in GMP fashion.
  11. May perform other duties as assigned.

- Qualifications**
1. Able to assist with prioritization of assignments in order to maximize support for the Teardown production area.
  2. Must have good written and verbal communication skills and understanding of cGMP regulations.
  3. Familiarity with pharmaceutical production equipment including but not limited to CIP.
  4. Must be able to read and follow detailed written instructions.
  5. Good interpersonal skills and be able to work effectively and efficiently in a team environment.
  6. This position requires shift, weekend and holiday work. Overtime may be required at times.
  7. The incumbent must work in a clean room environment wearing special garments. Additionally, personal protective equipment must be worn due to safety requirements.
  8. Knowledge of basic chemical and biological safety procedures.
  9. May require immunization before performing work within the manufacturing

**Education and/or experience**    Requires AA degree or high school diploma with 0-2 years related manufacturing experience. Ability to read, write, speak English and communicate effectively. & possess basic math skills. Previous work related experience is preferred. Some

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**Physical  
Demands**

**Working  
Environment**

college experience is preferred.



- Must be able to lift, push, pull and carry up to 50 lbs.
- In general, the position requires a combination of sedentary work and walking around observing conditions in the facility.
- Must be able to work in controlled environments requiring special gowning. Will be required to follow gowning requirements and wear protective clothing over the head, face, hands, feet and body.
- No make-up, jewelry, contact lenses, nail polish or artificial fingernails may be worn in the work environment.
- Will work in a cold, wet environment and climb up and into large processing tanks for cleaning.
- Must be able to work overtime as required.
- May be required to work in a confined area.
- Inside working conditions.
- Some Clean Room and cool/hot storage conditions.
- 0-5% travel.