

# What Is Oxyfuel Welding? 100

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Write a report (3–5 paragraphs) describing the three jobs detailed in your lessons that can be done with an oxyfuel torch. Underline all vocabulary words used in your report.

1. Your first paragraph should introduce the reader to the oxyfuel torch. Tell the reader what jobs it can be used for.
2. Your next paragraph(s) should begin with a sentence that tells the reader which job you are talking about. Give some details about that job and start a new paragraph for the next job.
3. Your last paragraph should summarize the jobs that an oxyfuel torch can be used to do followed by a closing sentence.

After you complete the class, return to the page with the class vocabulary list on it.

## Writing tips

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A report is a type of writing used in the workplace that provides facts to inform the reader. When you write a report, you must know the audience who will read your report. How much detail do you need to give for the reader to understand the report?

When you start each paragraph, give your reader an idea of the topic covered in that paragraph and then provide the details. Each paragraph should focus on one topic.

Use words like *next*, *another*, *when*, *also*. You should also repeat important words throughout the report to make connections clear.

Make sure that each sentence is complete and clear. One confusing sentence can make the entire report difficult to understand.



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