**Multi–State
Advanced Manufacturing
Consortium**

US DOL SPONSORED TAACCCT GRANT: TC23767

PRIMARY DEVELOPER: Reggie Fluker – Henry Ford College

RELEASE DATE	2015/12/21
VERSION	v 001
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Digital Literacy I: Fundamentals
Unit 3 Software Installation
LAB 1 Installing and Uninstalling Software (Instructor)

Explanation

In this lab, students will demonstrate how to safely download and install applications from the Internet, and uninstall programs using the Control Panel. The procedure assumes that the browser's default save-to location is the Download folder; if not, then assist the student in locating the file once it's downloaded.

Prompts

1. Did you note the folder where the installation file was downloaded to?

2. What would you do if malware was discovered in the installation file?

3. Besides running a virus scan, how else could you find out if the software is malicious?

4. Why is it important to create a system restore point before installing the application?

   a. In case the application causes system issues, it can be removed and the system repaired by rewinding the computer to a point in time before the application was installed.

5. How did you determine a name for the system restore point?

6. Are you carefully examining the installation steps and buttons or are you just clicking "Next"?

7. Do you notice any prompts or checkboxes to install additional software or third-party programs such as custom search bars?

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Assessment Rubric

CRITERIA	FAIL 0	POOR 1	FAIR 2	GOOD 3	Score
Downloading Installation File	Unable to navigate to the given URL and download the installation file	Downloaded the file but unable to access the Downloads folder	Downloaded and located the installation file, but did not scan for viruses	Downloaded, located, and scanned the installation file	
Software Installation	Does not know how to launch the installation program	Launches the installation program but unable to follow the steps	Installs the program but unable to locate it on the computer	Installs the program, locates its shortcut, and launches the application	
Uninstalling Software	Unaware of what the Control Panel is and how to access it	Opens the Control Panel but can't access Programs and Features	Access Programs and Features but can't uninstall the program	Opens the Control Panel, accesses Programs and Features and uninstalls the application	

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