

Veterinary Technology Program

Guidelines and Admissions



Norwalk Community College
188 Richards Avenue
Norwalk, CT 06854

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Welcome to the Norwalk Community College Veterinary Technology A.S. Degree Program

**Anne C. Hermans, D.V.M.
Program Coordinator and Assistant Professor**

Congratulations on your first steps towards a rewarding career in Veterinary Technology. The dedicated staff of Norwalk Community College, and specifically our veterinary technology faculty, is excited about the opportunities we have planned for you. We are all committed to offering you as much support as possible to help you be successful in this endeavor.

Our goal is to help you realize your potential as an outstanding veterinary team member, should you choose this career. You will gain an understanding of cutting edge veterinary medicine as well as the skills necessary to be a positive, committed and reliable colleague and lifelong learner. As part of the requirement of the Veterinary Technology accrediting body (the American Veterinary Medical Association's Committee on Veterinary Technology Education and Activities) you will acquire over 400 skills in areas including nursing, management, hematology, cytology, animal nutrition, parasitology, dentistry, radiology, pharmacology, anesthesiology, and more. Veterinary Technology is a rigorous program that demands commitment from both students and faculty.

We are excited to train compassionate and skilled veterinary technicians for immediate employment in the field of veterinary medicine in Connecticut, New England and the global community. We will strive to accomplish these goals with the support of our colleagues and faculty in a supportive, progressive environment that offers students the best opportunity for success and treats our animal companions with kindness and respect. While Norwalk Community College does not have an on-site animal facility, we are fortunate to be building relationships with many local veterinary clinics, farms and animal shelters that will be sharing their facilities and their animals with you during your various courses.

One other note I'd like to share as we begin this journey is the concept of "trigger warnings." There is some recent discussion about whether college instructors should warn students about potentially disturbing material that may be covered in their courses and then offer students alternative activities. To clarify, some of what we cover in veterinary technology to prepare you for the workplace may be considered controversial and potentially stressful, including such topics as euthanasia, animals in research and animal welfare issues. There is no alternative and learning about these topics is required. You must also experience hands-on learning through work on live animals and animal cadavers (as well as animal models). If these are concepts that you weren't anticipating or that are too upsetting for you, it might be helpful to do some further reflection on this as a career choice. I also highly recommend that students spend at least 20 hours volunteering or working in animal care facilities prior to applying to the program to help make sure they're comfortable with what will be expected of them in school and on the job. This way you can make informed choices about your professional commitments.

I look forward to working with you. Please don't hesitate to reach out with questions as you begin your new journey.

Very sincerely yours,

A handwritten signature in black ink, appearing to read "Anne C. Hermans". The signature is written in a cursive, flowing style.

Anne C. Hermans, D.V.M.

Frequently Asked Questions

What is Veterinary Technology?

Veterinary Technology is a rapidly growing profession with exciting opportunities for qualified individuals. Specialty and referral small and large animal veterinary practices, wildlife rehabilitation facilities and zoos, shelters, farms, research laboratories and animal food industry are just a few of the employers that actively recruit credentialed veterinary technicians.

What are the opportunities for Veterinary Technicians?

Veterinary technicians are highly trained and educated members of a veterinary healthcare team. No longer responsibly solely for animal restraint, their tasks may include: client communication, nursing care, laboratory diagnostics, radiography, anesthesiology, surgical nursing, and management. Many veterinary technicians are placed in a supervisory role in veterinary practices, research institutions and other employment options. In addition, there are recognized specialties for veterinary technicians who wish to attain a higher level of recognition in specific disciplines. After completing the 2-year A.S. degree, students may also transfer into pre-veterinary or other 4-year degree programs.

What do Veterinary Technicians Earn?

The median entry-level annual salary for a credentialed veterinary technician is expected to be \$30,000 to \$35,000/year. This can vary widely based on regional demographics. The profession's projected growth is 30% from 2012 to 2022 (Bureau of Labor Statistics).

What are the licensure requirements for becoming a Credentialed Veterinary Technician (CVT)?

A growing number of states (not currently including CT) require veterinary technicians to be licensed, registered, or certified. The state of Connecticut will grant recognition to veterinary technicians after they pass the Veterinary Technician National Exam (VTNE). VTNE Results are recognized in the US and Canada. To be eligible to sit for the VTNE, students must have graduated (or be within 6 months of graduating) from an AVMA accredited Veterinary Technology program.

What type of degree will I receive?

Upon successful completion of the program, graduates receive an Associate of Science in Veterinary Technology.

When will the program be accredited by the AVMA?

Norwalk Community College's Veterinary Technology Program has been granted a site visit date in September 2016 by the American Veterinary Medical Association through the Committee on Veterinary Technology Education and Activities:

<https://www.avma.org/professionaldevelopment/education/accreditation/programs/pages/cvtea-process.aspx>.

It is the goal of the program to graduate NCC's first Veterinary Technology class in the spring of 2017 from an AVMA accredited program, however this is NOT a guarantee of accreditation date or eventual accreditation status.

Is this a part time or full time program?

Both. Although it is preferable to complete the program in a two-year span, it is sometimes difficult to fit a full time class schedule that may include day and evening classes on and off-site, into an already busy life. You may choose to complete all general education requirements on a part-time basis in the first two years and then progress part-time through the technical education (VTP) classes the next two years, for a total of three to four years. Once a student is admitted to the program, s/he has a maximum of five years to complete the program. The program is being designed as a full-time degree program that may be completed in 2 years by students who have completed all the prerequisites.

Can I start any time?

Enrollment into the Veterinary Technology program is for the fall only, and most courses must be taken in sequence. However, you may apply to NCC to begin prerequisite study during any session. In addition, Introduction to Veterinary Technology, when offered, may be taken without admission into the VTP and eligibility for ENG 101 (or ENG*101W) is the only prerequisite. The course must be passed with a grade of C or better to be eligible towards NCC graduation and the VTP, so prior math and science coursework would help you as it is a pre-professional course.

Note: students may wish to complete non-VET courses such as Medical Terminology and Microbiology as soon as is feasible, as these courses often fill quickly.

Who is my advisor?

Once you have been admitted to the Program, your advisor will be:*

Anne C. Hermans, D.V.M.
Program Coordinator
(203) 857-7364
ahermans@norwalk.edu

If you are completing prerequisites for the Program, you will be advised by the Student Success Center or the Counseling Center: *

Student Success Center
(203) 857-7234
Counseling Center
(203) 857-7033

If you have questions about Admissions, you may reach their office at:*

203-857-7060
Admissions@ncc.commnet.edu

*Please be sure to read through this packet of information thoroughly before contacting counselors, advisors or faculty. If you are planning to apply to the Program, you are encouraged to meet with Dr. Hermans to coordinate your course of study with your advisor.

This information is subject to change at any time.
Please consult the program's administration for the latest updates.

Check List for Veterinary Technology Program (VTP) Application

The VTP Application Process ~ Overview:

Veterinary Technology is a selective admissions program with limited space available. Admissions to the program will be granted on a rolling basis up until the May 31st deadline. The Office of Admissions will review all applications when submitted to determine if the applicant is eligible for consideration. Eligible applicants will be contacted by the Office of Admissions if selected for an interview with the Program Coordinator. If there are more applicants than there are spaces available, applications will be selectively ranked based on prior academic performance.

BEFORE you apply to the VTP:

1. **Fill out an NCC application** (if not currently enrolled at NCC). Obtain from the Admissions Office or online. Your Banner (student) ID will be different for NCC if you are transferring from another Community College. Students will be assigned Pre-Veterinary Technology as their major by the Records Office. Once accepted into the VTP, you will be assigned the VTP major code.
2. **Have transcripts evaluated** by Counseling Center (203-857-7033) if you think any of your previous college courses will count toward the VTP degree. Remember: the VTP faculty cannot make the determination about whether courses from other schools will transfer. If you requesting transfer of any Vet Tech specific courses, all previous VTP syllabi must also be reviewed and approved by the Program Coordinator before placement.
3. **Complete VTP prerequisites with a grade of C or better.**

ENG 101	English Composition
MAT 172	College Algebra (or placement test/SAT/ACT)
CHEM 111	Concepts of Chemistry
BIO 121	General Biology
CSA 105	Introduction to Software Applications (or placement test)

4. **Animal Work Experience:** It is highly recommended that all students spend at least 20 hours volunteering or working in an animal care facility before considering applying to the Program. Veterinary technology is a deeply rewarding but demanding profession, physically and emotionally. It is in your best interests to have experienced the work environment prior to committing to a rigorous professional course of study.

When you are ready to apply to the VTP:

1. **Complete VTP program application** ([attached](#)). The applications and supporting documents are due by May 31st for admission in the fall semester. Applications received after this date will be considered on a space and resource available basis.
2. **Two letters of recommendation**, one each from a teacher (academic) and supervisor (professional). If you have prior experience working with animals, the letters should be from someone familiar with animal science, such as your high school vocational agriculture teacher, a veterinarian (if you work or volunteer at a private practice or vet hospital), or a Veterinary Assistant program instructor at a Connecticut Community College. If you don't have any work experience, you may submit two academic recommendation letters.
No handwritten letters will be accepted.
3. **Personal statement/essay** stating the applicant's goals & reasons for program entry. Please see [attached guidelines](#) to writing a personal statement.
Hand-written essays will not be considered.
4. **Mid-term grade report.** Students taking college courses during the spring 2015 semester should have their mid-term grades sent before the May 31st, 2015 deadline. Please see the attached mid-term grade report form.
5. **Immunization record.** This includes documentation for Measles, Mumps, Rubella (MMR) and Varicella (chicken pox). Certain exemptions may apply. For example, students born on or before December 31, 1956 are exempt from the MMR requirement only. Students born in the United States before January 1, 1980 are exempt from the varicella requirement only.

"Five years prior" is defined as having completed the course between December 2009 and April 1, 2015.

All transcripts must be final transcripts. Students taking courses in the fall or winter semester must submit transcripts that include their fall & winter grades. ***All transcripts (including those with course withdrawals, course failures, and remedial/developmental courses) must be submitted regardless of the age of the transcripts and applicability to the Veterinary Technology program. This includes any college credits earned while in high school.***

The NCC website has information about the placement exams:
<http://www.ncc.commnet.edu/dept/testingcenter/default.asp>

For students accepted into the VTP:

1. **Physical examination:** Applicants must be in overall good health and be capable of lifting a minimum of 55 lbs. (25 kgs). Accepted students will be required to submit records of a recent physical examination. The VTP program uses Certified Background to monitor student health records, at a cost to the student.
2. **Rabies Vaccination Requirement.** All students who have been *selected for admission* to the Veterinary Technician Program must have documented rabies immunity prior to entry into Vet Tech courses 151 and above. The vaccination series of 3 doses or proof of immunity must be documented prior to clinical laboratory courses. If you waive Rabies vaccination, it is entirely your responsibility to arrange completion and evaluation of the required hands-on skills and it may not be possible to do so within the time frame necessary for graduation from the program. Rabies vaccination is also required by most employers.

Additional information can be obtained by contacting the CT State Department of Health Epidemiology program:

<http://www.ct.gov/dph/cwp/view.asp?a=3136&q=396178>

3. **Tetanus Shot.** All students who have been *selected for admission* to the Veterinary Technician Program must provide proof of current tetanus vaccination prior to starting the program.
4. Students accepted into the VTP will be required to access, understand, and abide by the policies and procedures of the NCC Student Handbook. It will be available online. ***Students will be required to sign and date their acceptance and review of the Handbook.***
5. Students are required to access, understand, and abide by the policies and procedures of the NCC College Catalog. It is available online (<http://www.ncc.commnet.edu/catalog.asp>).
6. Students are required to access, understand, and abide by the policies and procedures of the NCC Student Handbook. It is available online (<http://www.ncc.commnet.edu/pdf/handbook.pdf>).
7. There will be VTP Orientation Session(s) scheduled in advance of the upcoming year. You will be notified well in advance through your NCC e-mail address. ***Attendance at one session is MANDATORY for all accepted incoming students.*** Students who are unable to attend one Orientation Session will forfeit their places in the program.
8. Once you are admitted into the Program, courses must be completed within 5 years.

Additional Requirements and Information

- Certain clinical rotations may require background checks, drug testing, physical examinations, uniforms, and or other related equipment. These are the responsibility of the student to provide and are not facilitated by the college. Many employers also require background checks.
- All VTP students are required to be covered by Professional Liability Insurance while enrolled in clinical and externship courses. NCC will provide liability insurance for all students. Students are encouraged to obtain their own private liability insurance in addition to the school policy.
- In addition to college tuition, lab fees, and textbooks, students may be required to arrange and pay for parking at and transportation to off-site clinical instruction and clinical externships, as well as required uniforms/attire. Every attempt will be made to place students in an area that is within a reasonable driving distance from Norwalk, or the student's home, however students may be required to attend clinical externships or learning experiences outside those areas.

Helpful Resources

- The program's website has additional information and links to other resources:

http://www.ncc.commnet.edu/dept/science/vet_tech/

- Our Program ePortfolio:

https://norwalk.digication.com/veterinary_technology_at_ncc/Home22//

NCC Veterinary Technology Program of Study

The Veterinary Technology program of study reflects a full-time curriculum plan that matriculated students are required to complete before graduation. Many students complete most of their general education courses before applying to the program. Non-veterinary courses must be taken no later than the semester listed in the plan of study but may be taken earlier; Veterinary Technology courses must be taken in the stated sequence unless prerequisites allow otherwise (see attached course descriptions).

As the Program is being developed, course offerings may vary from the projected schedule and are subject to change. We will work with you to optimize your individualized progress through the curriculum.

Students must earn a “C” or higher in all program courses. Students who fail to complete required courses or meet the minimum grade requirement may be dismissed from the program. There may be pre-requisite courses that must be successfully completed prior to taking listed courses. *It is the responsibility of the students to know and meet all requirements for graduation, including core courses required by NCC.*

RECOMMENDED SEQUENCE OF STUDY*

SEMESTER 1, fall	15	SEMESTER 2, spring	15
MED 125 Medical Terminology	3	VET 151 Small Animal Vet Tech w/Lab	4
VET 100 Introduction to Animal Care	2	VET 152 Large Animal Vet Tech w/Lab	4
VET 101 Introduction to Vet Technology	3	VET 202 Vet Anatomy and Physiology II w/Lab	4
VET 201 Vet Anatomy&Physiology w/Lab	4	VET 250 Principles of Pharmacology Vet Tech	3
VET 102 Veterinary Office Communication and Management**	3		
SEMESTER 3, fall		SEMESTER 4, spring	
SEMESTER 3, fall	14	SEMESTER 4, spring	15
VET 205 Vet Laboratory Procedures	3	BIO 235 Microbiology	4
VET 212 Principles of Imaging w/Lab	1	BIO 238 Parasitology	3
VET 230 Vet Anesth&Surg Nursing w/Lab	4	VET 220 Animal Pathology	3
Humanities elective (IDS)**	3	VET 240 Periodontology and Oral Radiology	2
Social Science elective	3	VET 280 Vet Tech Externship	1
		VET 281 Vet Tech Externship	2

*Please see the following prerequisites and course descriptions.

**Veterinary Office Communication and Management (3 credits) is a proposed course, under curriculum development. May satisfy humanities requirement.

NCC Veterinary Technology Course Descriptions

VET 100 Introduction to Animal Care (2 credits)

Prerequisite: Admission to Veterinary Technology Program.

This course is an introduction to practical and "hands-on" experience with various species. Basic biological concepts and normative data including common husbandry practices and diseases are discussed. Restraint, grooming and handling methodologies are discussed and practiced.

VET 101 Introduction to Veterinary Technology (3 credits)

*Prerequisite: Eligible for ENG*101 or ENG*101W. Prior math and science are recommended.*

This course introduces the role of the veterinary technician to employment opportunities, clinical settings and professional development opportunities in the field. Ethics, animal welfare regulations, state and federal laws are reviewed, including controlled substance laws, occupational safety and health regulations and veterinary practice responsibilities. Preventive healthcare and introduction to nursing practices will be introduced. Medical Terminology specific to veterinary medicine will be reviewed.

VET 201 Anatomy & Physiology w/Lab I (4 credits)

Prerequisite: Admission to Veterinary Technology Program.

Veterinary anatomy and physiology of domestic species presented as a two course series. The anatomic structures and physiologic functions of domestic animals including companion species are discussed. The first semester reviews the basic foundations of structure and function of the most common species including the integumentary, skeletal, muscular, nervous, endocrine, and digestive systems in addition to cellular aspects of metabolism. Comparative aspects of other species including avian, reptilian and farm species are provided. Lecture and laboratory exercises emphasize the understanding of the organized body state and the relationship of various components including cells, tissues, organs and body systems.

MED 125 Medical Terminology (3 credits)

*Prerequisite: Eligible for ENG*101 or ENG*101W.*

This course is an introduction to basic medical terminology including origins of scientific terms, suffixes and prefixes, which will enhance student ability to interpret and discuss scientific and clinical concepts. Concentration is on medical terminology, which facilitates the student's comprehension of materials in patient records, medical reports and scientific articles. Clinical cases including diagnostic reports are utilized for discussion in this course. Veterinary specific terminology is instructed in VET 101.

VET 151 Small Animal Veterinary Technology w/ Lab (4 credits)

Prerequisites: VET 100 and VET* 101, each with a grade of "C" or better, and documentation of Rabies immunity.*

Nursing procedures in small animals and laboratory species are discussed. Topics include physical examinations, common medical nursing techniques and emergency care. Long term nursing care of common animal conditions will be discussed including client education. The course includes vaccination protocols, nutritional support and specialized problems encountered in companion animals. Relevant clinical cases will be utilized in lecture discussions. Laboratory sessions include restraint, physical exams, specimen collection, drug administration, and principles of husbandry. Off-site clinical instruction.

VET 152 Large Animal Veterinary Technology w/ Lab (4 credits)

Prerequisites: VET 100 and VET* 101, each with a grade of "C" or better, and documentation of Rabies immunity.*

The course focuses on the specifics related to large animal medicine and nursing practices including techniques. Lectures include anatomy and physiology, nutrition and breeding of agricultural species. The etiology of disease, transmission, prevention and disease control are discussed. Topics include nursing care, diagnostic techniques, reproduction, husbandry, and common diseases. Laboratory sessions include restraint, physical exams, specimen collection, drug administration, and principles of husbandry. Supervised field trips are required.

VET 202 Veterinary Anatomy & Physiology w/ Lab II (4 credits)

*Prerequisite: VET *201 with a grade of "C" or better.*

Veterinary Anatomy and Physiology II with Lab. This course is a continuation of Veterinary Anatomy and Physiology I, with discussion of the respiratory, circulatory, urinary and reproductive systems. Relevant clinical topics are utilized during this course.

VET 250 Principles of Pharmacology for Veterinary Technology (3 credits)

*Prerequisite: MED *125 with a grade of "C" or better. Prior math and science recommended.*

The study of dose and dosage in applied pharmacology. Topics include basic mathematics, conversions, measurements, drug calculations, drug orders and fluid rate calculations. The major classes of drugs used in therapeutics, dose response characteristics, mechanisms of action, major physiological effects, toxicity and drug interactions are discussed. A review of laws applying to licensure and use of controlled substances in veterinary medicine is included.

VET 102 Veterinary Office Communication and Management* (3 credits) [PROPOSED COURSE]

Prerequisite: Admission to the Veterinary Technology Program

This is a communication and business management skills course for Veterinary Technology students. Topics include communication techniques, team building and collaboration, client relations, understanding different personality types, the human-animal bond, staff management, triaging phone calls, office procedures and practices, recordkeeping, and stress management. Personnel administration and other administrative procedures common to veterinary medical practices including databases are reviewed.

VET 205 Veterinary Laboratory Procedures (3 credits)

Prerequisites: MED 125, VET* 151, VET* 152, and VET* 202, each with a grade of "C" or better.*

VET 205 must be taken concurrently with VET* 212 and VET* 230.*

The theory behind clinical sample analysis utilizing clinical laboratory procedures including specimen collection, hematology, cytology, blood chemistry, urinalysis, necropsy technique, and serology. Emphasis is on manual performance of basic laboratory diagnostic procedures and discussion of the relevance of laboratory findings to the veterinary practitioner.

VET 212 Principles of Imaging w/ Lab (1 credit)

Prerequisites: MED 125, VET* 151, VET* 152, and VET* 202, each with a grade of "C" or better.*

VET 212 must be taken concurrently with VET* 205 and VET* 230.*

The theory and principles of radiology and radiation safety. Topics include radiologic and imaging principles and practices and the uses in patient diagnosis. Animal restraint, positioning, special diagnostic techniques and imaging are reviewed. Ultrasonography, Computerized Axial Tomography, Magnetic Resonance Imaging and Positron Emission Tomography will be discussed.

VET 230 Veterinary Anesthesia & Surgical Nursing with Lab (4 credits)

Prerequisites: MED 125, VET* 151, VET* 152, and VET* 202, each with a grade of "C" or better.*

VET 230 must be taken concurrently with VET* 205 and VET* 212.*

Lectures and demonstrations in general anesthetic technique, standard surgical procedure, and operating room conduct. The emphasis is on surgical technology including equipment and supply nomenclature, patient monitoring, aseptic, sterile technique, preoperative care of the patient and emergency medicine. Classifications and mechanisms of action for commonly used anesthetics, and analgesics are discussed. Topics include intravenous catheterization techniques, CPR, and oncology therapeutics.

BIO 235 Microbiology (4 credits)

Prerequisites: Eligibility for ENG 101, one semester of college work in both Biology and Chemistry or BIO 211

This is an introduction to general microbiology. The course is designed to meet the needs of pre-allied health students as well as biology or science majors. Topics include the structure, physiology, and molecular biology of microorganisms as well as the interactions between microbes and their hosts, including their role in the environment. Students also learn how microbes are studied and how they can cause disease and yet are essential to human well being. There are laboratory exercises each week that will teach the basics of aseptic techniques as well as handling, culturing, and identifying microbes. Lecture: 3 hours per week. Laboratory: 3 hours per week.

BIO 238 Parasitology (3 credits)**

Prerequisite: VET 151, strongly recommended VET* 205.*

This course is intended to familiarize students with the parasites of importance in the veterinary field. The course includes both lecture and laboratories to reinforce the knowledge and identification skills necessary for the veterinary technician.

VET 220 Animal Pathology (3 credits)

Prerequisite: VET 205 with a grade of "C" or better.*

The course encompasses health and diseases of the major domestic animal species. Major systems are discussed with a review of anatomy and physiology. Clinical signs of organ dysfunction, pathophysiology, diagnostic tests, treatment and prevention are reviewed. The lecture topics are approached in an organ system format including integumentary, musculoskeletal, neurosensory, cardiovascular, respiratory, digestive, renal and reproductive systems.

VET 240 Peridontology and Oral Radiology (2 credits)

Prerequisites: VET 205 and VET* 212, each with a grade of "C" or better.*

This course is an introduction to veterinary dentistry, which has become a significant part of veterinary practices. Topics include oral anatomy, terminology periodontology oral radiography endodontics, orthodontics and restorative dentistry. Tasks performed by veterinary technicians, including oral radiography will be discussed.

VET 280 Veterinary Technology Externship (1 credit, 80 hrs. contact time)

*Prerequisites: VET *205, VET* 212, and VET* 230, each with a grade of "C" or better, and approval of the Vet Tech Program Coordinator.*

This externship will offer a supervised experience under the direction of a licensed veterinarian, certified technician, or animal research technician. Students will refine skills learned in all previous veterinary technology courses through placement at an off-site veterinary hospital, private practice, or laboratory facility.

VET 281 Veterinary Technology Externship (2 credits, 160 hrs. contact time)

*Prerequisites: VET *205, VET* 212, and VET* 230, each with a grade of "C" or better, and approval of the Vet Tech Program Coordinator.*

This externship will offer a supervised experience under the direction of a licensed veterinarian, certified technician, or animal research technician. Students will refine skills learned in all previous veterinary technology courses through placement at an off-site veterinary hospital, private practice, or laboratory facility.

* Course is under curriculum development.

** Course will be instructed by VTP faculty.

Veterinary Technology

Fall 2015 Program Application

Norwalk Community College | Office of Admissions
 188 Richards Ave | Norwalk CT 06854-1655
 203-857-7068 www.norwalk.edu

PLEASE PRINT CLEARLY USING BLUE OR BLACK INK

For Office Use Only		Date
Banner ID	@	
Prerequisites Completed	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Accepted into the Program	<input type="checkbox"/> Yes	<input type="checkbox"/> No

APPLICANT'S LEGAL NAME			(Last)	(First)	(Middle)
ADDRESS (No. and Street) (Apt. #)		(City or Town)		(State)	(Zip Code)
HOME TELEPHONE (Area Code)	CELL (Area Code)	CURRENT NCC STUDENT? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>NCC New Student Application must also be on file.</i>			
COMMUNITY COLLEGE E-MAIL ADDRESS: all emails will be sent to your new email address. You can look up your NCC email in myCommNet or by using the NetID Lookup Utility at http://www.ct.edu/netid					
PERSONAL E-MAIL ADDRESS					
ACADEMIC REQUIREMENTS			Grade earned and semester received	Date Completed <i>Office use only</i>	
English Composition (ENG*101) With a grade of "C" or higher, completed prior to the application deadline.					
Competency in Basic Computer Skills CSA*105 or equivalent, or a "pass" on the Computer Proficiency Test administered in the NCC College Learning Center.					
Competency in Intermediate Algebra MAT*172 or equivalent or higher with a "C" or better; Accuplacer placement above MAT*172; SAT/ACT scores with placement above MAT*137.					
General Biology I (BIO*121) With a grade of "C" or better, taken within 5 years prior to program admission. [^]					
Concepts of Chemistry (CHE*111) With a grade of "C" or better, taken within 5 years prior to program admission. [^]					
Mid-Term Grade Report					
Official copy of all college or university transcripts and SAT/ACT scores (if any). If you have completed courses at Norwalk Community College you do not need to submit a transcript from NCC.					
SUPPLEMENTAL REQUIREMENTS					
Two Letters of Recommendation (Typed)			<input type="checkbox"/> Academic Letter	<input type="checkbox"/> Professional Letter	
Personal Statement/Essay					
Complete Immunization (MMRV) Records					

[^]"Five years prior" is defined as having completed the course between December 2009 (fall 2009 semester) and the application deadline. If you took BIO*121 and/or CHE*111 more than 5 years ago and wish to have these grades included in your application, please submit a written statement requesting a waiver of this requirement. For example, the Admissions Committee will consider grades for advanced coursework beyond BIO*121 and/or CHE*111, taken within the past 5 years.

ACADEMIC INFORMATION

What is the highest degree that you have **completed** (circle one):

No degree Associates Degree Baccalaureate Degree Master’s Degree Doctoral Degree

List ALL Colleges or Universities attended. Failure to submit official transcripts from all previously attended colleges & universities (including CT Community Colleges) by **May 31, 2015** will make you ineligible for the 2015-2016 academic year.

Name of School & Address (City, State & Country if outside the U.S.)	Dates Attended	Degrees/Certifications Earned
1.		
2.		
3.		
4.		
5.		
6.		

If you have attended additional colleges, please list them on a separate sheet of paper and submit along with your application. Students who have attended or are currently attending one of the twelve Connecticut Community Colleges must submit community college transcripts ***from all previously attended Connecticut Community Colleges*** to the college of first choice. ***No deadline extensions will be given to applicants who fail to submit required transcripts from the CT Community College System by the application deadline.***

All transcripts must be final transcripts. Students taking courses in the fall or winter semester prior to applying must submit transcripts that include their fall & winter grades. All transcripts (including those with course withdrawals, course failures, and remedial/developmental courses) must be submitted regardless of the age of the transcripts and applicability to the Veterinary Technology Program. This includes any college credits earned while in high school.

SUBMISSION OF APPLICATION

I have provided true, correct, and complete information. I have read and I understand the information provided in the application instructions and the application packet. I understand that I must submit all official supporting documents to the Norwalk Community College Admissions Office by May 31st, 2015 in order to be considered for admission to the 2015-2016 Veterinary Technology Program. I realize that any misleading information on this application may be cause for dismissal. I request the college forward to me at the email address I have provided all correspondence, including personally identifiable information pertaining to me from College records that is protected by FERPA.

Please check one: I agree to the above statement. I do not agree to the above statement.

Signature: _____

Date: _____

*Admission to the Veterinary Technology Program is selective and space is limited.
This application does not guarantee acceptance.
The application deadline is May 31, 2015. Applications received after this date will be considered space permitting.*

Guidelines for Writing Your Personal Statement

Directions: A signed, one-page, typed personal statement is a required part of your application to the Veterinary Technology Program at Norwalk Community College. This is your opportunity to share what motivates you to seek a career as an animal care professional. You are strongly encouraged to proofread, grammar check, and spell check your written work. Please note: hand-written essays will not be considered.

Content: Please consider including the following information when preparing your statement. All information should be in narrative essay paragraph form.

Personal/Professional Goals:

- What motivated you to pursue training in this field?
- What are your current plans after you receive your degree?
- What areas of the veterinary technology profession are inspiring to you?

Academic Experience:

- Describe your previous high school and college experience(s) and how you plan to apply your prior academic skills to this program.
- Explain any inconsistencies in your academic record. For example, explain special circumstances that may have adversely affected your previous academic record with respect to grades, GPA, etc. How do you plan to meet similar challenges that might arise in the future?

Work/Community Experience:

- Explain how your prior work experience relates to your decision to apply to the program.
- Include any relevant volunteer work, additional shadowing experiences, or extracurricular activities.

Personal Qualities:

- Discuss personal qualities that you possess that are pertinent to this profession and that you feel will help you in successfully completing this program.
- What qualities do you possess that you anticipate sharing with your fellow students and eventual colleagues?

Other:

- Please feel free to share additional information, including an updated 1 or 2-page resume that you deem relevant to your application.
- Please sign and date your essay before submitting.

Mid-term grade report

Students taking college courses at any institution during the spring 2015 semester are required to submit mid-term grades. Please bring this form to your current instructor/s and have each instructor sign the form and indicate your current grade. (Use as many copies as you need.) Please note: instructors must provide a letter grade (a range of grades is acceptable, for example: "A-/B+"). If you have any questions please call the Office of Admissions at 203-857-7068.

Student name: _____ **Banner ID:** @ _____

Spring 2015 semester courses:

College/University: _____

Course Title: _____

Current grade: _____ **Date:** _____

Instructor's signature: _____

Email: _____ **Phone:** _____

Comments: _____

College/University: _____ **Course Title:** _____

Current grade: _____ **Date:** _____

Instructor's signature: _____

Email: _____ **Phone:** _____

Comments: _____

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