



Berkshire Community College offers a stackable credit program in Medical Coding and Health Information Management.

Start Here. Go Anywhere.

Main Campus, 1350 West Street, Pittsfield
Intermodal Education Center, Downtown Pittsfield
Education Center at Conte, Downtown Pittsfield
South County Center, Gt. Barrington
McCann Technical High School, North Adams



Berkshire Community College is part of the Massachusetts Community Colleges and Workforce Development Transformation Agenda, which brings together Massachusetts' 15 community colleges, the Commonwealth's adult basic education and workforce development systems, career centers and industry stakeholders to change the way education and skills training are delivered and to prepare dislocated and under-skilled workers for the emerging knowledge-based economy. As part of the initiative, Berkshire Community College supports students along efficient career pathways by helping them attain degrees, certificates and industry recognized credentials through accelerated programs linked closely to industry need. The state-wide initiative is supported by a \$20 million, three-year grant from the United States Department of Labor.

This workforce solution is 100% funded by a grant awarded by the U.S. Department of Labor, Employment and Training Administration TAACCCT grant agreement #TC-22505-11-60-A-25. The solution was created by the grantee and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its competeness, timeliness, usefulness, adequacy, continued availability, or ownership. Massachusetts Community Colleges are equal opportunity employers. Adaptive equipment available upon request for persons with disabilities.

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Considering a Career in Medical Coding and Health Information Management?

Achieve your goal in manageable steps at BCC.



1350 West Street, Pittsfield, MA 01201



Medical Coding Certificate and Health Information Management Option A.S. Degree

MEDICAL CODING Technical Skills Certificate

The Medical Coding Technical Certificate at BCC provides students with the foundational knowledge and technical skills need to work as an entry-level medical coder in a medical care facility.

Graduation Requirements

Program	17 Credits
AHS 129 Medical Terminology.....	3
BIO 150 Introduction to the Human Body.....	4
CIS 102 Fundamental Computer Literacy.....	4
HIM 102 Basic Procedure Coding.....	3
HIM 105 Medical Coding I.....	3

Careers

- HIM Clerk
- Credentialing Specialist
- Patient Care
- Coder with CCA or
- CPA, CPC-H Certification

Prepare for AHIMA CCA or AAPC CPC Exam.

HEALTH INFORMATION MANAGEMENT Certificate

The Health Information Management Certificate is designed for students with a background in medical coding that look towards expanding their knowledge and skill set to qualify for higher level positions in the Health Information Management field.

Graduation Requirements

Program	23 Credits
AHS 115 Fundamentals of Human Disease.....	3
AHS 121 Essentials of Pharmacology.....	3
BIO 150 Introduction to the Human Body.....	4
CIS 102 Fundamental Computer Literacy.....	4
ENG 101 Composition I.....	3
HIM 106 Medical Coding II.....	3
HIM 132 Reimbursement Methodologies.....	3

Careers

- HIM Clerk
- Credentialing Specialist
- Patient Care
- Coder with CCA or
- CPA, CPC-H Certification

Prepare for AHIMA CCS Exam.

BUSINESS CAREERS HEALTH INFORMATION MANAGEMENT OPTION A.S. Degree

This flexible program is designed for students seeking a higher credential towards a first-level management position in a professional field requiring a knowledge of Health Information Management systems.

Graduation Requirements

To earn a degree in this program, a student must complete the 61 program and general education credits, plus the additional requirements, shown below.

Program	37 Credits
AHS 115 Fundamentals of Human Disease.....	3
AHS 121 Essentials of Pharmacology.....	3
BUS 107 Fundamentals of Business.....	3
BUS 111 Principles of Accounting I.....	3
BUS 112 Principles of Accounting II.....	3
BUS 247 Business Communications.....	3
CIS 102 Fundamental Computer Literacy.....	4
HIM 102 Basic Procedure Coding.....	3
HIM 105 Medical Coding I.....	3
HIM 106 Medical Coding II.....	3
HIM 132 Reimbursement Methodologies.....	3
HIM 144 Intro to Health Info Management.....	3

General Education	24 Credits
BUS 105 Business Mathematics OR	
MAT Mathematics (see footnote 1).....	3
COM Communication.....	3
ECO 211 Principles of Microeconomics.....	3
ECO 212 Principles of Macroeconomics.....	3
ENG English Composition/Writing.....	6
General Education Elective (see footnote 2).....	3
Humanities and Fine Arts.....	3

Careers:

- HIM Manager/Supervisor
- Cancer Registrar
- HIM Revenue Cycle Auditor
- Medical Office Administrator
- Documentation Coding Specialist Coder
- CPC Specialization Coder



For more information regarding the above programs, contact Shelly Armstrong, College & Career Navigator
Berkshire Community College at 413-236-1639 or Fax: 413-499-4576 • sarmstro@berkshirecc.edu.