

Articulation Agreement
Between
Springfield Technical Community College's
Medical Coding and Billing Specialist
And
Holyoke Community College's
Medical Billing Certificate

Fall 2013

Articulation Agreement
Holyoke Community College
and
Springfield Technical Community College

Statement of Purpose:

The intent of this agreement is to facilitate a smooth transfer and transition of qualified students from the Holyoke Community College (HCC) Medical Billing Certificate to Springfield Technical Community College (STCC) Medical Coding and Billing Specialist Certificate of Completion Program.

Objectives of this Agreement:

1. To facilitate a smooth transfer and transition from Holyoke Community Colleges Medical Billing certificate to Springfield Technical Community College.
2. To award academic credit for courses completed at HCC that meet the terms of the Medical Billing Certificate and apply them toward the requirements for the STCC Medical Coding and Billing Specialist certificate of completion program.

Eligible Criteria:

1. This agreement is based on the completion of the Medical Billing Certificate at HCC.
2. Students must receive a minimum of C or better in order for the courses to transfer to STCC.
3. STCC guarantees the transfer of credit as stipulated on the attached curriculum sheet.
4. This articulation agreement is based upon the evaluation of current course descriptions and or other course materials presented to STCC.

According to this Agreement, Springfield Technical Community College will:

1. Treat the transfer student on an equal basis with current students with regards to academic support, financial aid and other student services.
2. Submit to Holyoke Community College, upon request a report of academic progress of the students covered by this Agreement to assess the students' academic preparation.

According to this Agreement, Holyoke Community College will:

1. Publicize this agreement among the students and faculty in the Medical Billing program.
2. Encourage qualified students to participate in this agreement by providing advising, and other assistance necessary to assure an easy transfer from HCC to STCC.

According to this agreement both Holyoke Community College and Springfield Technical Community College will:

1. Meet on a regular basis to update course equivalencies or substantive changes in the courses or requirements in this Agreement.
2. At the request of either party, there may be a review of the contents or implementation of this Agreement.
3. Notify each other concerning any contemplated curricular changes which would affect the future of this agreement.
4. Students admitted to Holyoke Community College's Medical Billing certificate program prior to such notification will be admitted to STCC on the basis of this agreement.

Review of this Agreement:

This agreement shall remain in effect for a period of two years from the date listed below, with the provision that the terms specified herein will continue to apply to students admitted from HCC's Medical Billing Certificate within one year of the expiration date of the agreement. Each institution agrees to provide timely notice to the other in the event of any modification to the curriculum that might affect admission and/or the transferability of course work. This agreement may be subject to change without notice if curriculum requirements change at either institution.

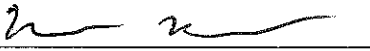
HCC		STCC	
Course	Credit	Course	Credits
HIM 104 Health Insurance Reimbursement & Compensation	4	MEDC-219 Health Claims & Insurance	2
HIM 106 Electronic Health Records	3	MEDC -230 Electronic Health Records	2
HIM 107 Human Anatomy, Physiology & Disease Processes	4	BIOL-104 Human Biology 1	4
HIM 223 Coding Procedures	3	MEDC-122 Intro to Procedural Coding	3
HIM 283 Cooperative Education	3	MEDC-301 Cooperative Education for HIT	3
HTH 114 Medical Terminology	3	MAST-101	3
Total	20		17

Signature Page

Holyoke Community College



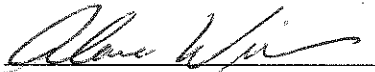
William Messner, Ph.D.
President



Matthew Reed
Vice President of Academic Affairs



Pamela L. Baran
Dean of Business, Science, Technology,
Engineering and Mathematics

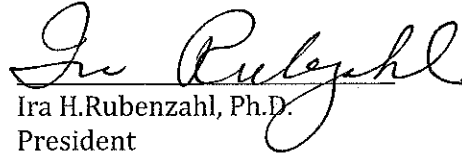


Alana Wiens
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Coordinator of Transfer Affairs

Springfield Technical Community College



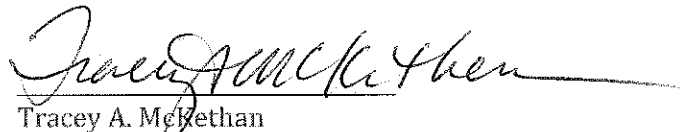
Ira H. Rubenzahl, Ph.D.
President



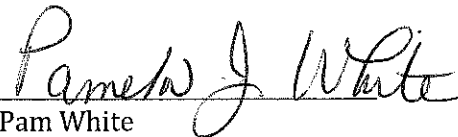
Stephen Keller
Executive Vice President of Academic Affairs



Leona R. Ittleman
Dean, School of Business and Information
Technology



Tracey A. McKethan
Chair, Health Information Technologies



Pam White
Director of Cooperative Education, Career
& Transfer Services

Date of Implementation _____