

HILLARY J. GARDNER

hgardner@lagcc.cuny.edu

Professional Experience:

Director, Center for Immigrant Education and Training, LaGuardia Community College, The City University of New York, Long Island City, NY (2014-present)

- Supervise successful delivery of ESOL instruction for federal, state and municipal grant-funded programs for immigrant adults in civics, family literacy and workforce development.

ESOL Professional Development Coordinator, Adult Literacy Programs, The City University of New York Office of Academic Affairs, New York, NY (2008-2014)

- Created and led professional development initiatives in effective instruction for CUNY ESOL teachers city-wide.

EL/Civics Program Coordinator and Instructor, Center for Immigrant Education and Training, LaGuardia Community College, The City University of New York, Long Island City, NY (2002-2008)

- Supervised grant-funded civics program serving some 300 students annually and rated as exemplary by the New York State Department of Education. Provided civics instruction to students, drafted curricula, and led professional development for instructors.

Reading Specialist, The Grow Network, Inc., New York, NY (2001-2002)

- Conceived and drafted instructional materials to facilitate K-12 English language arts instruction.

Language and Writing Instructor, The University of Iowa, Iowa City, IA (1992-2001)

- Provided instruction in diverse programs including the Departments of English and Spanish, Guided Correspondence Study, The Tutor Referral Service, and The UI Arts & Craft Center.

English Instructor, AB Academy & The North American Institute, Barcelona, Spain (1988-1992)

- Provided English language instruction for children after school and for professional adults.

Selected Grants and Publications:

- “We Are New York” *Study Guides & Low-Level Readers* (2009 & 2013). www.nyc.gov/learnenglish
- *The Right to Work: Understanding Immigrant Employment Rights, A Workbook for ESOL Classes* Student and Teacher Editions, Beginner Level. Published by the New York City Commission on Human Rights (2011). <http://www.nyc.gov/html/cchr/html/publications/right-to-work.shtml>
- *Citizenship Now! Exam Preparation Workbook*. Published by The City University of New York Office of Academic Affairs in collaboration with CUNY Citizenship Now (2009). http://www1.cuny.edu/sites/citizenship-now/wp-content/uploads/sites/12/2015/04/student_handbook.pdf
- National Institute for Literacy ESL Special Collection mini-grant for “President Presentations” (2004). <http://www.literacynet.org/esl/minigrants/>
- National Institute for Literacy Health and Literacy mini-grant for “Getting Good Advice: You and Your Health” (2003). <http://www.healthliteracy.worlded.org/lessons/gardner.htm>

Education & Honors: University of Iowa, Master of Fine Arts in English (1995). University of California, Berkeley, B. A. in English & Minor in Spanish Literature (1988). Education Abroad Program: University of Barcelona, Spain (1985-1986). Phi Beta Kappa (1987).

Awards: Literacy Recognition Award, Literacy Assistance Center of New York (2010). *New York Times* ESOL Teacher of the Year Honoree (2008).

Professional Associations: TESOL International Association, New York State TESOL, and COABE (Commission on Adult Basic Education).