



QUINSIGAMOND
Community College

ALH 132: Advanced Nursing Assistant – Course Description, Topics, Learning Objectives

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2012-2013
 QUINSIGAMOND COMMUNITY COLLEGE
 NEW COURSE PROPOSAL

Course Discipline/Division: Allied Health / Healthcare Division	
Course Number: ALH 132	
Course Name: Advanced Nursing Assistant	
Prerequisites and/or corequisites (confer with affected department coordinator): Certificate of Completion from state approved nursing assistant program or current C.N.A. certificate; ALH 131	
CIP code (check with IRaP Office): 513902	
Effective Term/year: Fall 2013	
Give a rationale for the new course. Be sure to indicate whether this course replaces another course. This is a new course. A QCC-conducted survey of area skilled nursing facilities revealed a need for expanded training for the nursing assistant. Areas recommended included professionalism, customer service, communication, personal image and personal management skills, teamwork and care of the dementia patient, which will be included in this course.	
Is the course content similar to other courses now offered? Yes No <input checked="" type="checkbox"/> X If yes, attach a statement for the coordinator of the department offering the similar course.	
Please indicate if this course will serve as any of the following types of electives <input checked="" type="checkbox"/> Elective <input type="checkbox"/> Discipline specific (name the discipline) <input type="checkbox"/> Program specific (name the program) <input type="checkbox"/> Multiple perspective (confer with the Liberal Arts Coordinator)	
Is this course required for a program? If yes, submit a separate Program Revision Proposal or New Program Proposal. This course is required for the Healthcare Certificate in the Nursing Assistant discipline.	
Expected enrollment per term: 25	Expected enrollment per year: 50
Will any of the following be required: Additional staff <input type="checkbox"/> Additional space <input checked="" type="checkbox"/> X Additional equipment <input type="checkbox"/>	
Provide a rationale for any needs indicated above and include approximate cost of equipment.	
Library print and non-print resources in support of this course: \$500	

Course Materials

Course number: ALH 132		
Course name: Advanced Nursing Assistant		
Credits: 2 credits		
Lecture Hours: 30	Lab hours: 0	Clinic Hours: 0
<p>General course description and prerequisites (as it will appear in the catalog):</p> <p>This advanced course is designed for students who have completed a Massachusetts state-approved nursing assistant training program and want to expand their knowledge related to the role and practice of the certified nursing assistant. Students learn the importance of professionalism and develop the traits, behaviors, and skills that employers are demanding of today's health care workers. Topics include work ethics and performance, personal values, personal traits of the health care professional, interpersonal relationships, teamwork and communication skills, cultural competence, professionalism and personal life, job-seeking skills, becoming a leader, and career development. This course also includes advanced education to expand students knowledge of how to understand and successfully care for people with dementia. Topics include types and symptoms of dementia, conditions that may present dementia-like symptoms, prevention of abuse, communication strategies, understanding and dealing with challenging behaviors, and the principles of a person-centered approach to care.</p> <p>Prerequisite: Certificate of Completion from a state-approved nursing assistant training program or current C.N.A. certificate; ALH 131</p>		
<p>All required texts and paperbacks, including information on publisher and edition used (provide a suggested text):</p> <p style="text-align: center;"><i>Professionalism in Health Care: A Primer for Career Success</i> 4th Edition (2013) Author: Shirley Makely Publisher: Pearson</p>		
<p>Instructional Objectives (list):</p> <p>Upon completion of this course, the student will be able to:</p> <ol style="list-style-type: none"> 1. Define work ethics, character and personal values, and explain how they affect one's reputation as a healthcare worker. 2. Identify which communication style is most effective in conflict resolution and explain why. 3. Define cultural competence and discuss why it is an essential attribute for health care workers. 4. Describe the components of personal image, and how personal image affects patient care. 5. Complete and submit a professional cover letter and resume. 6. Prepare and give a professional presentation to the class. 7. Participate effectively and in a professional manner in a simulated job interview. 8. Define and identify the symptoms of dementia disorders. 9. Explain delirium and its causes and discuss how it is different from dementia. 10. Discuss the characteristics of a person-centered approach to caring for people with dementia and why it is important to personalize care. 11. Understand behaviors of a person with dementia as actions and reactions that are a form of communication and identify ways to prepare for, prevent or respond to them. 12. Explain why people with dementia have unique communication needs and identify communication strategies. 13. Describe ways to identify and support the feelings (spoken or otherwise expressed) of people with dementia. 14. Describe ways to provide help with physical care tasks that meet the needs and abilities of people with dementia. 		

Teaching procedures: (provide suggested teaching methodology):

11. Textbook Reading Assignments
12. Lecture and Discussion
13. Small Group Activities and Scenarios
14. Audio Visual Presentations
5. Written Assignments
6. Student Presentations
7. Examination(s)

Course topics and/or assignments and/or required and/or supplemental reading (provide a list of suggested course topics):

Week	Class	Date	Topics / Class Activities	Assignments
1	#1		Introductions and overview of course objectives and methods The Healthcare Industry	Read/Study Ch. 1 and 2
1	#2		Work Ethic and Performance	Read/Study Ch. 3
2	#3		Traits of the Healthcare Professional	Read/Study Ch. 4
2	#4		Relationships, Teamwork and Communication Simulated communication exercises	Read/Study Ch. 5
3	#5		Cultural Competence	Read/Study Ch. 6 and 8
3	#6		Personal Image and Professionalism Employment, Leadership & Career Development	Prepare a cover letter and resume for next class. Prepare for job interview next class.
4	#7		Employment: Job Interview	Presentation next class
4	#8		Leadership: 5 minute presentation	
5	#9		Dementia training – Module 1	
5	#10		Dementia training – Module 2	
6	#11		Dementia training – Module 3	
6	#12		Dementia training – Module 4	
7	#13		Dementia training – Module 5	
7	#14		Dementia training – Module 6	
8	#15		Final Exam	

Other information:

- Suggested basis for student grading and criteria for evaluating student performance

Cover letter and resume, simulated job interview and presentation are graded as pass or fail.

The final examination must be passed with a grade of 73%.

Grading Formula

Cover letter and Resume 25%

Presentation 25% (pass = 25%)

Simulated Job Interview 25% (pass = 25%)

Final Exam 25%

- Suggested attendance policy Attendance in all classes is required in order to successfully meet the objectives of this course.

- Suggested plagiarism statement Students are expected to adhere to a standard of academic honesty as detailed in the QCC Student Handbook. Cheating (in or out of class), misrepresentation of one's work, and failure to properly credit sources of information used in any assignment is an unethical act and subject to grade penalty.
- Suggested assessment methodologies statement
 1. Written Assignments
 2. Student Presentations
 3. Class Participation
 4. Preparation and Participation in Simulated Experience(s)
 5. Written Examinations

Please submit a syllabus for this new course to your dean.
SEE ATTACHED

List the Student Learning Outcomes for this course in the table below. Recommendations for writing SLOs can be found in the *General Information for Academic Affairs Proposals* document that is available on the QCC's Intranet under Frequently Used Forms (Academic Governance Forms).

COURSE STUDENT LEARNING OUTCOMES FOR ALH 132 Advanced Nursing Assistant	
Upon completion of the course, students will be able to:	
1	Define work ethics, character and personal values, and explain how they affect one's reputation as a healthcare worker.
2	Identify which communication style is most effective in conflict resolution and explain why.
3	Define cultural competence and discuss why it is an essential attribute for health care workers.
4	Describe the components of personal image, and how personal image affects patient care.
5	Complete and submit a professional cover letter and resume.
6	Prepare and give a professional presentation to the class.
7	Participate effectively and in a professional manner in a simulated job interview.
8	Define and identify the symptoms of dementia disorders.
9	Explain delirium and its causes and discuss how it is different from dementia.
10	Discuss the characteristics of a person-centered approach to caring for people with dementia and why it is important to personalize care.
11	Understand behaviors of a person with dementia as actions and reactions that are a form of communication and identify ways to prepare for, prevent or respond to them.
12	Explain why people with dementia have unique communication needs and identify communication strategies.
13	Describe ways to identify and support the feelings (spoken or otherwise expressed) of people with dementia.
14	Describe ways to provide help with physical care tasks that meet the needs and abilities of people with dementia.

How does the course support general education? Using the chart below, indicate the degree or level of connection between the course and outcome as indicated here.

I – Introductory/Background – There is an indirect relationship between the course and the outcome. The outcome itself is not the focus of the course but at least one element of the course serves as a building block to the achievement of the final outcome. For example, course elements may provide the knowledge, skills or attitudes necessary for the ultimate achievement of the outcome.

M – Intermediate/Transitional - There is more of a direct relationship between the course and the outcome than Introductory. A mixture of course elements supports the final achievement of the outcome, but the final integration of knowledge, skills and attitudes necessary for its achievement is not accomplished in this course. For example, knowledge, skills and/or attitudes (at least 2 of the 3) required for achievement of the outcome may be the focus of the course or course element, but the integration of all three is not.

E – Emphasized – There is a direct relationship between the course and the outcome. At least one element of the course focuses specifically on the complex integration of knowledge, skills and attitudes necessary to perform the outcome.

CONNECTION OF (insert course number and name) TO GENERAL EDUCATION STUDENT LEARNING OUTCOMES	I,M,E
Communication Skills: Students will write and speak effectively.	E
Information Literacy: Students will locate, evaluate and apply reliable and appropriate information.	E
Quantitative Reasoning: Students will apply the concepts and methods of mathematics to solve problems.	
Scientific Reasoning: Students will relate scientific methods of inquiry to the acquisition of knowledge.	
Technical Literacy: Students will utilize computer and emerging technologies effectively.	I
Aesthetics: Students will appreciate the variety of human experiences as expressed through the arts.	
Multiple Perspectives: Students will demonstrate knowledge and appreciation of diverse cultures.	E
Ethics: Students will develop an awareness of personal obligations and responsibilities in one's community of influence.	E
Impact of Technology: Students will reflect on the impact of scientific and technological advances on the individual, society and the environment.	
Civic Literacy: Students will demonstrate awareness of the responsibilities of local, national and international citizenship.	M

If the course is required in a program or it is an elective in a program, please indicate how the course contributes to the Program Student Learning Outcomes. List the Program Student Learning Outcomes and indicate the degree or level of connection between the course and outcome as I, M, or E. Please delete this table if it is not applicable.

CONNECTION OF (insert course number and name) to PROGRAM STUDENT LEARNING OUTCOMES FOR (insert name of program)		I,M,E
1	ALH132 Advanced Nursing Assistant TO Healthcare Certificate: Nursing Assistant	E