

Quality Evaluation for Training for Employment's (T4E) Grant Deliverables – Career Building

Instructions: Review the **Career Building learning material**. Use this document and refer to the ratings scale below to assess the quality of these learning materials.

4	Exceeds/Always	Criterion evidence is clear, appropriate for the object, and demonstrates “best practices”
3	Meets/Often	Criterion evidence is clear and appropriate for the course, but there is some room for enhancement
2	Partially meets/Sometimes	Criterion evidence exists but needs to be presented more clearly and/or further developed.
1	Does not meet/Rarely or Never	No criterion evidence exists, or is present but not appropriate
N/A	Objective does not apply to the course	

	Rating
1. Course Overview and Introduction	
1.1 A clear and detailed instruction is provided to introduce the target audience to the learning components.	4
1.2 Contact information is available to target audience, with multiple formats for being contacted.	4
1.3 The description and purpose of the learning object is provided.	3
1.4 There's opportunity for feedback.	3
1.5 Learning objectives are specific and well-defined.	4
2. Materials and Resources Used	
3.1 Required materials are available and easily accessible.	4
3.2 If applicable, options are provided on how required materials can be acquired, including Open Educational Resources.	4
3.3 Resources and materials are cited appropriately. If applicable, license information is provided.	4
3. Design	
4.1 Navigation is logical, consistent, and efficient.	3
4.2 The learning activities help understand fundamental concepts, and build skills useful outside of the learning object.	4
4.3 Content supports stated learning objectives in a way that builds upon previous knowledge	4
4. Technology Used	

5.1 The tools and media used support the learning objectives/outcomes.	3
5.2 Different available tools are used to enhance learning.	4
5.3 The tools and resources used enable further engagement and learning.	4
5. Accessibility	
6.1 Accessibility information and policies related to the learning object is available.	4
6.2 Materials created by the author or from external sources are in formats that are accessible to students with disabilities.	4
6. Feedback	

T4E Grant

KCKCC is a proud recipient of the Trade Adjustment Assistance Community College and Career Training (TAACCCT) grant through the US Department of Labor. The Training for Employment Program (T4E) is housed in the KCKCC Thomas R Burke Technical Education Center (TEC). For contact information, please email us at t4einfo@kckcc.edu, or call us at 913-288-7880.

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