

Resume Release Form

As a participant in the Department of Labor TAACCCT Grant at Moraine Valley Community College, I authorize the DOL Student Success Team to forward my resume to potential employers. I understand that my resume will only be submitted to positions for which I am qualified. I recognize that the DOL Student Success Team staff will make every effort to ensure my resume is only submitted to positions meeting my established criteria. In the absence of a detailed description from the employer, I support the DOL Student Success Team in exercising their judgment on submitting my resume. I understand that I may change these criteria at any time by completing a new Resume Release Form. Only the most recent release form will be in effect. Furthermore, I affirm that the content of my resume is accurate and that I am authorized to work in the United States. This release will expire once I notify the DOL Student Success Team, in writing, of my employment, or upon the completion of the grant, or by September 30, 2015, whichever occurs first.

Print Name

Signature

Date

Resume Submission Criteria

I will accept: Full-Time

Temp Full-Time

Part-Time

Temp Part-Time

Internship

Any

My minimum hourly salary range is:

\$8.25 - \$10.00

\$10.00 - \$15.00

\$15.00 - \$20.00

\$20.00 - \$25.00

\$25.00 - \$30.00

Any

Interests: _____

My maximum commuting distance is: _____ miles

From this address: _____

Street

City

State

This form may be completed and returned, with an approved resume, to the Student Success Team in T100.

1/14 Rev.3

Student Success Team

(708) 608-4241 or DOLStudentSuccess@MoraineValley.edu

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**Moraine Valley
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Changing Lives for a Changing World
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