

Sample Resume for an Entry-Level Nursing Assistant

Sally Student

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Summary

- Dedicated, service-oriented professional seeking to initiate a career in healthcare as a Certified Nursing Assistant
- Extremely reliable employee, most comfortable in a fast pace environment, constantly learning new concepts and skills
- Work experience includes providing excellent customer service, working as a team player, and assisting costumers and co-workers in any way applicable
- Educational experience includes duties related to patient care and comfort in the inpatient and outpatient environment
- Current on all immunizations (Including Influenza)
- Currently BLS certified by the American Heart Association

Education

Red Rocks Community College, Lakewood CO
Nurse Aide Program, January 2014
State of Colorado CNA Certification, April 2014

Red Rocks Community College - CNA Student Clinical (28 Hours) March, 2014

Colorado Lutheran Home, Arvada, CO

Villa Manor, Lakewood, CO

Exempla Lutheran Hospital, Wheat Ridge, CO

Assisted with bathing, personal hygiene, dressing of patients, emptying emesis bags, urinals, and bedpans, collecting and measuring urine and stool specimens, serving meals, patients that required help with feeding, making beds, monitoring and recording vital signs such as height, weight, blood pressure, temperature, pulse, and respiration under the direction and supervision of the RN

- Assisted with admission, transfer, and/or discharge of patients by transporting, lifting and positioning patients while following necessary safety precautions and procedures for disease and infection control

Work Experience

Private Caregiver

Wheat Ridge, CO2

2012 - Present

- Caregiver for Parkinson's patient
- Assist with personal hygiene; dressing, bathing, grooming, feeding and toileting
- Transfer and lift client, help with walking
- Escort to doctor appointments, social interaction and activities
- Plan meals for the week, grocery shop and run errands

Sales Associate

Kohls, Lakewood, CO

2010 - 2012

- Provided optimum customer service from beginning to end of patron experience
- Assisted in locating specific items and answering queries about items
- Arranged merchandise on fixtures and maintained signs on the sales floor according to company standards. Resolved ad issues as needed by changing signs to reflect current sale price
- Productively worked as a team player to ensure exceptional customer service and a clean, welcoming environment

Server

Longhorn Steakhouse, Goldsboro, NC

2008 - 2010

- Presented, explained and answered queries regarding all items and daily specials presented on restaurant's menu
- Provided excellent customer service by working closely with restaurant staff ensuring all orders were served quickly and efficiently
- Converted "difficult" customers into fulfilled customers by providing exceptional service, win-win resolutions, and prompt solutions
- Attended to any cleaning and necessary requirements to achieve complete customer satisfaction

Community Service

Aids Walk Colorado, Denver, CO – *Volunteer*

- Assisted walkers and runners of all ages throughout the event
- Provided prompt care to attendees when appropriate
- Clean up crew

Mountain Phoenix Community School, Wheat Ridge, CO - *Volunteer*

- Organized fundraisers
- Served lunch
- Made and maintained classroom supplies
- Assisted students with reading and writing assignments

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