**HIM 2263**

**MoHealthWINs Open Course Library**

**Learning Activities Template**

**Course Outline (Calendar)**

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| **Week #** | **Assignments/Activities** | **Notes** |
| Week 1 | Orientation – discuss syllabus and clarify course goals |  |
| Week 2 | Visitors from MoHealth WINS & Student retention – Discuss OJT opportunities |  |
| Week 3 | Join EMHIMA, AHIMA, MOHIMA  Complete first exam (Ch.3) in PRG | Discuss commonly missed questions |
| Week 4 | Complete Ch. 4 & 5 in PRG  Post to weekly discussion Forum | Discuss commonly missed questions |
| Week 5 | Complete Ch. 6 & 7 in PRG  Post to weekly discussion Forum | Review work portfolios |
| Week 6 | Complete Ch. 8 & 9 in PRG  Post to weekly discussion Forum | Discuss commonly missed questions |
| Week 7 | Complete Ch. 10 & 11 in PRG  Post to weekly discussion Forum | Discuss commonly missed questions  Hand out job positions for Mock Interviews |
| Week 8 | CAAP Testing (Critical Thinking) Mandatory!  Continue working in PRG | Review work portfolios |
| Week 9 | **MIDTERM EXAM** |  |
| Week 10 | **SPRING BREAK** |  |
| Week 11 | Complete Ch. 12 & 13 in PRG  Post to weekly discussion Forum | Discuss commonly missed questions |
| Week 12 | Mock Interviews | Interview, review resume, cover letter and professional dress |
| Week 13 | Complete Ch. 14 & 15 in PRG  Post to weekly discussion Forum | Review work portfolios |
| Week 14 | Complete Ch. 16 & 17 in PRG  Post to weekly discussion Forum | Discuss commonly missed questions |
| Week 15 | Complete any remaining Chapters in PRG  Post to weekly discussion Forum  Submit Work Portfolio | Discuss commonly missed questions  Review for Mock Exam |
| Week 16 | Final Exam (Mock RHIT Exam) |  |



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