**Course: HIM 2103 HIM Current Practice WEB/MHW**

**Course Code: 5459/5744**

**Semester: Spring 2014**

**Course Meets Online**

**Course Location: Online**

**Instructor: Deborah Schultze, MS, RHIA**

**Office: AC 133A**

**Office Hours: By Appointment – Call Claudine Ilko at 636-584-6598**

**Phone: 636-584-6129(ofc)**

**636-358-7980 (cell**

**Email:** **dschultze@eastcentral.edu**

Disclaimer: SYLLABI MAY BE MODIFIED AT ANY TIME
WITHOUT PRIOR NOTICE

**Schedule Subject to Change**

|  |  |  |
| --- | --- | --- |
| **Week** | **Topic** | **Reading/ Exercises/Exam** |
| 1Deadline1/26 | Introduction (due 1/19) & Misc items. First topic (Topic #1) of study selected | 1. Complete Housekeeping Items - read syl. Orientation & complete orientation Quiz. by **1/19**.
2. Describe a process you encountered during your last PPE **OR** explore AHIMA journal &/or CE articles to find a topic of interest.
3. Post a summary of your PPE experience OR an outline of your article on a topic of interest for all students to review under Week 1 forum
4. Research the online library and find articles related to **Topic #1 – Medical Identity Theft (Due Week 3)**
 |
| 2 Deadline 1/26 | Article of interest | . 1. Week 2 Forum due. Respond to at least one other posting. This assignment is worth **25 pts**.
 |
| 3Deadline 2/2 | Brief (½ to 1 pg.) paper due on topic #1Current Practice Topic #2 – Revenue Cycle.Research the online library and/or other sources to find articles about Revenue Cycle.   | 1. Paper due over Topic #1 – Post paper to Discussion Forum Labeled Topic 1. Read other student papers – comment to at least one other posting. This assignment worth **25 pts**
2. Begin work on Toppic #2 Revenue Cycle. Research AHIMA journal CE articles or AHIMA e-Alerts, if applicable. Research online library or other sources.
 |
| 4Deadline 2/9 | Topic #2 Revenue Cycle Paper due  | 1. Paper due over Topic #2 – this assignment worth **25 pts**
2. Begin researching Topic #3 - Chargemaster
 |
| 5Deadline 2/16 | . Data Sets | 1. Research your assigned Data Set (see week 5 in Moodle). Research online library or other sources.
2. Post to Data Set Forum by 2/16. Respond to at least one other posting. This assignment is worth **25 pts**.
 |
| 6Deadline 2/23 | Topic #3 – Chargemaster Paper due  | 1. Paper due over Topic #3 – Chargemaster. This assignment worth **25 pts.**
2. Post to Week 6 Forum – **25pts**.

. |
| 7Deadline 3/9 | Topic #4 – RACsResearch the online library and/or other sources to find articles about RACs.   | 1. Begin research on Topic #4 – RACs. Research AHIMA journal CE articles or AHIMA e-Alerts, if applicable. Research online library or other sources.
 |
| 8Deadline 3/9 | (due date)Current trend Topic #4 Paper due  | Paper due over Topic #4 – this assignment worth **25 pts**Each student must comment on week 4 discussion board topic. Respond to at least one other posting. This assignment is worth **25 pts**. |
| 9Deadline 3/16 | Mid-Term Exam  | See Week 9 in Moodle Course site for exam details. **25pts.** |
| 10 | SPRING BREAK  | NO ASSIGNMENTS OR WORK DUE THIS WEEK> |
| 11Deadline 3/30 | Begin Weekly article research postings | For the remaining weeks of course work, you will pick a topic of your choice to research. Topics must be pertinent to HIM and resources must be AHIMA Journals or the AHIMA Website. You will post a cited *summary* of your article and respond to at least one of your classmates' postings. This assignment is worth **25 pts**. |
| 12Deadline 4/6 | Weekly article research posting | Pick a topic of your choice to research. Topics must be pertinent to HIM and resources must be AHIMA Journals or the AHIMA Website. You will post a cited *summary* of your article and respond to at least one of your classmates' postings.   This assignment is worth **25 pts**. |
| 13Deadline 4/13 | Weekly article research posting | Pick a topic of your choice to research. Topics must be pertinent to HIM and resources must be AHIMA Journals or the AHIMA Website. You will post a cited *summary* of your article and respond to at least one of your classmates' postings.  This assignment is worth **25 pts**. |
| 14Deadline 4/20 | (due date) Current trend (Topic #7)such as Implementation of ICD-10. Research the online library and other sources.Find articles about ICD-10 implementation and report findings.   | Pick a topic of your choice to research. Topics must be pertinent to HIM and resources must be AHIMA Journals or the AHIMA Website. You will post a cited *summary* of your article and respond to at least one of your classmates' postings**.  25 pts.** |
| 15Deadline 4/27 | Open Study | Work together to study and prepare for final semester exams. |
| 16Deadline 5/4 | Course Summary | **Post to Course Summary Forum 10 pts.** |

This work is licensed under a [Creative Commons Attribution 4.0 International License](http://creativecommons.org/licenses/by/4.0/).