

# The Great Job Search: How to find a job

## Introduction/CASE

### Where to look for jobs

- Online listings
- Newspaper
- Career Fair
- Networking friends, family, professors, former supervisors, etc.
- Internships—do another one
- Volunteer
- Informational Interview
- Social media
- Linked-in Profile: <http://www.linkedin.com/>
- Chamber of Commerce
- Cold call
- Professional organizations

### Preparing and Tracking

- Create a finished/perfect Resume now
- Plan to Spend 40 hours a week looking for and filling out applications, if you are unemployed
- Keep a notebook of contacts, names, organizations researched, and applications

### Website Resources

- Handout

## Where to look for jobs online

<http://www.flexjobs.com/searchLocation>

<http://jobsearch.monster.com/search/?where=Oregon>

<http://www.careerbuilder.com/Jobs/OR/Channel/Part-Time/>

<http://www.simplyhired.com/a/jobs/list/q-part-time/l-portland,+or>

<http://www.indeed.com>

[http://www.snagajob.com/jobs/Oregon\\_jobs.html](http://www.snagajob.com/jobs/Oregon_jobs.html)

<http://www.oregon.gov/DAS/STJOBS/Pages/index.aspx>

<http://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=2&ved=0CEEQFjAB&url=http%3A%2F%2Fwww.oregonlive.com%2Fjobs%2F&ei=rseOUJWjK8SDjAKswYHQAg&usg=AFQjCNEEtoXmZ3MLQh3Ribz67VMSLbqvsQ>

<http://oregon.jobs/search?location=corvallis+or&q=>

<http://www.otjoblink.org/>

<https://www.usajobs.gov/>

<http://us.jobs/>

- Idealist.org — is a project of Action Without Borders. Search database for nonprofit jobs.
- Community Nonprofit Resources Group (CNRG) — CNRG "is a network dedicated to providing career development and support for young professionals working at all levels of the nonprofit and government sectors in the Portland metropolitan community." CNRG has an "active e-mail distribution list that offers an extensive selection of job notices and volunteer opportunities..."
- Geekcorps.org — "Geekcorps is a non-profit organization committed to expanding the Internet revolution internationally by pairing skilled volunteers from the high-tech world with small businesses in emerging nations."
- Oregon Employment Department  
Jobs in Oregon — Search by occupational group, location, job listing, and/or keyword.  
State of Oregon jobs — Browse by category or search by keyword, location, classification number, job announcement number.

- Keys to Completing the State of Oregon Application Form — Also includes suggestions for responding to test questions on state job announcements.
- Cascadelink's Job and Career Resources — Links to sites listing local, regional, state, and federal government job listings and job boards and searches.
- Jobdango.com — Jobdango is a Portland, Oregon-based company and is "an interactive website dedicated exclusively to providing the connection between jobs and people in the Northwest."
- CampusPoint — Creates "programs that bring college students, recent college graduates, and employers together...offering access to dozens of traditional and temporary/internship positions not commonly made available to students and recent graduates." CampusPoint focuses is on the Portland area as well as the Seattle/Puget Sound region. CampusPoint also has a list of employer profiles that is searchable alphabetically as well as by category.
- Craigslist.org — Search jobs by keyword and/or category.
- The Riley Guide: Employment Opportunities and Job Resources on the Internet — "Providing free career and employment information since February 1994."
- Indeed.com — "Indeed is a search engine for jobs. Indeed.com includes all the job listings from major job boards, newspapers, associations and company career pages." Search by keyword and location.
- SimplyHired.com — Search engine for jobs. Search by keyword and location.
- job-hunt.org — "The purpose of the Job-Hunt.Org Web site is to provide the most comprehensive listing of useful Internet-accessible job-search resources and services on the Web, in a format which is most useful to job seekers."
- 100 Best Companies to Work for in Oregon — From OregonBusiness.com.
- ReferenceUSA — Job seekers can use this data to conduct "research about industries and companies. Find executives, corporate families and company descriptions." Look up North American Industry Classification System (NAICS) code. Look up Standard Industrial Classification System (SIC) code.

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**Contact Information: LBCC CASE Program, 541 917-4504**

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