Adding the Aviation Glossary to WordWeb
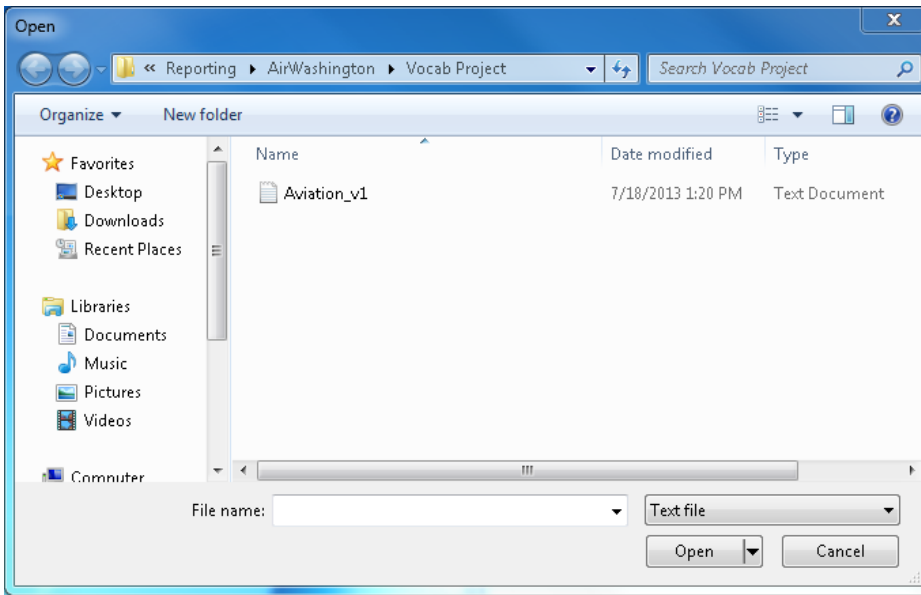
- **Open WordWeb**.
- **Click on the following:**

Edit
- **Custom WordWeb database**
  - **Import from file**
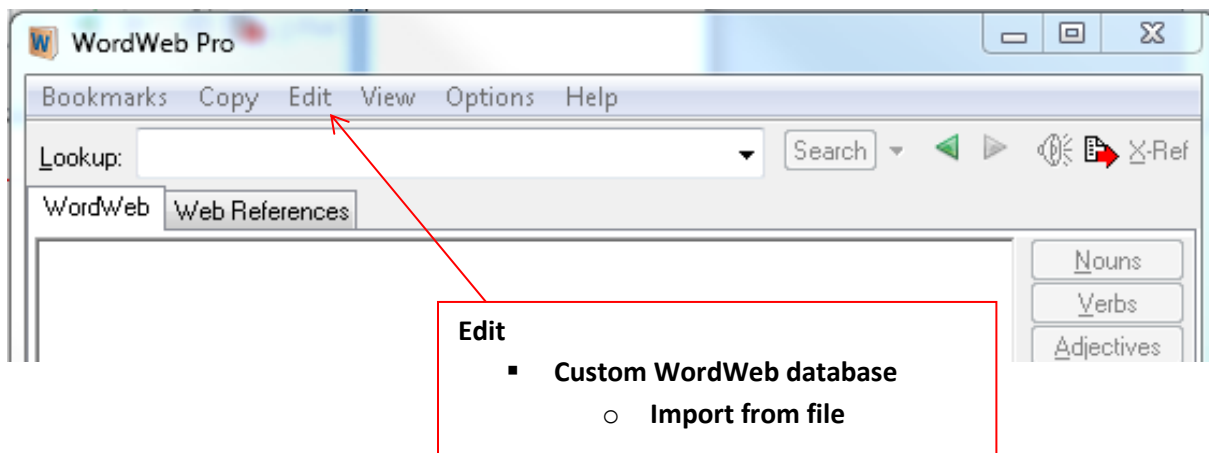
- **Choose the file you are going to upload.**
  - Custom glossary – text document
  - Custom database entries – CSV file
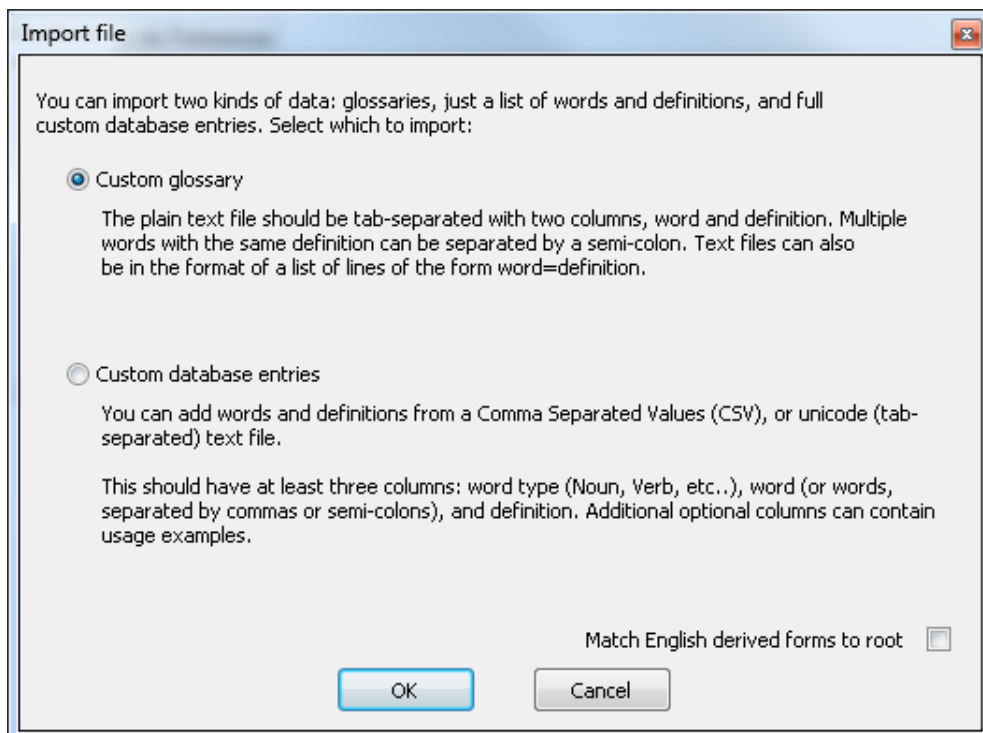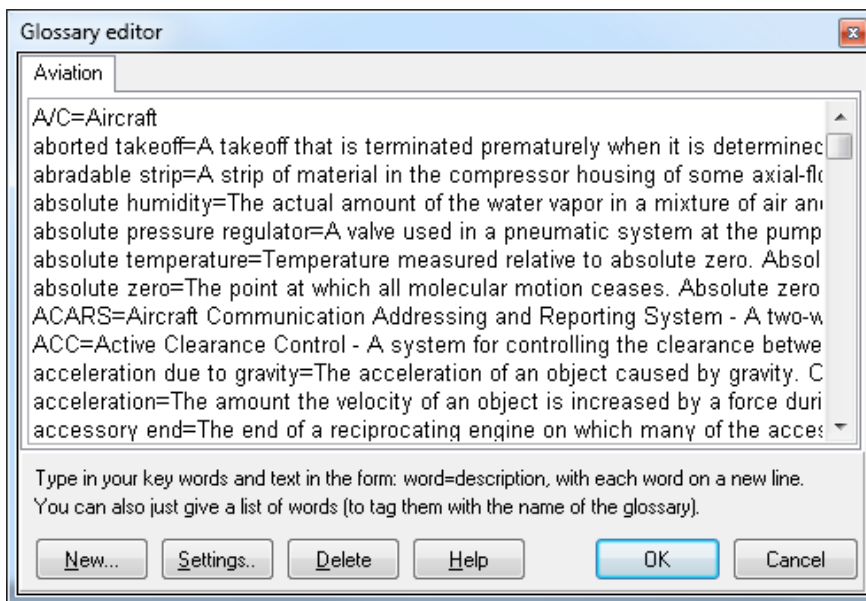
      o   Select the file.

- **Verify glossary has uploaded.**
  - o   Click on 'Edit'
    - ▪   Edit glossaries. . .

A separate window will open up, like below, with the uploaded glossary.