

SCC Consortium

ONLINE COMMUNICATION/COLLABORATION (Skill) BADGE

Directions

Initiative is a skill listed as important by local employers. Your instructor will determine the timing of this assessment and what you need to do in order to showcase your skill. This does not affect your grade.

Notes for Evaluators

Rate a student performance in your course that targets the skill listed below. If a skill is not present, choose "NA."

Notes for Employers: This is a "point in time" assessment. The student was observed by an instructor during a course at ----- College. Earning a badge means the student performed exceptionally during the observation. To earn the badge a student must score an M or better on all criteria.

Rating Scale

Value	Description
E	Exceptional. Exceeds basic expectations. Consistently demonstrates superior performance and behavior. Serves as a role model for others.
M	Met. Adequate demonstration of skill.
NM	Does not meet criterion.
NA	Not assessed at this time. Opportunity not available to demonstrate skill. Does not affect score.

Scoring Standard

To receive the ONLINE COMMUNICATION/COLLABORATION BADGE, you must achieve an **M** or better on all criteria.

Scoring Guide

Criteria	Ratings
INITIATIVE SKILL BADGE CRITERIA	
Possess knowledge and awareness of a variety of self-awareness strategies. Demonstrate the criteria for the Foundational Digital badge.	E M NM NA
Determine the correct computing device for a given task.	
Identify the appropriate application for a given task. (word-processing, messaging, internet browser, colla tools)	
Identify the appropriate storage for specific information.	
Identify common security risks.	
Apply etiquette in all forms of digital communication (for example: How you communicate - educational and professional)	E M NM NA
Collaborate through the use of digital tools	E M NM NA
Communicate information based on policy, standards, and confidentiality (for example: what you communicate, who you communicate with)	E M NM NA
AWARD BADGE	Yes No

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