

## Company Earn-and-Learn Identification Form

Thank you for participating in the Ohio Manufacturing Workforce Partnership training program. This form provides verification that the training provided within this Earn-and-Learn program satisfies all HALLMARKS OF PROGRAM QUALITY as required by the U.S. Department of Labor for the Scaling Apprenticeship grant.

**COMPANY NAME** \_\_\_\_\_

**MANUFACTURING OCCUPATION** \_\_\_\_\_  
(e.g. Machinist, Tool & Die, Industrial Maintenance, etc.)

**PROGRAM NAME** (if any) \_\_\_\_\_

**Please indicate program type:**

- Registered Apprenticeship Program  
*If checking this option, scroll to bottom and sign. Please attach OJT and RTI descriptions.*
- Non-Registered Earn-And-Learn Program designed to meet all Hallmarks identified below.  
*If checking this option, please complete the remainder of this form.*

**For Non-Registered Earn-and-Learn Programs:** please check each box below to verify that this program will achieve ALL Hallmarks of Program Quality.

**Paid work-based learning delivered by this company.** Earn-and-Learn programs must pay participant(s) at least the applicable Federal, state, or local minimum wage or a Federally-approved stipend under Federal wage requirements if otherwise applicable, and must describe wage progression requirements.

**Earn-and-Learn program provides participant(s) the opportunity to gain upward mobility in the industry.** Examples of upward mobility include opportunities for pay increase, or a new position which will ultimately result in future advancement along a career pathway.

**On-the-Job Training (OJT).** Participant(s) will have the opportunity to apply what he/she is learning in their RTI to his/her work through well-designed and structured work experiences.

**Required for Registered and Non-Registered:** OJT Description or Checklist attached

**Mentorship.** While learning on the job, the program will provide a mentor to support participant(s) and provide guidance on an industry or company culture, and industry or workplace policies and procedures.

Check box if the participant will have a rotational mentor.

**Related Technical Instruction (RTI) that advances participant(s) along a career pathway.** Educational and Instructional Component: Work-and-Learn program includes classroom or related instruction that is high-quality and adequate to help participant(s) achieve proficiency goals or earn credentials or certifications. As an important indication of quality, program must lead to an industry-recognized, nationally portable credential, and may also be designed to ensure that participant(s) receive college credit for classroom or related instruction.

**Required for Registered and Non-Registered:** RTI Description attached

**Obtainment of a Nationally-Portable Industry Recognized Credential.** Upon completion of the Work-and-Learn program, participant(s) will earn industry recognized credential(s) and the credential(s) will be portable.

**CHECK TYPE OF INDUSTRY CREDENTIAL**

- CERTIFICATION:** Earned by individuals who pass a standardized assessment that recognizes an individual's knowledge, skill, or competency in a particular specialty in awarding a nationally-portable industry recognized credential. (examples: NIMS, AWS, MSSC)
- NATIONALLY PORTABLE INDUSTRY RECOGNIZED CERTIFICATE** Issued by a Credentialing Entity Requiring Faculty Training Specific to the Certificate: e.g., SACA credential; NC3 credential; Advanced Manufacturing Certificates, such as FANUC
- REGISTERED APPRENTICESHIP CERTIFICATE**

**CHECK TYPE OF EDUCATIONAL CREDENTIAL**

**CREDIT BEARING SHORT-TERM / ONE-YEAR ACADEMIC CERTIFICATE:** Manufacturing certificate programs are a form of postsecondary education that usually require full-time, six-month to one-year of required courses or their part-time equivalent. Credit bearing certificates are granted after completion of study for specific occupations.

Academic technical certificates that have been approved by the Ohio Department of Higher Education (ODHE) and academic certificates that lead to a longer term academic pathway are suitable.

- AA OR AS DEGREE**
- BA OR BS DEGREE**

**Name of the Credential** the individual will earn:

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**Employment meets standards for safety, supervision, and equal opportunity.** This Earn-and-Learn program has policies and procedures in place to ensure a safe working environment that adheres to all applicable Federal, state, and local safety, employment, and equal opportunity laws and regulations.

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EMPLOYER SIGNATURE

DATE

Download form and open in Adobe to sign.