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|  | **Course:** | **MAN 125** |
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|  | **Title:** | **Team Building** |
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|  | **Long Title:** | **Team Building** |
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|  | **Course Description:** | **Introduces the concept of working as a team member. Activities and assignments will emphasize the ability to negotiate, work together, build consensus, and make quality decisions.** |
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|  | **Min Credit:** | **1** |
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 STANDARD COMPETENCIES:

1. Define teambuilding
2. Determine one’s role as a team player
3. Identify stages of team development
4. Discuss self-managed work teams
5. Discuss organizational culture
6. Discuss and complete team evaluation
7. Discuss work team issues
8. Discuss continuous improvement of work teams

 TOPICAL OUTLINE:

1. Teambuilding
   1. vocabulary
   2. trends
2. Personal role
3. Stages of team development
   1. forming
   2. storming
   3. norming
   4. performing
4. Self-managed work teams
   1. organizations/industries
5. Appraisal
   1. establish ground rules
   2. evaluation instrument
   3. peer evaluations
6. Issues
   1. trends
   2. policies/procedures
7. Continual improvement
8. Team evaluation
   1. evaluation tool