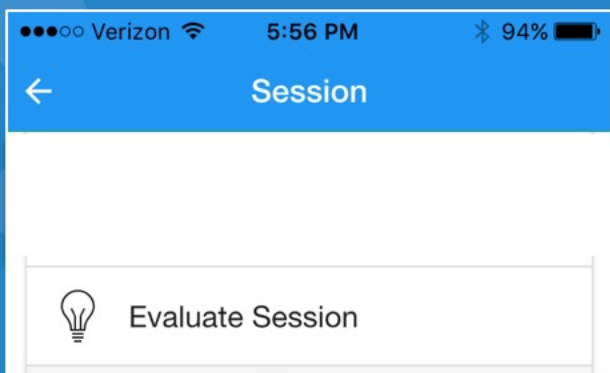




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MISSOURI COMMUNITY COLLEGE ASSOCIATION



When Community Colleges Engage With Workforce Partners
OLC Innovate 2018
Nashville, TN



Who are we?



Missouri's Workforce Innovation Networks (MoWINS)

Rnd 1 MoHealthWINS:

\$20 million 13 college consortium

Fiscal Agent: Ozarks Technical College, Springfield MO

Administrative Coordination: Missouri Community College Association

Rnd 2 MoManufacturingWINS:

\$15 Million 9 college consortium

Fiscal Agent: St. Louis Community College

Administrative Coordination: Missouri Community College Association

Rnd 4 MoSTEMWINS:

\$15 Million + \$4.7 million Data Collection Project 13 college consortium

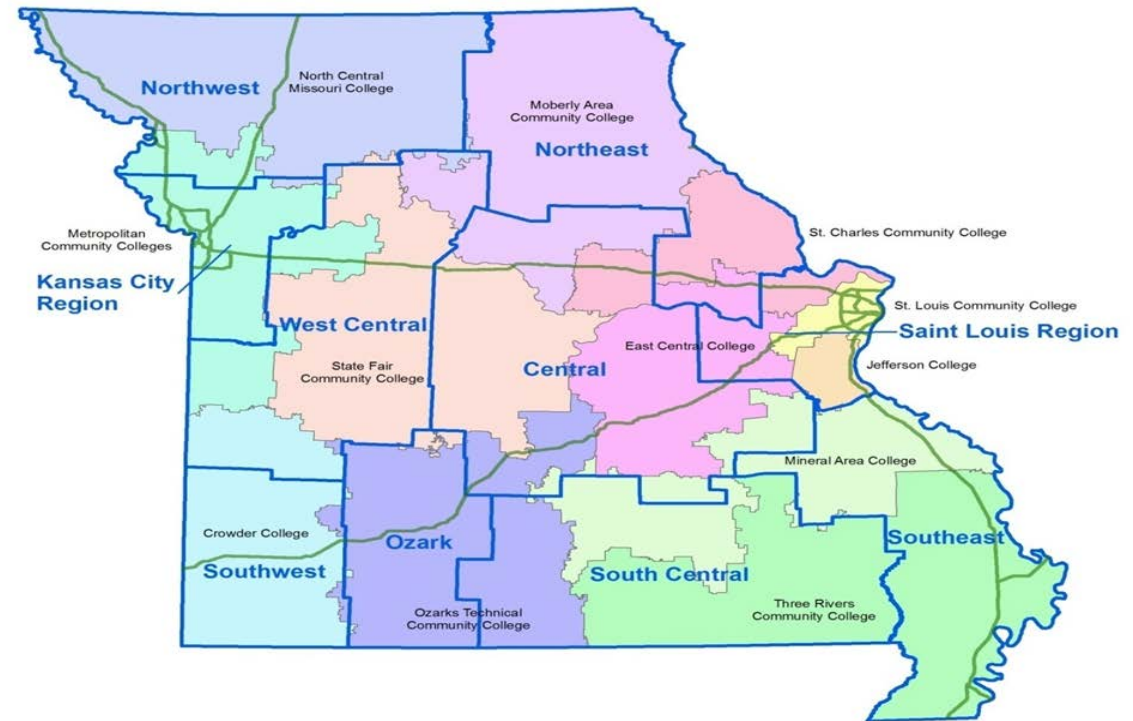
Fiscal Agent: Metropolitan Community College Kansas City

Administrative Coordination: Missouri Community College Association

MoWINS Single State Model



12 Community Colleges
1 State Technical College
14 Local Workforce Boards
1 State Workforce Board



*State Technical College of Missouri holds a statewide service area.



What Grant Stakeholders?



SGA Defined: Strategic Alignment

Applicants must strategically align their programs with at least three types of key stakeholders:

- (i) employers and industry;
- (ii) the public workforce system; and
- (ii) educational institutions and other organizations.



Public Workforce System



SOW identified how you were going to engage & collaborate with the public workforce system: workforce investment boards, one-stop career centers, workforce system partners like educational agencies, career tech ed agencies and other post-secondary education agencies.

The expected engagement includes:

- Identifying, assessing and referring potential candidates for your grant participants;
- Connecting workers with employers;
- Providing supportive services where appropriate; and
- Tracking TAA program participants as they reenter workforce.

Ways in which we Partner



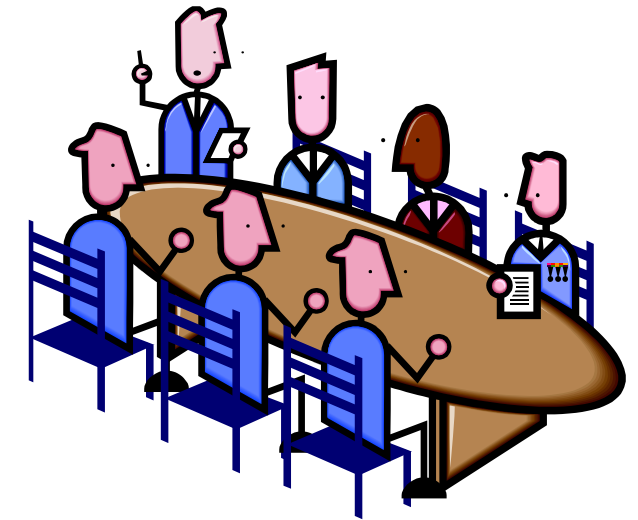
- Early Eligibility Determination
- Referrals and assist with the Reverse Referrals
- Student Enrollment Paperwork Assistance
- Recruiting Efforts of Grant Training Programs
- Assistance with Employer Engagement
- Providing Timely Student Data Reporting



How Do We Collaborate?



- Memorandum of Understanding
- State staff serve Grant Executive Advisory Committee
- State staff serve on Key Grant Work Groups
- Grant Staff attend & present at State Workforce Mtgs.
- Co-Present at Annual Conferences
- Communication, Communication, Communication



Memorandum of Understanding



- A memorandum of understanding (MoU) is an agreement between two (bilateral) or more (multilateral) parties. It expresses a convergence of will between the parties, indicating an intended common line of action. It is often used in cases where parties either do not imply a legal commitment or in situations where the parties cannot create a legally enforceable agreement. It is a more formal alternative to a gentlemen's agreement.



Why Both Partners Should Engage



- Common Target Populations Served by Both Partners
- Common Performance Measures
- Evaluation and Data Research Trends
- Prevent Duplication of Services
- Cost Effective
- Distributed Leadership Always Results in High ROI

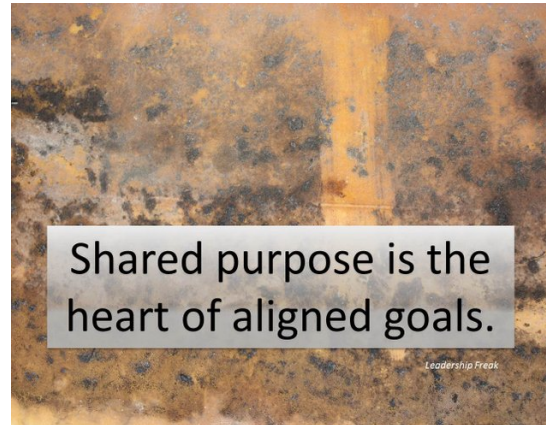


Purpose of the MoWINs MOUs



Sample MoWINs MOU Purpose:

In support of this statewide grant initiative the LWIBs, Missouri's fourteen Local Workforce Investment Boards, and the thirteen public 2 year institutions, a consortium of Missouri's public community colleges, entered into a consortium Memorandum of Understanding (MOU) to jointly enhance support for the career training and job placement of workers eligible under the TAACCCT Grant MoHealthWins Program as well as other disadvantaged job seekers that may benefit from the grant efforts. This MOU will serve to describe each party's role of services provided to the grant target population within each of their service areas.



MOU Goals and Priorities



Goals and Priorities sets the MOU agreement up with why the two partners are working together to support a common cause. In the Missouri Workforce Innovation Network, both the LWIBS and colleges are serving the same target population.

Other MOUs may reference this as Introduction and Background.

The goal of the MOU is to foster an environment that brings together the strengths and expertise of each organization to actively improve the care and services provided by both. The MOU establishes mutual goals and objectives for ongoing collaboration between Community Colleges and Local Workforce Investment Boards in support of their respective missions and to establish a common mission of serving the common target population. The MOU is intended to provide authority for a broad range of collaboration between the agencies that facilitate development of additional agreements around specific activities.

MOU Scope of Work

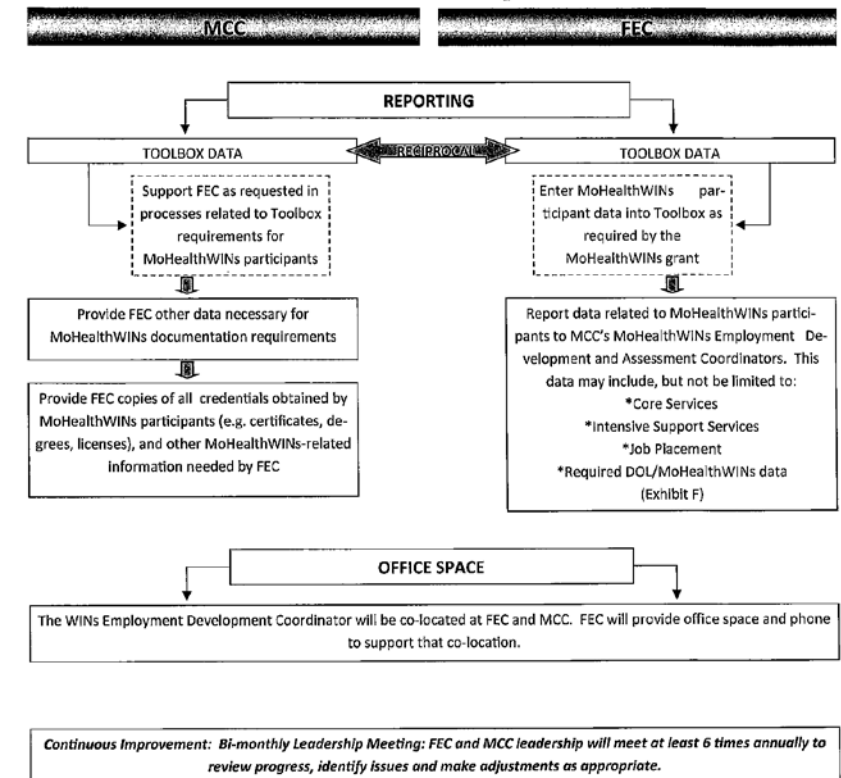


Here is where you *discuss, negotiate and describe* both partners roles and collaboration. Keep in mind you will want to describe in great detail and may want to flowchart the who does what, when, and how often.

“Named WIB and named Consortium College” will collaborate to develop a regional referral process to ensure job placement performance outcomes are met. Describe how the regional intake process will occur: Which party will identify participants? Will it be both parties; simply describe how you will collaborate in this process to achieve no-one-door or wrong –door approach. You may want to include language in support of access to core services here.

NEMO WIB staff will be responsible for Toolbox enrollment to document WIA activities. MACC staff will be responsible for enrolling students in the college student data base to document MoHealthWINS grant participation. MACC will be responsible for collecting and reporting data for quarterly reports. MACC and the NEMO WIB will have open communication and coordinate participant reports and updates.

MoHealthWINS Scope of Work



Miscellaneous Provisions & Exhibits



Sample Provisions:

Mutual Respect of Organizational Practices

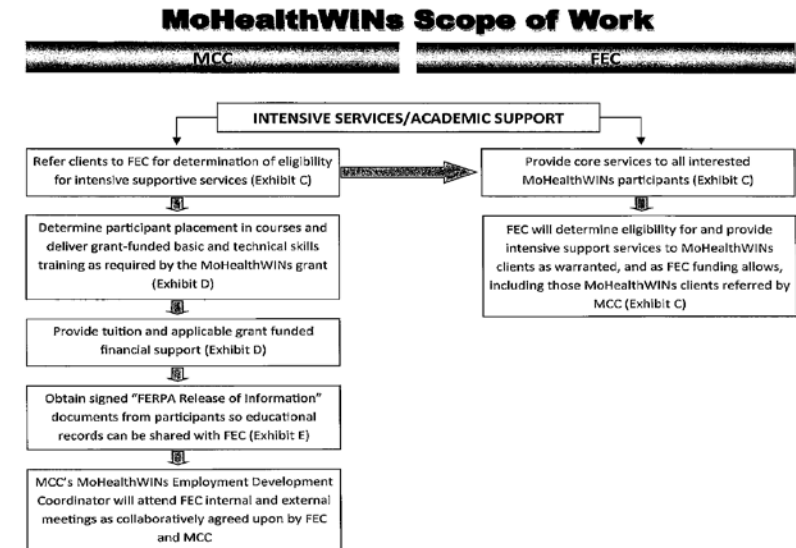
All partners agree to respect each other's organizational practices and management structures in the provisions of services under this memorandum of understanding.

Indemnification and Liability

By executing this MOU, each party agrees to work together to deliver workforce services for employer partners and the MoHealthWINS target population. However, the entities are not legally "partners" to the extent that term encompasses joint and several liabilities. Each legal entity under the MOU is responsible for its own employees, representatives, agents and subcontractors.

Sample Exhibits:

- A: MoHealthWINS Scope of Work
- B: MoHealthWINS Eligibility Guidance
- C: FEC Supportive Services Policy
- D: MoHealthWINS Academic Programs and Financial Support
- E: FERPA Release of Information
- F: MoHealthWINS Required Reporting Data
- G: MoHealthWINS Grant Award and Proposal
- H: MoHealthWINS Financial Aid Assistance Guidance Tool
- I: MoHealthWINS Enrollment Form



Modification Process



Is necessary for any future add-ins:

- adding another similar grant project
- credit for prior learning implementation
- federal project monitor recommended language
- adding apprenticeship programs
- expanding target population
- no cost extension with project
- desire to sustain the partnership practices by extending terms

ADDENDUM (A) CONSORTIUM PARTNER MEMORANDUM OF UNDERSTANDING

BETWEEN

Jefferson College and East Central College

and

Jefferson/Franklin Consortium Workforce Investment Board (WIB)

Jefferson College and East Central College as a sub-grant recipient for the MO Health WINS consortium among 13 colleges in the state of Missouri, has been awarded federal funds from the *Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grants Program* (CFDA # 17.282) under the authority of the Health Care and Education Reconciliation Act of 2010 through:

The federal awarding agency is the Department of Labor, Employment and Training Administration.

The No Cost Extension Period of Performance carries the grant activity through December 31, 2014. There is no additional funding awarded. The NCE allows schools the opportunity to continue programming during this period of time; an adjustment from the original September 30, 2014 closeout.

This consortium partner memorandum of understanding is by and between the undersigned Jefferson College President, East Central College President, Consortium WIB Chairperson, and the Jefferson/Franklin Region One Stop Coordinator, whereas all parties have developed this agreement in continued support of the Missouri Health Workforce Innovation Networks grant initiative. This MOU will serve as the regional workforce network which all parties agree to provide integrated workforce services for the MO Health WINS grant target population to include Trade Act Assistance participants, unemployed participants, underemployed participants and low-skilled participants.

Termination Clause



Including a termination clause in your Terms and Conditions allows you to spell out to both parnters what these circumstances are that will be grounds for terminating the agreement, thus ending the relationship between you and your project partner.

Be mindful every partnership has a life cycle and as staff turnover on both sides occur it is always good to revisit the purpose, goals and scope to ensure effectiveness and return on investment.

Exit from Agreement & Termination Clause

Each Party shall have the right to terminate the previously set forth and signed Consortium Partner Memorandum of Understanding by giving 90 days written notice in writing to the other Party at any time. If the Memorandum of Understanding is terminated by either Party, steps shall be taken to ensure that the termination does not affect any prior obligation, project or activity already in progress.”

Any notice to be given shall be deemed validly given if delivered personally, sent by express delivery service, registered or certified mail, postage prepaid, return receipt requested shall be provided to both parties.

Any notice to be given to any party, shall be deemed given on the date of actual receipt by the addressee if delivered personally, on the date of deposit with express delivery service or the postal authorities if sent in either such manner.

This is an agreement made as of _____, 2012, between “insert Community or Technical College” and “insert Regional WIB name”

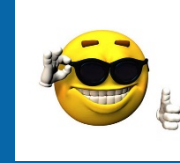
MoWINs Types of MOUs



Here are a few types of MOUs from the MoWINs projects:

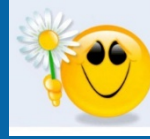
1. Serving TAA Participants
2. Data Sharing Agreements (Local and State)
3. Grant Fiduciary Agent to the Consortium Member Colleges
4. Colleges hold one with each LWIB(s) within their Service Area
5. Third Party Evaluator Data Sharing/Participants Disclaimer
6. NEW WIOA requirement in Local Plans
7. Apprenticeship Grant Programs
8. Industry Sector Regional Plans: Business Services

Win – Win Partnerships



Together We Work Smarter Not Harder

Thank You!



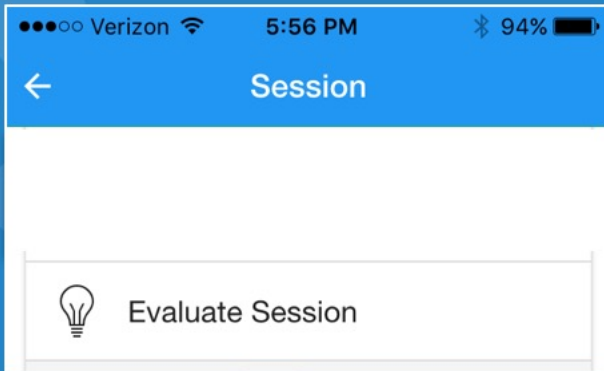
Thank you!
Mrs. Dawn Drinkard
MCCA MoWINS Grants Consortium Director
2420 Hyde Park Road, Ste B
Jefferson City, MO 65109
573/634-8787
dawn.drinkard@mccatoday.org

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