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|   | **Course:** | **MAN 102**  |
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|   | **Title:** | **Ethics & Values** |
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|   | **Long Title:** | **Business Ethics and Values** |
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|   | **Course Description:** | **Discusses behavior and identifies what is ethical and appropriate behavior and what is not. This course will identify the roll of integrity, character, honesty, self-control, self-sacrifice, and core values in developing ethical and effective behavior in the workplace.** |
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|   | **Min Credit:** | **1** |
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 STANDARD COMPETENCIES:

1. Explain the role of legality and why it is only the first step in behaving ethically.
2. Explain and use the 3 step process of determining ethical behavior.
3. Understand how values and ethics are formal
4. Learn how to make ethical decisions based on your personal value system.
5. Explain the difference between compliance biased ethics and integrity based ethics.
6. List the steps required to set up a corporate ethics code.

 TOPICAL OUTLINE:

1. How personal values are formed
2. Discuss legality of our actions and the role in ethics
3. Apply a three step process to ethical decision making
4. Complete an ethics survey to identify our personal approach to making ethic decisions.
5. Discuss a research company ethics and determine how companies set up a code of ethics and values.