

NAME: \_\_\_\_\_

ID #: \_\_\_\_\_ COHORT: \_\_\_\_\_

# NEW STUDENT MEET & GREET

## Career Development - Student Expectations

Cape Cod Community College's, Aviation Maintenance Technology program is dedicated to educate and prepare students to pass all Federal Aviation Administration (FAA) examinations, ultimately leading to job opportunities and a successful career in aviation. We are committed to assisting students in developing the necessary skills and strategies to become quality professionals and candidates-for-hire. The first step in Career Development is to set appropriate and realistic expectations.

**The following is an outline of expectations that students must understand to be successful (Please initial each item after reading):**

1. ATTENDANCE: **Initial** \_\_\_\_\_

Attendance is the most important aspect of your training. Students with great attendance earn great grades which results in successful passing of the FAA examinations. Furthermore, students with great attendance are more respected by their peers, instructors, and potential employers. Employers are seeking reliable and dependable candidates-for-hire.

\*The greater your attendance, the greater your eligibility for job opportunities.

2. ATTITUDE & PROFESSIONALISM: **Initial** \_\_\_\_\_

To be successful students must also demonstrate a great attitude and the ability to conduct themselves professionally. This includes adhering to the program uniform policy. It's important for students to remember that their peers, instructors, and potential employers are paying attention. Employers will most likely request recommendations from school faculty and staff.

\*Employers want to hire professionals with a great attitude.

3. TESTING WHEN ELIGIBLE: **Initial** \_\_\_\_\_

**FACT:** Students who test when eligible obtain their A & P certificates faster and score higher. Those who wait until the end of the program become overwhelmed, forget a lot of the material, and score lower on their FAA examinations.

\*Employers want to hire professionals with great attitudes and are certified.

4. EFFORT: **Initial** \_\_\_\_\_

**FACT:** Students who put in the effort and apply themselves have more job opportunities. Those who expect job opportunities usually have difficulties. Students must accept full responsibility during the AMT program. Furthermore, students must accept full responsibility when seeking employment. CCCC is committed to providing every resource available for your success.

\*The more a student applies themselves, the more job opportunities will be available.

5. RESUME: **Initial** \_\_\_\_\_

It is vital that each student learns to develop a quality resume that meets industry standards. The Student Retention Specialist will conduct a resume workshop for each class to discuss the purpose and components of a resume. Students can also schedule additional time for resume development with the Student Retention Specialist.

\*Resume building is a "life skill". Don't let others do your resume... You know YOU better than anyone else.

6. DEVELOPING SOFT SKILLS: **Initial** \_\_\_\_\_

Great grades, attendance, attitude, and qualifications are essential components of a great candidate. However, most of the time it comes down to whether an employer likes you as a person. Does the employer want to work with you 40+ hours a week? People want to hire good people. Some of the most talented individuals in the world have difficulties landed quality employment because they have no interpersonal skills or soft skills.

\*A person's ability to interview is usually the deciding factor in the hiring process.

***PLEASE TURN OVER TO COMPLETE THE BACK***

7. How did you hear about the MCCA (Aviation Maintenance Technology) program?

\_\_\_\_\_

8. What interests you most about the program?

\_\_\_\_\_

9. What are your expectations for the program?

\_\_\_\_\_

10. What are your career goals?

\_\_\_\_\_

\_\_\_\_\_

11. Were you in the military? YES NO  
Air Force Army Navy Marines Coast Guard

Type of Discharge: \_\_\_\_\_ Date of Discharge: \_\_\_\_\_

What did you do in the military?

\_\_\_\_\_

\_\_\_\_\_

12. Any DUI Charges or Convictions? YES NO

If yes, please come see the Student Retention Specialist/Program Director to discuss.

13. Have you ever been charged or convicted of a misdemeanor or felony?

Misdemeanor? YES NO Felony? YES NO

If yes, please come see the Student Retention Specialist/Program Director to discuss.

*\*It's recommended that if you have any criminal charges and/or convictions that students should seek legal advice from an attorney.*

By initialing the items on page 1 and signing my signature, I have read and understand what is expected of me to successfully complete CCCC's AMT program, pass my FAA examinations, and land employment in the field of aviation. Furthermore, I understand that IF I have and criminal charges or convictions, it's recommended that I seek counsel with the Student Retention Specialist/Program Director.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Name (Print): \_\_\_\_\_

For more information and to discuss any of these items, please feel free to contact the AMT Program Director. :

*~Powerful Futures Start Here~*

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