

Attach to this form:

- Application, Transcripts and Recommendation letters
- Signed Contract

BPCC
Part-Time Employment Notice of Contingent Hire
Temporary Unclassified Employees

The following applicant has been contingently offered employment:

Name:
Mailing Address:
City, State, Zip:
Phone Number:

REQUIRED:

Email for work communication: Check one

BPCC email _____ (Please contact Computing Service to set-up)

Personal email _____ Email: _____

Demonstrates English fluency: <input type="checkbox"/> Yes <input type="checkbox"/> No
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This is the most qualified person for this position; our recommendation is based upon (circle all that apply):

Transcripts Recommendations Personal Interviews Other

Date of interview: _____

Place of interview: _____

Date contingent offer was extended: _____

Start date: _____

Recruitment methods used:

- Telephone Contact
- Public Advertising
- Personal Interview
- Unsolicited Application

Budget Unit Head: _____ Date: _____