

iew of Deliverables

East Central Community College
TAACCCT Grant Number: TC-26437-14-60-A-28

Name of Reviewer: Melanie Hartley

Qualifications of Reviewer: This reviewer has a Bachelor's degree in elementary and special education, a Master's degree in special education, and 49 additional hours toward a Doctoral degree in school administration. I retired from public education as superintendent of education for the Leake County School District in 2007, having served as a classroom teacher of all elementary through high school grades, a special program supervisor, a federal program coordinator, and assistant superintendent of education.

Throughout my twenty-plus years in administration I specialized in curriculum development and implementation and the delivery of best practices based on the research of teaching and learning, particularly that of adult learners. I have participated in, applied for, administered and/or evaluated many state and federal grants, including the following:

- "K-PAVE" federal education research grant out of the University of North Carolina at Greensboro's SERVE Center (implementation participant);
- Tennessee Valley Authority "Industrial Product Readiness Program" grants – four grants over four years (application for, administration and evaluation of)
- A federal "Transportation Enhancement Grant " (application for, administration and evaluation of);
- "Community Heritage Preservation Grant" of the Mississippi Department of Archives and History, Rounds VII and IX (application for, administration and evaluation of).

For the past seven years she has served as Executive Director of the Leake County Development Association as an economic developer, working with workforce development programs, community development and the creation of employment opportunities.

Date of Review: February 19, 2015

Deliverable Reviewed: Winston County Manufacturing Sector Leadership Team Membership and Operating Procedures Action 1.1 of the Project Work Plan is to develop operating procedures for the Leadership Team. The deliverable is the Winston County Manufacturing Sector Leadership Tam Membership and Operating Procedures.

Comments: The establishment of the Winston County Manufacturing Sector Leadership Team is most comprehensive. The seven assigned actions/responsibilities of the Team are clear and measurable. The duties of the Tam are well-defined and will guide the members in fulfilling the goals of the Winston County Manufacturing Recovery Project.

The Team membership is representative of a broad spectrum of groups. East Central Community College's majority influence in the membership is believed to be the strength of the plan, particularly in its management support role. Additionally, the inclusion of other workforce and education partners as invited, non-voting participants is viewed as a major benefit that will ensure diverse and valuable input.

Meeting and agenda plans are flexible, yet amenable to the successful function of the Team. It is believed that when supporting documents are required for discussion in meetings, it will be appropriate for Team members to receive such documents two days before discussions.

☒ **Approved, no issues or concerns**

☐ **Approved with suggested revisions**

☐ **Denied, needs rework**

Debbie Hartley
Signature of Reviewer

2/20/15
Date