

Memorandum of Understanding

Board of Trustees of the University of Arkansas For and On Behalf of the
University of Arkansas - Fort Smith
and
William R. Moore College of Technology

Article I Introduction

This Memorandum of Understanding ("Agreement"), effective June 1, 2017, is between the Board of Trustees of the University of Arkansas for and on behalf of the University of Arkansas - Fort Smith (UAFS) and William R. Moore College of Technology (Moore Tech).

Article II General Purpose

The purpose of this Agreement and the intent of the parties are to set forth and establish procedures for offering of degree programs by UAFS in collaboration with Moore Tech.

The parties agree that UAFS will offer the online Bachelor of Applied Science (BAS) degree as set forth in "Exhibit A". The degree program is offered through the College of Applied Science and Technology. This Agreement will provide Moore Tech students pursuing certificates, diplomas, and/or associate degrees with Moore Tech with a seamless transition towards the completion of the UAFS BAS degree. UAFS and Moore Tech share a commitment to increasing student access to and success in higher education through this partnership program.

Students who satisfactorily complete the bachelor's degree requirements with UAFS in partnership with this Agreement with Moore Tech and who meet all other program requirements for graduation will earn the Bachelor of Applied Science degree from UAFS.

Article III Courses and Degree Program

This program, as well as any other courses or programs offered by UAFS with Moore Tech, will use the same admission and progression requirements and the same course requirements as stated in the appropriate UAFS Undergraduate Academic Catalog. Academic guidance for any degree program will be provided as outlined in this Agreement.

Prospective degree students will be provided complete information concerning the academic preparation required for enrollment in and completion of the degree program. Representatives from both institutions will have input into all decisions that directly impact the degree program.

Article IV Supervision of Degree Program

The UAFS academic program offered with Moore Tech will be under the supervision of the

Provost and Vice Chancellor for Academic Affairs and the Dean for the College of Applied Science and Technology. Students must meet the degree requirements prescribed in the appropriate UAFS Undergraduate Academic Catalog. Students awarded degrees from Moore Tech may transfer technical credits that will apply to the BAS Career Block requirements. Transfer technical hours will vary by the completed degree and hours posted on the Moore Tech transcript. Students who have been awarded an associates or diploma will satisfy 32 to 37 technical credit hours required for the BAS Career Block requirement. Students who have completed a certificate will be awarded 7 to 13 credit hours towards the BAS Career Block requirement. Students may complete the remaining pre-program course requirements online with UAFS or through local colleges/universities in the Memphis area. The total hours that may transfer to UAFS is 75 hours of lower level hours. Once admitted to UAFS, students must adhere to the policies and procedures specified in the UAFS Student Handbook and the appropriate UAFS Undergraduate Academic Catalog. The UAFS Provost and Vice Chancellor for Academic Affairs and appropriate UAFS Dean will review the degree program each year.

A representative of UAFS will be assigned to Moore Tech to provide on-campus information and advising of Moore Tech students for UAFS degree program as needed.

Article V Operation of Program

- A. Students must have completed the approved Moore Tech degree prior to enrollment at UAFS to transfer Moore Tech credit and to qualify under this Agreement.
- B. Students must be officially admitted to UAFS meeting all admission requirements, including submission of official transcripts and required placement scores if needed.
- C. Students will be advised initially and throughout their degree program by a UAFS advisor.
- D. Registration for courses will be processed through the web-registration system or with a UAFS advisor. Students may pay tuition and fees online by electronic check or credit card through My.UAFS. Students may also contact the UAFS Cashier's Office at 479-788-7060 to pay by credit card.
- E. All student withdrawals and course additions will be processed through the UAFS Records Office and will adhere to UAFS policies. The UAFS Business Office will issue applicable refunds per UAFS policy.
- F. The UAFS Registrar will issue official transcripts for all UAFS courses.
- G. Once students begin their courses with UAFS, the UAFS Financial Aid Office will serve as the contact for students seeking financial assistance (Pell, Arkansas Challenge, FAFSA, etc.). Transfer students have the opportunity to compete for select transfer scholarships if qualified.
- H. All books and course supplies will be listed in UAFS course syllabi. Students may obtain books and supplies through the UAFS bookstore or through alternative sources.
- I. Moore Tech will make library, computer resources, and proctoring services available to students enrolled in UAFS degree programs through this Agreement.
- J. UAFS and Moore Tech will work together to provide program information.

Article VI
Financial Arrangements

- A. Under this agreement, students enrolled in courses offered by UAFS will pay all tuition and fees set forth by the UA System Board of Trustees.
- B. The UA System Board of Trustees may adjust tuition and fees from year to year, as it deems necessary.
- C. The Financial Aid Office at UAFS will serve as the initial contact for students seeking financial assistance (Pell, Arkansas Challenge, FAFSA, etc.). Transfer students do have the opportunity to compete for select transfer scholarships if qualified.

Article VII
Implementation or Termination

This Agreement will commence in summer 2017 and will continue until either Moore Tech or UAFS deems it advisable to terminate this agreement.

Should either institution decide to terminate this Agreement, or any program conducted under this Agreement, it shall notify the other of the decision to terminate this Agreement in writing. This written notice shall be sent at least 60 calendar days prior to the beginning of the upcoming semester so as to minimize any negative effects on students enrolled in the program. Any termination will ensure that completion plans are implemented for students enrolled and on-track in any program, ensuring that they will be able to complete the degree program then in effect.

Article VIII
Official Signatures

We agree to the above conditions and indicate by our signatures our commitment to provide quality academic programs for students in the Moore Tech Service Area.

Board of Trustees of the University of Arkansas
for and on behalf of
University of Arkansas - Fort Smith

William R. Moore College of Technology



2/23/2017



2/22/2017

Paul B. Beran, Ph.D. (Date)
Chancellor
University of Arkansas - Fort Smith

Skip Redmond, Ed.S. (Date)
President
William R. Moore College of Technology

**Exhibit A
Bachelor of Applied Science (BAS)**

This MOU degree plan provides William R. Moore College of Technology (Moore Tech) students the opportunity to obtain a bachelor's degree from University of Arkansas - Fort Smith (UAFS). To transfer Moore Tech technical credits, students must have a certificate, diploma or associate's degree from Moore Tech. The technical credit will apply towards the BAS career block requirement. Credit will be determined by the hours and degree completed at Moore Tech. Students may complete the remaining pre-program requirements online with UAFS or a local college/university in the Memphis area. The BAS major courses will be completed online through UAFS.

**University of Arkansas-Fort Smith
Bachelor of Applied Science (BAS)
In Partnership with
William R. Moore College of Technology (Moore Tech)**

Printed Name: _____
Major Code: 4100, Catalog Year 2017-2018

IDN: _____

The Bachelor of Applied Science degree is a degree-completion program for students who have completed a technical career degree from Moore Tech.

Pre-Program Requirements:

Hours	Courses	Notes	Grade
6	ENGL 1203 Composition I ENGL 1213 Composition II	1	
3	SPCH 1203 Introduction to Speech Communication	1	
6	MATH 1403 College Algebra and MATH with College Algebra as a prerequisite.	1	
8	Lab Science requirement	1	
3	Fine Arts requirement	1	
3	Humanities requirement	1	
3	History/Government requirement	1	
6	Social Sciences requirement	1	
37	Career Block - Moore Tech diploma and associate degree will satisfy this requirement. The certificate hours will range from 7-13 hours.	4	

Total Pre-Program Hours - 75 The maximum number of hours transferable to the Bachelor of Applied Science degree is 75 semester hours of lower-level (1000-2000) courses. The remaining hours must be completed through UAFS.

**REQUIREMENTS AFTER ADMISSION INTO THE
BACHELOR OF APPLIED SCIENCE
ONLINE COMPLETION DEGREE**

JUNIOR YEAR - FALL SEMESTER: 12 hours				JUNIOR YEAR - SPRING SEMESTER: 12 hours			
Hours	Courses	Notes	Grade	Hours	Courses	Notes	Grade
3	LEAD 3133 Organization Ethics	2		3	PRFS 3833 Diversity in the Workplace	2	
3	PRFS 3143 Economic Analysis in the Workplace	2		3	PRFS 3533 Workplace and Environmental Safety	3	

3	RHET 3603 Writing for the Workplace	2		3	PRFS 4033 Consensus Building and Continuous Improvement	2	
3	Upper-level general education elective	3		3	Upper-level general education elective	3	
SENIOR YEAR - FALL SEMESTER: 12 hours				SENIOR YEAR - SPRING SEMESTER: 9 hours			
Hours	Courses	Notes	Grade	Hours	Courses	Notes	Grade
3	PRFS 4133 Project Management	2		3	PRFS 4633 Decision Making in Organizations	2	
3	PRFS 4433 Supervisory Total Quality Management	2		3	PRFS 4703 Production Planning and Scheduling	2	
3	Upper-level technical elective	2 & 3		3	Upper-level technical elective	2 & 3	
3	Upper-level technical elective	2 & 3					
Total Hours: 120 At least 45 hours must be upper level.							
NOTES							
1: General Education Core Requirements, see Graduation Requirements section of UAFS Undergraduate Academic Catalog. Mathematics stipulation: must take six hours of mathematics to include College Algebra and one additional math course with College Algebra as a prerequisite.							
2: These courses are used to determine major courses in residency, see Graduation Requirements section of the UAFS Undergraduate Academic Catalog.							
3: Elective courses. Consult with advisor. Six hours of upper-level courses from general education areas and nine hours of upper-level technical courses are required.							
4: Career block, 37 hours: Moore Tech associate degree is 37 hours, diploma will range from 32 to 37 hours, and a certificate will range from 7-13 hours depending on the certificate.							
Note: Prior to graduation students must demonstrate competency in financial literacy by satisfactory completion of FIN 1521 Personal Finance Applications (or an approved substitution) with a grade of "C" or better, or by a score of 70% or more on a challenge exam for FIN 1521.							

Student Degree Program Requirements

A student's degree program requirements are those specified in the catalog in effect at the time of declaration of program major. Students must meet the above program requirements and the graduation requirements as indicated by institutional and college policy. The program can be changed only with the approval of the official advisor. If original courses are eliminated, students may be required to meet new curriculum requirements in the degree program. If students are not enrolled for two or more consecutive terms (excluding summer terms), they must re-enter under the program requirements of the current catalog. Students are responsible for understanding program requirements and changes. This document is not official until signed and dated by both the student and an authorized university representative.

Student Signature _____ Date _____

Advisor Signature _____ Date _____