

# U. S. Department of Labor

## Monitoring Visit

**July 17, 2017 – July 21, 2017**

## Ohio Technical Skills Innovation Network (Ohio TechNet)

**Lead Institution: Lorain County Community College**

## TAACCCT Round 4 Grant

**#TC-26435-14-60-A-39**

## Period of Performance:

**October 1, 2014 to September 30, 2018**

## Federal Program Officer:

**Clay Webb**

**DOL-ETA Region 5**

**Office of Special Initiative and Demonstration Grants (OSID)**

**230 S. Dearborn 6th Floor**

**Chicago, IL 60604**

**Phone Number (312) 596-5538**

**Webb.Clay@dol.gov**



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## Administrative Details

**11 College Consortium:** Cincinnati State Technical & Community College, Columbus State Community College, Cuyahoga Community College, Eastern Gateway Community College, Lakeland Community College, Lorain County Community College, Owens Community College, Rhodes State College, Sinclair Community College, Stark State College, Zane State College

**Evaluator:** The New Growth Group

**Grant Award:** $15,000,000

**Enrollment Goal =** 1801

**Lorain County Community College Address:**

1005 N. Abbe Rd (main address)  
Elyria, OH 44035  
[www.lorainccc.edu](http://www.lorainccc.edu/)

**Lakeland Community College Address:**

7700 Clocktower Dr  
Kirtland, OH 44094  
[www.lakelandcc.edu](http://www.lakelandcc.edu)

**Owens Community College Address**

30335 Oregon Rd  
Perrysburg, OH 43551  
[www.owens.edu](http://www.owens.edu)



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| **Key Staff** | | |
| --- | --- | --- |
| **Lorain County Community College Lead Staff:** | | |
| Staff Name | Project Role | Title |
| Tracy Green | Signatory | Vice President, Strategic and Institutional Development |
| Terri Burgess Sandu | Project Director | Director, Talent and Business Innovation |
| Bernadette (Bernie) Gosky | Project Manager | Project Manager, Ohio TechNet |
| Joseph (Joe) Martin | Consortium Fiscal Accountant | Grant Accountant |
| Melika Matthews | Data Manager | Reporting & Compliance Manager |
| Courtney Tenhover | Program Developer | Program Developer |
| Anthony (Tony) Schweppe | Business Development Manager | Manager of Business Engagement |
| Kathryn Maerlender | Administrative Associate | Administrative Associate |
| Theresa Booth | Administrative support | Staff Associate |
| Joseph (Joe) Owens | Web developer; Graphic design support for consortium materials | Graphic Designer & Illustrator |
| Marc Snitzer | Training Manager – Safety Career Pathways | Manager of Training Projects |
| Glenn Vasiloff | Faculty – Safety Career Pathways | Program Coordinator |



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| **Key Staff (continued)** | | | |
| --- | --- | --- | --- |
| Lorain County Community College  Base Staff Name | Project Role | | Title |
| Kelly Zelesnik | Project Director | | Academic Dean, Engineering, Business & Information Technologies and Nord Advanced Technologies Center |
| Ronda Leffel | Project Manager | | TAACCT Project Manager/Technical Training Specialist |
| Ramona Anand | Project Coordinator | | Project Manager |
| Michael Fox | Data Specialist | | Research Analyst |
| Tracy Sullivan Check | Success Coach/Navigator | | Outreach Specialist |
| Lakeland Community College Staff Name | Project Role | Title | |
| Linda (Linn) Gahr | Project Manager | Welding *N.O.W*. Project Manager | |
| Katherine (Katie) Smyntek | Recruiter/Data Specialist | Recruiting & Data Manager, Welding *N.O.W.* | |
| William (Randy) Jeffries | Success Coach/Navigator | Program Coordinator | |
| Owens Community College Staff Name | Project Role | | Title | |
| Mary Beth McCreery | Project Manager | | Project Manager, Ohio TechNet | |
| Karen Rettig | Success Coach/Navigator | | Ohio TechNet Advisor | |
| Debra (Deb) Rathke | Data Specialist | | Director, Office of Institution Research | |



## Monitoring Visit

**July 17, 2017**  
2:00pm – 5:00pm

**Lorain County Community College**

1005 N. Abbe Rd | Elyria, OH

| Agenda | |
| --- | --- |
| 2:00pm – 2:45pm  (CC 222D) | Introductory Meeting  The purpose of this meeting is to explain the DOL’s role in monitoring the Ohio TechNet grant and explain the work which will take place throughout the week.  Clay Webb, Federal Program Officer | U.S. Department of Labor  High-level discussion w/ Tracy Green and LCCC Staff  Review Monitoring Agenda  Provide a big picture view of college and overall grant  Discuss OTN enrollment  Invitees: Clay Webb (DOL), Tracy Green, Jonathan Dryden, Joe Martin, Don White, Terri Sandu, Melika Matthews, Bernie Gosky |
| 3:00pm – 3:30pm  (DEC) | Orientation to Facilities  Bernie Gosky, Ohio TechNet Project Manager | Lorain County Community College  DEC Tour  Workspace assignment |
| 3:30pm – 5:00pm  (DEC – Room TBD) | Ohio TechNet Lead Team Policy Review  Bernie Gosky, Ohio TechNet Project Manager | Lorain County Community College  Meet with LCCC lead team personnel and discuss roles  Review of lead team monitoring policies and procedures  Discussion of resources provided by the lead team |



## Monitoring Visit

**July 18, 2017**  
8:30am – 5:00pm

**Lorain County Community College**

1005 N. Abbe Rd | Elyria, OH

| Agenda | |
| --- | --- |
| 8:30am – 10:30am  (DEC 166) | LCCC Lead Team Performance Review  Melika Matthews, Reporting & Compliance Manager | Lorain County Community College  Deep dive of Annual Performance Report data |
| 10:30am – 11:00am  (DEC 140) | LCCC Base Grant Introduction  Kelly Zelesnik, Academic Dean, Engineering, Business & Information Technologies and  Nord Advanced Technologies Center | Lorain County Community College  Ronda Leffel, TAACCT Project Manager/Technical Training Specialist | Lorain County Community College |
| 11:10am – 11:35am  (LC 132K) | LCCC Base Grant Performance Review  Tracy Sullivan Check, Outreach Specialist | Lorain County Community College  Review LCCC’s Ohio TechNet participant workflow process  Review LCCC’s Ohio TechNet participant files |
| 11:45pm – 12:55pm  (AT 152) | Lunch  Attendees: Clay Webb, Kelly Zelesnik, Terri Burgess Sandu, Joe Martin, Bernie Gosky, Melika Matthews, Tracy Sullivan Check, Ronda Leffel, Johnny Vanderford, Lisa Novosat Gradert (Program Manager, Environmental, Health & Safety Technology Program, Cuyahoga Community College) |
| 1:00pm – 1:15pm  (AT – Room TBD) | HAAS Award Ceremony  Kelly Zelesnik, Academic Dean, Engineering, Business & Information Technologies and  Nord Advanced Technologies Center | Lorain County Community College |
| 1:30pm – 4:00pm  (TBD) | Financial Overview  Joe Martin, Grant Accountant | Lorain County Community College  Don White, Grant Accountant | Lorain County Community College  Review supporting detail for the pertinent draw downs. |
| 4:00 – 5:00pm  (TBD) | Equipment Inventory Review  Joe Martin, Grant Accountant | Lorain County Community College |

Ample parking is available near building entrances

## Monitoring Visit

**July 19, 2017**  
9:00am – 4:30pm

| Agenda | |
| --- | --- |
| 9:00am – 12:00pm  (Lakeland Community College) | Lakeland Community College Institution Grant Review  Laura Barnard, Executive Vice President and Provost | Lakeland Community College  Linn Gahr, Welding *N.O.W*. Project Manager | Lakeland Community College  Performance Review  Discuss LCCC’s monitoring process and status of “what’s going on”  Compare equipment against lead team equipment list (optional) |
| 12:00pm – 2:00pm | Lunch & Travel |
| 2:00pm – 4:30pm  (Nordson Corporation  555 Jackson St | Amherst, OH) | Ohio Manufacturer's Association Meeting  See attached agenda |
| 5:00pm  (TBD) | Social Gathering |

Ample parking is available near building entrances



## Monitoring Visit

**July 20, 2017**  
9:00am – 5:00pm

**Lorain County Community College**1005 N. Abbe Rd | Elyria, OH

| Ohio TechNet In-Person Consortium Meeting AgendaLunch will be provided | Ample parking is available near building entrances | |
| --- | --- |
| 9:00am – 10:00am  (DEC 132A/B) | Light Breakfast / Networking |
| 10:00am – 10:15am  (DEC 132A/B) | Greetings & Introductions  Bernie Gosky, Ohio TechNet Project Manager | Lorain County Community College |
| 10:15am – 11:30am  (DEC 132A/B) | College Overviews  Project Managers | Ohio TechNet |
| 11:30am – 12:00pm  (DEC 132A/B) | Data & Evaluation  Chris Spence, Principal | The New Growth Group  Melika Matthews, Reporting & Compliance Manager | Lorain County Community College  Review of Interim Report  Review/presentation of Executive Updates |
| 12:10pm – 12:30pm (AT – Room TBD) | Nondestructive Testing Welding Lab Tour  Duncan Estep, Associate Professor | Lorain County Community College |
| 12:45pm – 2:15pm  (DEC 132A/B) | Sustainability/Lunch  Terri Burgess Sandu, Director, Talent & Business Innovation | Lorain County Community College  Bernie Gosky, Ohio TechNet Project Manager | Lorain County Community College |
| **2:15pm – 4:00pm**  (DEC 161) | **Paperwork/Visit Recap**  Clay finalizes his exit report  Follow-up on topics from the first few days |
| **4:00pm – 5:00pm**  (CC 222D) | **Ohio TechNet Monitoring Exit Meeting**  **At this meeting, Clay Webb from the Department of Labor will share any concerns uncovered during his monitoring visit of Ohio TechNet / LCCC.**  Clay Webb, Federal Program Officer , U.S. Department of Labor presenting to LCCC leadership team  Summarize monitoring and discuss report  Invitees: Clay Webb (DOL), Dr. Ballinger, Tracy Green, Jonathan Dryden, Terri Sandu, Kelly Zelesnik, Don White, Joe Martin, Melika Matthews, Bernie Gosky |



## Monitoring Visit

**July 21, 2017**  
10:00am – 1:00pm

Owens Community College

30335 Oregon Rd | Perrysburg, OH

| Agenda | |
| --- | --- |
| 10:00am – 1:00pm | Owens Community College Institution Grant Review  Mary Beth McCreery, Project Manager, Ohio TechNet | Owens Community College  Performance Review  Discuss LCCC’s monitoring process and status of “what’s going on”  Compare equipment against lead team equipment list (optional) |

This workforce solution was funded by a grant awarded by the U.S Department of Labor’s Employment and Training Administration. The solution was created by the grantee and does not necessarily reflect the official position of the U.S Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership.

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