

# EPIC

••• *READY SET LEARN*

**DESIRE.  
INSPIRE.  
GO HIGHER.**

## COMPUTER OPERATORS

Monitor and control electronic computer and peripheral electronic data processing equipment to process business, scientific, engineering, and other data according to operating instructions. Monitor and respond to operating and error messages. May enter commands at a computer terminal and set controls on computer and peripheral devices.

### **THESE ARE THE THINGS I DO ON A DAILY BASIS:**

- Enter commands, using computer terminal, and activate controls on computer and peripheral equipment to integrate and operate equipment
- Monitor the system for equipment failure or errors in performance - Respond to program error messages by finding and correcting problems or terminating the program
- Notify supervisor or computer maintenance technicians of equipment malfunctions
- Answer telephone calls to assist computer users encountering problems



### **Why this job is a good fit?**

- ▶ Support
- ▶ Independence
- ▶ Achievement

### **Tools I use**

- ▶ Computer servers
- ▶ Hard disk drives
- ▶ Tape drives
- ▶ Backup or archival software
- ▶ Data base user interface and query software



*Resources: This and other Career Data Sheets available on [www.epicworkforce.net](http://www.epicworkforce.net). Information may vary by job and should be verified before pursuing a position. Other related information is available at [onetonline.org](http://onetonline.org), [careeronestop.org](http://careeronestop.org), [jobcenter.usa.gov](http://jobcenter.usa.gov), and [www.bls.gov/ooh/](http://www.bls.gov/ooh/).*

# DESIRE.

Learn more at:

[www.epicworkforce.net/](http://www.epicworkforce.net/)

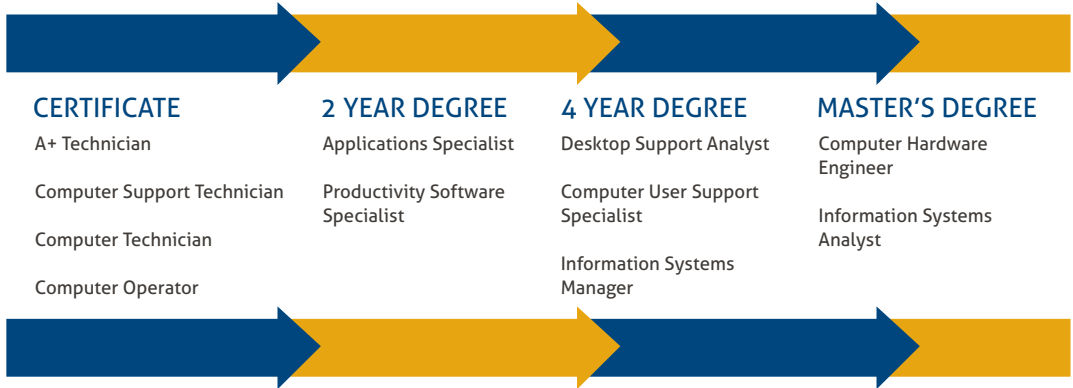
## Why I enjoy my job as a Computer Operator:

- ▶ Management that stands behind employees
- ▶ Independent decision-making
- ▶ Provides a feeling of accomplishment

## IMPORTANT SKILLS AND ABILITIES FOR THE JOB:

- ▶ Operation Monitoring
- ▶ Reading Comprehension
- ▶ Monitoring
- ▶ Active Listening
- ▶ Complex Problem Solving
- ▶ Problem Sensitivity

# INSPIRE.



# GO HIGHER.

## CREDENTIALS OFFERED:

Check for credential specifics at your KCTCS Home College!!

### CERTIFICATES

CISCO NETWORK ASSOCIATE / MICROSOFT NETWORK ADMINISTRATOR / SECURITY+ NET+ / A+ / PROGRAMMING / COMPUTER TECH BASIC / COMPUTER TECHNICIAN SUPPORT TECHNICIAN / MOBILE APPS DEVELOPMENT / WEB PROGRAMMING

### DEGREES

IT NETWORK ADMINISTRATION / PROGRAMMING / APPLICATIONS

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