

CIT 105 Checklist/Schedule of Assignments and Tests

This is a course checklist and is meant to help you guide and judge the time you spend on activities, assignments and tests to ensure completion by your course end date. Your course will range in time from 15 weeks to 6 weeks depending on your start date.

<input checked="" type="checkbox"/> Course Item	Estimated Time	Point Value	Due Date
<input type="checkbox"/> Syllabus Quiz	30	0	Start Date>
<input type="checkbox"/> Course Pre-Test (Values 100 points but does not calculate into final grade)	45	0	
Module 1			
<input checked="" type="checkbox"/> Course Item	Estimated Time	Point Value	Due Date
<input type="checkbox"/> 1.1.1. Assignment - Setting Up Bb Profile - BONUS 25 Points - Optional	90	10	
<input type="checkbox"/> 1.1.2. Assignment - Online Learning	30	10	
<input type="checkbox"/> 1.1.3. Assignment - PeopleSoft	60	20	
<input type="checkbox"/> 1.1. Quiz - CMS and IT Resources	15	10	
<input type="checkbox"/> 1.2.1. Assignment - Concepts & Terminology	90	30	
<input type="checkbox"/> 1.2. Quiz - Computer Concepts & Terminology	15	10	
<input type="checkbox"/> 1.3.1. Assignment - Computer Ethics	60	10	
<input type="checkbox"/> 1.3. Quiz - Computer Ethics & Impact of Tech.	15	10	
<input type="checkbox"/> 1.4.4. Assignment - Emerging Technologies/Trends	60	10	
<input type="checkbox"/> 1.4. Quiz - Emerging Trends	15	10	
<input type="checkbox"/> Module 1 Post Test (Practice test proceeds the post-test-not graded)	60	100	
<input checked="" type="checkbox"/> Course Item	Estimated Time	Point Value	Due Date
<input type="checkbox"/> Module 2 Pre Test (Values 100 points but does not calculate into final grade)	45	0	
<input type="checkbox"/> 2.1.1. Assignment - Software Journal	60	10	
<input type="checkbox"/> 2.1. Quiz - Software Types	15	10	
<input type="checkbox"/> 2.2.1. Assignment - Parental Controls	60	30	
<input type="checkbox"/> 2.2. Quiz - Operating Systems	15	10	
<input type="checkbox"/> 2.3.1. Assignment - File Management	90	50	
<input type="checkbox"/> 2.3. Quiz - File Management	15	10	
<input type="checkbox"/> Module 2 Post Test (Practice test proceeds the post-test-not graded)	60	100	
<input checked="" type="checkbox"/> Course Item	Estimated Time	Point Value	Due Date
<input type="checkbox"/> Module 3 Pre Test (Values 100 points but does not calculate into final grade)	45	0	
<input type="checkbox"/> 3.1.1. Assignment - Using Search Engines	60	9	
<input type="checkbox"/> 3.1. Quiz - The Internet	15	10	
<input type="checkbox"/> 3.2.1. Assignment - Sending Email	60	10	
<input type="checkbox"/> 3.2. Quiz - Email	15	10	
<input type="checkbox"/> 3.3.1. Assignment - Updates	60	5	
<input type="checkbox"/> 3.3. Quiz - Updates and Plugins	15	10	
<input type="checkbox"/> 3.4.1. Assignment - Hotspot Finder	60	10	
<input type="checkbox"/> 3.4.2. Assignment - Is it Safe?	30	10	
<input type="checkbox"/> 3.4. Quiz - Networks and Security	15	10	
<input type="checkbox"/> Module 3 Post Test (Practice test proceeds the post-test-not graded)	60	100	

<input checked="" type="checkbox"/> Course Item	Estimated Time	Point Value	Due Date
<input type="checkbox"/> Module 4 Pre Test (Values 100 points but does not calculate into final grade)	45	0	
<input type="checkbox"/> 4.1.1. Assignment - Globalization & You	45	15	
<input type="checkbox"/> 4.1. Quiz - Globalization	15	10	
<input type="checkbox"/> 4.2.1. Assignment - Computer Skills Journal	45	10	
<input type="checkbox"/> 4.3.1. Assignment - Cloud Sharing	45	10	
<input type="checkbox"/> 4.3. Quiz - The Cloud	15	10	
<input type="checkbox"/> Module 4 Post Test (Practice test proceeds the post-test-not graded)	60	100	

<input checked="" type="checkbox"/> Course Item	Estimated Time	Point Value	Due Date
<input type="checkbox"/> Module 5 Pre Test (Values 100 points but does not calculate into final grade)	40	0	
<input type="checkbox"/> 5.1.1. Assignment - Resume'	90	25	
<input type="checkbox"/> 5.1. Quiz - Word Processing	15	10	
<input type="checkbox"/> 5.2.1. Assignment - Spreadsheets	60	25	
<input type="checkbox"/> 5.2. Quiz - Spreadsheets	15	10	
<input type="checkbox"/> 5.3.1. Assignment - Database Demo	60	15	
<input type="checkbox"/> 5.3. Quiz - Databases	15	10	
<input type="checkbox"/> 5.4.1. Assignment - PowerPoint	60	20	
<input type="checkbox"/> 5.4. Quiz - Presentation Software	15	10	
<input type="checkbox"/> Module 5 Post Test (Practice test proceeds the post-test-not graded)	60	100	
<input type="checkbox"/> Course Post Test	60	100	End Date>
<input type="checkbox"/> Final Course Grade			

Please note all pre-tests and practices are not calculated in the overall final course grade. Also the Credit for Prior Learning does not appear above, but if mastery is met, the CPL score is used either at the course or module levels. Please remember the actual time may vary from the estimated time (in minutes) listed above as some may grasp concepts quicker or slower than others. The estimated time include times of watching and reviewing lessons, completing tutorials, watching videos, etc.



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