



Institution: North Central Texas College

Course Code: ITSE2358North C092616

Course Number: ITSE2358

Course Name: ORACLE DATABASE MANAGEMENT II

Course Representative: Manuel Trevino

Review Start Date: 2016-11-21

Review End Date: 2016-12-31

Review Type: Subscriber-Managed Review managed by a certified Course Review Manager (CRM)

General Standard 1: Course Overview and Introduction: The overall design of the course is made clear to the learner at the beginning of the course.

Overview Statement: The course overview and introduction set the tone for the course, let learners know what to expect, and provide guidance to ensure learners get off to a good start.

STANDARD 1.1 - (3 Points) **Required**

1.1 Instructions make clear how to get started and where to find various course components.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

This information was provided in the first announcement to students (and within the video in the first module). There should be no questions as to how to get started.

Reviewer Recommendations:

The course loads to a home page that contains a link to the Modules that includes a Unit 0 - Start Here. It may be useful to go ahead and state that on your home page. Click on Modules on the course menu to access the Unit 0 - Start Here to get started.

Reviewer Recommendations:

Met: Your homepage directs learners to the modules. In the modules is a welcome statement and a video that shows learners how to get started.

STANDARD 1.2 - (3 Points) **Required**

1.2 Learners are introduced to the purpose and structure of the course.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The design allows users to see how the course is structured through the use of weekly modules and the syllabus outlines the due dates by chapters. It may be beneficial to give a little more background about the labs up front and taking screen shots. There is some information in technical skills but the screen shots become such an important role in submitting assignment it should be highlighted a little more.

Reviewer Recommendations:

Met: See syllabus.

Course Description (NCTC Catalog):

ITSE 2358 – Oracle Database Administration II (3 credit hours)

Introduction to the analysis and utilization of data requirements and organization into normalized tables using the four normal forms of database design.

STANDARD 1.3 - (2 Points)

1.3 Etiquette expectations (sometimes called "netiquette") for online discussions, email, and other forms of communication are clearly stated.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Although this information was provided specifically within the discussion board instructions, I would suggest placing it in a more broad area of the course since netiquette rules apply to all aspects (perhaps in the syllabus?)

Reviewer Recommendations:

Etiquette guidelines are posted as well as expectations on communications.

Reviewer Recommendations:

MET: Found in the modules.

Discussion Board Rules - Netiquette

Very good set of guidelines.

STANDARD 1.4 - (2 Points)

1.4 Course and/or institutional policies with which the learner is expected to comply are clearly stated, or a link to current policies is provided.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The course does a good job of leading students through the course and institutional policies.

Reviewer Recommendations:

MET: Instructor provides following policies on the syllabus

- Grading/Late Work
- Attendance
- Conduct
- Withdrawal
- Academic Honesty
- Privacy
- Civil Rights
- ADA compliance.

STANDARD 1.5 - (2 Points)

1.5 Minimum technology requirements are clearly stated and instructions for use provided.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Yes, found under the "Start Here" module. Very informative...students should have no questions about this area.

Reviewer Recommendations:

Has pages on technology skills and information on packages except for Oracle which is the primary component of the class. Notes that students must also have Oracle database as installed in the previous course or to seek assistance.

Reviewer Recommendations:

MET: Covered in the Materials Module

[Software & Tech Skills specific to this course.](#)

- iLearning: Using only a web browser, access our Virtual Learning Environment (VLE)
- Application Express (APEX), to design, develop and deploy database-driven applications using only the web browser.

['Access to Oracle Academy.'](#)

You also provide a list of required technologies.

STANDARD 1.6 - (1 Point)

1.6 Prerequisite knowledge in the discipline and/or any required competencies are clearly stated.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Clearly stated in the syllabus

Reviewer Recommendations:

Course prerequisites are listed on the syllabus as well as indicated in technical skills and software.

Reviewer Recommendations:

MET:

Course Prerequisite(s): ITSE 2356 Oracle Database Administration I

STANDARD 1.7 - (1 Point)

1.7 Minimum technical skills expected of the learner are clearly stated.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Course provides two areas of technical skills and assistance for students to gain access.

Reviewer Recommendations:

MET: Covered in the Materials Module

[Software & Tech Skills specific to this course.](#)

- iLearning: Using only a web browser, access our Virtual Learning Environment (VLE)
- Application Express (APEX), to design, develop and deploy database-driven applications using only the web browser.

['Access to Oracle Academy.'](#)

You also provide a list of required technologies.

STANDARD 1.8 - (1 Point)

1.8 The self-introduction by the instructor is appropriate and is available online.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The welcome announcement is great...it provides all the necessary information and lets the student how to get started. I especially loved the welcome video...great job!

Reviewer Recommendations:

The home page contains a video of the instructor introducing the class and is welcoming. While it provides information about how to reach the instructor, it would also help to have a sample of your responses to the welcome assignment giving some of your background information.

Reviewer Recommendations:

Met: Introductions are found in the "Meet The Class" forum. You also provide an intro in the modules.

STANDARD 1.9 - (1 Point)

1.9 Learners are asked to introduce themselves to the class.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

This is covered in the Introduction Discussion...great job. In your instructions you mention that they need to read each of their classmates' posts and reply. Does this mean you want them to reply to ALL of their classmates? Or maybe just a few? I would suggest you clarify that in your instructions.

Reviewer Recommendations:

Required first assignment. Introductions - Meet the Class!. Allows both written and video entries providing instructions on video.

Reviewer Recommendations:

Met: Introductions are found in the "Meet The Class" forum.

General Standard 2: Learning Objectives (Competencies): Learning objectives or competencies describe what learners will be able to do upon completion of the course.

Overview Statement: The learning objectives or competencies establish a foundation upon which the rest of the course is based.

STANDARD 2.1 - (3 Points) **Required**

2.1 The course learning objectives, or course/program competencies, describe outcomes that are measurable.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Yes, all outcomes are measurable. Great job!

Reviewer Recommendations:

The course provides 5 course goals which are measurable and appropriate for the course.

Reviewer Recommendations:

MET: Measurable CLO's are in the syllabus

TUDENT LEARNING OUTCOMES

At the successful completion of this course the student will be able to:

- List the Oracle backup and recovery components
 - Formulate a backup and recovery strategy
 - Practice backup and recovery operations
 - Use Oracle tools to diagnose performance problems
 - Optimize and troubleshoot Oracle database performance
-

STANDARD 2.2 - (3 Points) **Required**

2.2 The module/unit learning objectives or competencies describe outcomes that are measurable and consistent with the course-level objectives or competencies.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Yes these can be measured and are consistent with the overall course objectives.

Reviewer Recommendations:

Each week/chapter provides unit level learning objectives listed that are measurable and align with the book units. A chart has been provided to show how units 1-14 map to the 5 main objectives.

Reviewer Recommendations:

MET: Each section has a set of learning outcomes that align with the course learning outcomes and are measurable.

STANDARD 2.3 - (3 Points) Required

2.3 All learning objectives or competencies are stated clearly and written from the learner's perspective.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Very clearly stated...learners should have no issues understanding what is being asked.

Reviewer Recommendations:

The learning objectives are stated from the learner's perspective.

Reviewer Recommendations:

MET: All learning outcomes are clearly stated. All learning outcomes are stated in a way that makes it easy for learner comprehension.

STANDARD 2.4 - (3 Points) Required

2.4 The relationship between learning objectives or competencies and course activities is clearly stated.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The information posted under the "Learning Outcomes" module that highlights each outcome and connects it to the assignment makes this very clear. Great job!

Reviewer Recommendations:

The course provides a chart that links individual units to course level objective along with teaching methods and assessments. However there is nothing that indicates how module/unit objectives are linked to activities. A brief explanation at the beginning of each unit could help tie this together for students.

Reviewer Recommendations:

MET: This is met in the modules but you might provide a narrative as below:

1. A narrative explaining how the course activities enable learners to meet the objectives or competencies
-

STANDARD 2.5 - (3 Points) Required

2.5 The learning objectives or competencies are suited to the level of the course.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Although I'm not the expert on the subject, the objectives that are presented appear to be course level appropriate.

Reviewer Recommendations:

The objectives are appropriate to this level of the course.

Reviewer Recommendations:

MET: The objectives are suitable to the course.

General Standard 3: Assessment and Measurement: Assessments are integral to the learning process and are designed to evaluate learner progress in achieving the stated learning objectives or mastering the competencies.

Overview Statement: Assessment is implemented in a manner that corresponds to the course learning objectives or competencies and not only allows the instructor a broad perspective on the learners' mastery of content but also allows learners to track their learning progress throughout the course.

STANDARD 3.1 - (3 Points) Required

3.1 The assessments measure the stated learning objectives or competencies.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

All assessments seem appropriate and measure the learning objectives.

Reviewer Recommendations:

The assessments measure the course level objectives however unsure that they measure many of the unit level objectives discuss, describe, explain.... There are a limited number of objectives requiring discussion and the amount of discussion postings should take care of those however the inability to see the discussion posting questions do not allow proper evaluation.

Reviewer Recommendations:

MET: The following assessments are used to measure to learning objectives.

Lab Assignments

Discussion Forum Assignments

Quizzes

4 Exams and Final

STANDARD 3.2 - (3 Points) Required

3.2 The course grading policy is stated clearly.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

All clearly stated in the syllabus.

Reviewer Recommendations:

The syllabus clearly lists all grading components and point values for each.

Reviewer Recommendations:

Met: Stated clearly on the syllabus.

STANDARD 3.3 - (3 Points) Required

3.3 Specific and descriptive criteria are provided for the evaluation of learners' work and are tied to the course grading policy.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 2, No: 1)

Reviewer Recommendations:

Under the "Course and Campus Policies" module you provide detailed instructions (a rubric) for completing the discussions. However, I was not able to locate rubrics for any of the other assignments. I would suggest providing rubrics for the rest of the assignments.

Reviewer Recommendations:

The grading policy provides points listings for each type of activity and the discussion postings provide rubrics for scoring. It would be beneficial to students to also see something for labs. The labs involve screen shots which can provide some detail, but how will they be scored? Are they credit for doing, are the right results required? A quick explanation in either the syllabus or within each lab would help students and tie to the grading policy.

Reviewer Recommendations:

Met: The grading rubric ties the learners work to the grading policy. In order to better meet this standard we need to locate the following: criteria for all graded work such as labs and forums.

STANDARD 3.4 - (2 Points)

3.4 The assessment instruments selected are sequenced, varied, and suited to the learner work being assessed.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

All areas seem to be covered with multiple choice questions, essay questions and written assignments with the discussions.

Reviewer Recommendations:

The assessments are appropriate to the work for the class. It is very hands-on project oriented with lab exercises. Students get to practice exams, have m/c questions with feedback, and discussion postings that help to verify it is the student doing the work. Since it would be very easy to cheat on the exams with answers being provided after 25 minutes are up that you also add a 1:1 conference with the instructor. This will allow you to ask specific detailed questions to confirm student understanding vs following step-by-step procedures within the book and screen shots of those steps.

Reviewer Recommendations:

MET: Assessments are sequenced and varied: Labs, Forums, Quizzes, Exams.

Assessments are suitable for the course level.

STANDARD 3.5 - (2 Points)

3.5 The course provides learners with multiple opportunities to track their learning progress.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Students have the opportunity to have feedback on labs by the nature of the labs and execution commands. The quizzes give feedback at the conclusion and discussion postings also provide feedback and scoring opportunities. Students can check their standing and do manual calculations as needed as well based on percentages

Reviewer Recommendations:

MET: Learners receive feedback from several Practice Assignments within each section.

General Standard 4: Instructional Materials: Instructional materials enable learners to achieve stated learning objectives or competencies.

Overview Statement: The focus of this Standard is on supporting the course objectives and competencies, rather than on qualitative judgments about the instructional materials.

STANDARD 4.1 - (3 Points) **Required**

4.1 The instructional materials contribute to the achievement of the stated course and module/unit learning objectives or competencies.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Yes, all of the instructional materials are appropriate for the course and unit learning objectives. There is a great variety and again all are connected and necessary.

Reviewer Recommendations:

The instructional materials are mainly the textbook along with a few optional videos. Students complete a variety of labs and exercises based on book material. Videos are provided in the first few chapters to help illustrate how to get started and installing Oracle. I like that you tell students that a part is research and finding material but it would also be beneficial for them to have some of your own take on why and how. Possibly some additional video of more complicated sequences or components not necessarily answered by the book.

Reviewer Recommendations:

MET: Required course materials in clude

REQUIRED COURSE MATERIALS

Book:

OCP Oracle Database 11g Administration II Exam Guide

By Bob Bryla

ISBN: 0071597093, 9780071597098

This along with in course activities contribute to the CLO's.

STANDARD 4.2 - (3 Points) **Required**

4.2 Both the purpose of instructional materials and how the materials are to be used for learning activities are clearly explained.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

As mentioned earlier, the course learning objectives document that is within the modules gives a clear picture of how each assignment relates to the course outcomes. Students can clearly see how/why that assignment is necessary.

Reviewer Recommendations:

Instructor video explains the course and materials and chart ties together.

Reviewer Recommendations:

MET: All of the instructional materials are appropriate for the course and CLO's.

STANDARD 4.3 - (2 Points)

4.3 All instructional materials used in the course are appropriately cited.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Because most of the materials seem to come from the textbook publisher the citing of the materials is covered.

Reviewer Recommendations:

Videos either feature the instructor or have appropriate citations.

Reviewer Recommendations:

MET: Text is cited.

STANDARD 4.4 - (2 Points)

4.4 The instructional materials are current.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Yes, the textbook (and materials) that is being used is the most current and up to date edition.

Reviewer Recommendations:

The materials are based on the latest version available from Oracle for student usage.

Reviewer Recommendations:

Met: All materials are up to date.

STANDARD 4.5 - (2 Points)

4.5 A variety of instructional materials is used in the course.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Quizzes, PowerPoints, and videos provide a great variety of materials in this course.

Reviewer Recommendations:

The materials are appropriate to the topics, While the majority of materials reference to read the book, ample material is available for students to research and find. Students need to be resourceful in ability to find solutions to problems for this field and utilize networks available which is stressed within the course.

Reviewer Recommendations:

The course uses a variety of materials.

STANDARD 4.6 - (1 Point)

4.6 The distinction between required and optional materials is clearly explained.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

All optional materials are noted as such.

Reviewer Recommendations:

MET

General Standard 5: Course Activities and Learner Interaction: Course activities facilitate and support learner interaction and engagement.

Overview Statement: Course components that promote active learning contribute to the learning process and to learner persistence.

STANDARD 5.1 - (3 Points) Required

5.1 The learning activities promote the achievement of the stated learning objectives or competencies.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Again I really like the table that was provided under the course learning outcomes module. This gives a clear picture of how each assignment promotes the achievement of each objective. Great job!

Reviewer Recommendations:

The activities promote the course level objectives.

Reviewer Recommendations:

MET: Learning activities consist of reading material, viewing multimedia,forums, hands-on lab assignments. These activities do a nice job of promoting the learning objectives.

STANDARD 5.2 - (3 Points) Required

5.2 Learning activities provide opportunities for interaction that support active learning.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The discussion postings allow for student-student interaction as well as with the instructor. Students are also encouraged to work with each other in an open forum.

Reviewer Recommendations:

MET: Viewing multimedia and active participation in labwork provides opportunity for active learning.

STANDARD 5.3 - (3 Points) Required

5.3 The instructor's plan for classroom response time and feedback on assignments is clearly stated.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Clearly stated in the syllabus

Reviewer Recommendations:

Provided in module 0 and within the syllabus.

Reviewer Recommendations:

Met: See syllabus for email response time.

Instructor Response Time - Please allow 24 hours during the week and 48 hours on the weekend for responses.

Assignment response times are given in the modules.

STANDARD 5.4 - (2 Points)

5.4 The requirements for learner interaction are clearly stated.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Clearly stated in the syllabus

Reviewer Recommendations:

Provided in the syllabus, etiquette pages, and module 0.

Reviewer Recommendations:

MET: Learners are made aware of forum and module requirements at the beginning of the course.

General Standard 6: Course Technology: Course technologies support learners' achievement of course objectives or competencies.

Overview Statement: The technologies enabling the various course components facilitate rather than impede the learning process.

STANDARD 6.1 - (3 Points) Required

6.1 The tools used in the course support the learning objectives or competencies.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Yes, the tools that are used seem appropriate. It does not appear there is anything too busy or that doesn't have a connection.

Reviewer Recommendations:

The tools are appropriate and support the outcomes of the course.

Reviewer Recommendations:

MET: The LMS tools used in the course includes, videos, forums, gradecenter and external website. These tools support the learning objectives.

STANDARD 6.2 - (3 Points) Required

6.2 Course tools promote learner engagement and active learning.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Absolutely...with the discussions, quizzes, PowerPoints, etc. I believe the learner will stay very involved and active.

Reviewer Recommendations:

Requiring students to download, install, and screen shot outcomes from actual attempts promotes learner engagement. Students learn by the hands-on experience and troubleshooting processes.

Reviewer Recommendations:

MET: Videos and forums encourage active learning.

STANDARD 6.3 - (2 Points)

6.3 Technologies required in the course are readily obtainable.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

All of this information is provided within the Canvas help area and appears to be easily obtainable by the student.

Reviewer Recommendations:

Free to students.

Reviewer Recommendations:

MET: Technologies in the course were readily available.

STANDARD 6.4 - (1 Point)

6.4 The course technologies are current.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Based on Oracle 11g release 2. Oracle 12 is available but with limited differences 11g is current and material can be applied to either with an additional tutorial on version changes.

Reviewer Recommendations:

Met: Technologies are current.

STANDARD 6.5 - (1 Point)

6.5 Links are provided to privacy policies for all external tools required in the course.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 2, No: 1)

Reviewer Recommendations:

They are all there in the Fine Print page.

Reviewer Recommendations:

Links are provided to most privacy policy statements. A link for Oracle which requires an account be generated should also be listed.

<https://www.oracle.com/legal/privacy/index.html>

Reviewer Recommendations:

MET: Found in the modules under "Fine Print"

Privacy Policies

General Standard 7: Learner Support: The course facilitates learner access to institutional support services essential to learner success.

Overview Statement: It is important to ensure online learners know they have access to and are encouraged to use the services that support learners at the institution. In the Learner Support Standard, four different kinds of support services are addressed: technical support, accessibility support, academic services support, and student services support.

STANDARD 7.1 - (3 Points) Required

7.1 The course instructions articulate or link to a clear description of the technical support offered and how to obtain it.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

This information is in the "Get Help" area and it should be very clear to learners about how to get the information they need.

Reviewer Recommendations:

Specific pages are allocated to how to get technical help along with instruction in the opening video.

Reviewer Recommendations:

MET: Found in the "Get Help" section within modules.

Technology Help and Requirements

- [eCampus Help Desk \(Links to an external site.\)](#)
 - [eCampus Student Resources \(Links to an external site.\)](#)
-

STANDARD 7.2 - (3 Points) Required

7.2 Course instructions articulate or link to the institution's accessibility policies and services.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

This is clearly stated in the "Start Here" module under the "Accessibility Policies".

Reviewer Recommendations:

Module 0 and the syllabus contain pages/links on accessibility and disability services. A link to Oracle accessibility should be added.

Reviewer Recommendations:

MET: Campus Policies link to a variety of campus services. Including accessibility services.

Campus Policies

Click on the links below to access the most recent versions of NCTC Campus Policies

- For guidelines on how to interact in your online or hybrid course read about [NCTC Online Course Expectations \(Links to an external site.\)](#)
 - For answers about using Canvas, search the [Canvas Student Guide \(Links to an external site.\)](#)
 - For links to multiple documents and resource links for NCTC students, go to [Student eLearning Resources \(Links to an external site.\)](#)
 - For information about other services available to students at NCTC, check the menu links at [NCTC Student Services \(Links to an external site.\)](#)
 - For links to assistance or information for students with disabilities, contact the [Office for Students with Disabilities \(Links to an external site.\)](#)
 - For the information you need to ensure you create plagiarism-free coursework read [Plagiarism - Definitions](#)
-

STANDARD 7.3 - (2 Points)

7.3 Course instructions articulate or link to an explanation of how the institution's academic support services and resources can help learners succeed in the course and how learners can obtain them.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

All of this information is available in the "Start Here" area.

Reviewer Recommendations:

The syllabus and Module 0 do a good job of providing students with information about tutoring and academic services.

Reviewer Recommendations:

MET: Campus Policies link to a variety of campus services. Including learning support services.

Campus Policies

Click on the links below to access the most recent versions of NCTC Campus Policies

- For guidelines on how to interact in your online or hybrid course read about [NCTC Online Course Expectations \(Links to an external site.\)](#)
- For answers about using Canvas, search the [Canvas Student Guide \(Links to an external site.\)](#)
- For links to multiple documents and resource links for NCTC students, go to [Student eLearning Resources \(Links to an external site.\)](#)
- For information about other services available to students at NCTC, check the menu links at [NCTC Student Services \(Links to an external site.\)](#)
- For links to assistance or information for students with disabilities, contact the [Office for Students with Disabilities \(Links to an external site.\)](#)
- For the information you need to ensure you create plagiarism-free coursework read [Plagiarism - Definitions](#)

STANDARD 7.4 - (1 Point)

7.4 Course instructions articulate or link to an explanation of how the institution's student services and resources can help learners succeed and how learners can obtain them.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Again, clearly stated in the start here module

Reviewer Recommendations:

The syllabus and Module 0 do a good job of providing students with information about student services including grievances.

Reviewer Recommendations:

MET: Campus Policies link to a variety of campus services. Including learning student services.

Campus Policies

Click on the links below to access the most recent versions of NCTC Campus Policies

- For guidelines on how to interact in your online or hybrid course read about [NCTC Online Course Expectations \(Links to an external site.\)](#)
- For answers about using Canvas, search the [Canvas Student Guide \(Links to an external site.\)](#)
- For links to multiple documents and resource links for NCTC students, go to [Student eLearning Resources \(Links to an external site.\)](#)
- For information about other services available to students at NCTC, check the menu links at [NCTC Student Services \(Links to an external site.\)](#)
- For links to assistance or information for students with disabilities, contact the [Office for Students with Disabilities \(Links to an external site.\)](#)
- For the information you need to ensure you create plagiarism-free coursework read [Plagiarism - Definitions](#)

General Standard 8: Accessibility and Usability*: The course design reflects a commitment to accessibility and usability for all learners.

Overview Statement: The course design reflects a commitment to accessibility, so that all learners can access all course content and activities, and to usability, so that all learners can easily navigate and interact with course components.

***Meeting QM's accessibility Standards does not guarantee or imply that specific country/federal/state/local accessibility regulations are met. Please consult with an accessibility specialist to ensure that all required accessibility regulations are met.**

STANDARD 8.1 - (3 Points) Required

8.1 Course navigation facilitates ease of use.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

This course is very easy to navigate. You did a great job of truly thinking through each step to make sure this was accomplished.

Reviewer Recommendations:

Course is easy to use. The next buttons lead the student through each lesson and modules provides a quick easy access to any lesson.

Reviewer Recommendations:

MET: The course was very easy to navigate. No broken links or breaks in continuity were found.

STANDARD 8.2 - (3 Points) Required

8.2 Information is provided about the accessibility of all technologies required in the course.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

All of this information is provided in the start here module.

Reviewer Recommendations:

Information and links to technologies used in the course are provided within the material in module 0 and the first lab to download Oracle.

Reviewer Recommendations:

Met: Technology accessibility information was given in the modules.

STANDARD 8.3 - (2 Points)

8.3 The course provides alternative means of access to course materials in formats that meet the needs of diverse learners.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 2, No: 1)

Reviewer Recommendations:

Great job of providing this information in the start here module.

Reviewer Recommendations:

The videos provided close captioning. No information is available on other needs or means of access.

Reviewer Recommendations:

MET: Videos are closed captioned and screen reader is applicable.

STANDARD 8.4 - (2 Points)

8.4 The course design facilitates readability.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

You did an excellent job of utilizing appropriate font sizes and colors for readability (even with screen readers).

Reviewer Recommendations:

Tables are provided in pdf format and has good use of columns headers and are easy to read. Links are appropriately identified and minimal text is highlighted or color modified.

Reviewer Recommendations:

Met: The design of the course contains no elements that were distracting our out of place.

STANDARD 8.5 - (2 Points)

8.5 Course multimedia facilitate ease of use.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Great job!

Reviewer Recommendations:

The videos are included along with links capability of linking to full screen versions on YouTube.

Reviewer Recommendations:

MET: Found no issues with multimedia use.

Additional Review Comments:

Reviewer

Excellent course. Forgive the copy/paste from one course to next, but your design was identical (which is a good thing).

TOTAL POINTS AWARDED: 99

FINAL RESULT: MET STANDARDS