



Institution: North Central Texas College

Course Code: ARTC1325North C010715

Course Number: ARTC1325

Course Name: Introduction to Computer Graphics

Course Representative: Dena Wilson

Review Start Date: 2015-02-02

Review End Date: 2015-03-11

Review Type: Subscriber-Managed Review

General Standard 1: Course Overview and Introduction: The overall design of the course is made clear to the learner at the beginning of the course.

Overview Statement: The course overview and introduction set the tone for the course, let learners know what to expect, and provide guidance to ensure learners get off to a good start.

STANDARD 1.1 - (3 Points) Required

1.1 Instructions make clear how to get started and where to find various course components.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The basic design is clear and reinforced in each element. There are a number of typos on the home page that make it a bit choppy to read. The intro video would also be more accessible if it had captions.

Reviewer Recommendations:

Students are directed to a Start Here module from the course home page. This module contains course information as well as course structure and details.

Reviewer Recommendations:

The course opens to an introductory page that describes the general expectations for the course and instructs students to proceed to the Start Here module. The Start Here module provides additional information to the student and there is also a Syllabus Scavenger hunt for the students to complete. There are a couple of typographical errors on the Introductory page which should be corrected to avoid distracting the students. ("Instructor will be available *for on* Tuesdays "option for *your* to choose"). Also, links on these pages move out of the LMS with no clear direction on returning to the course.

STANDARD 1.2 - (3 Points) Required

1.2 Learners are introduced to the purpose and structure of the course.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Well done section on about this course. Both the schedule and structure are well defined.

Reviewer Recommendations:

This information is covered in the Start here area.

Reviewer Recommendations:

The course Home page introduces the course and how it is structured, the delivery modes, communication requirements and learning activities students will be completing in the course. A link to the syllabus is included on the home page. The Course Schedule that is presented to us is only an outline and should be updated so that it "fully covers both the online and face-to-face portions of the course and clearly specifies the dates, times, and locations of face-to-face class meetings." Standard 2.1 Annotation

STANDARD 1.3 - (2 Points)

1.3 Etiquette expectations (sometimes called "netiquette") for online discussions, email, and other forms of communication are clearly stated.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The link to the netiquette is listed in Course communication area of course material it might be worth considering putting the info in the policies area of the syllabus.

Reviewer Recommendations:

NCTC information is linked all well as to the Netiquette website by Albion.

Reviewer Recommendations:

There is a link on the Course and Campus Policies page of the Start Here module to a general explanation of online Netiquette. Also, on the Course Materials page there is a notation: " *Course communication - Include course netiquette and a link to the [NCTC Online Student Conduct page. \(Links to an external site.\)](#) " This would be a good place to indicate specific instructions to the students regarding the expectations that are specific to the course.*

STANDARD 1.4 - (2 Points)

1.4 Course and/or institutional policies with which the learner is expected to comply are clearly stated, or a link to current policies is provided.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Some information is in the syllabus, some in external link, unifying the point of entry would make navigation easier.

Reviewer Recommendations:

The Get Help Discussion lists all possible places that help could be located for students in the course.

Reviewer Recommendations:

Instructor has included a Course and Campus Policies page with the information particular to the course and links to the Campus policies. Personally, I would recommend modifying the references on this page to "online" courses to include expectations for the **online portion and the face-to-face portion** of the course. Also, there is a bullet point, "Discussion Rubric," that has no additional information. I would recommend that this be explained on the page, or linked to the pertinent information.

STANDARD 1.5 - (2 Points)

1.5 Minimum technology requirements are clearly stated and instructions for use provided.

Points Possible: 2

Points Awarded: 0

Result: NOT MET (Yes: 0, No: 3)

Reviewer Recommendations:

Details on technologies requires such as browser did not seem apparent in the class.

Reviewer Recommendations:

The start Here module covers much of this information. Suggest adding a link to the browser and technology requirements for Canvas and NCTC. Add this to the Ask for Help discussion.

Reviewer Recommendations:

The instructions for accessing and registering MyGraphicsLab are good. The only references I found for technology requirements was access to Adobe Illustrator and MyGraphics lab which are listed in a Welcome announcement to the course. However, there are no references to the browser requirements or hardware requirements for these technologies. Including all technology requirements (or links to them in one location would be beneficial to students.)

STANDARD 1.6 - (1 Point)

1.6 Prerequisite knowledge in the discipline and/or any required competencies are clearly stated.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The only detail is knowledge of computer operation. It might be good to give details on OS, browser and some definition as to level of knowledge. If you delineate the skills required such as email, speakers, video playback etc. This will avoid assumptions such as platforms (tablets, phones) that may or may not be used for the class.

Reviewer Recommendations:

No prerequisites required.

Reviewer Recommendations:

Required competencies are "Knowledge of computer operation skills" (as listed in the syllabus) and students are required to take the "Canvas Orientation for Online Students".

STANDARD 1.7 - (1 Point)

1.7 Minimum technical skills expected of the learner are clearly stated.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

A separation or bolding might make this easier to locate.

Reviewer Recommendations:

The Start Here module clearly defines the tech skills needed for the course content as well as the additional tools used.

Reviewer Recommendations:

Minimum technical skill is also "Knowledge of computer operation skills" (as listed in the syllabus).

STANDARD 1.8 - (1 Point)

1.8 The self-introduction by the instructor is appropriate and is available online.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Nice job of intro and the video inclusion, but you may want to add captions to the video.

Reviewer Recommendations:

There is an instructor video and a bio page that make the instructor approachable.

Reviewer Recommendations:

Instructor included a Video introduction and a Bio page. There is a section at the top of the bio that states "Ways to Contact ..." with a random link to Google docs. I would recommend updating this with email and telephone information. This page could also use a link back to the remainder of the course or an explanation to use the "back" button of the browser.

STANDARD 1.9 - (1 Point)

1.9 Learners are asked to introduce themselves to the class.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

This is part of the class getting started process.

Reviewer Recommendations:

Students respond to an introductory discussion.

Reviewer Recommendations:

Students are required to complete a Discussion topic Introducing themselves to the class.

General Standard 2: Learning Objectives (Competencies): Learning objectives or competencies describe what learners will be able to do upon completion of the course.

Overview Statement: The learning objectives or competencies establish a foundation upon which the rest of the course is based.

STANDARD 2.1 - (3 Points) **Required**

2.1 The course learning objectives, or course/program competencies, describe outcomes that are measurable.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Objectives are clearly stated and linked to lessons.

Reviewer Recommendations:

The program and course objectives are institutionally mandated.

Reviewer Recommendations:

Course Learning Requirements are guided by WECM and have measurable outcomes.

STANDARD 2.2 - (3 Points) **Required**

2.2 The module/unit learning objectives or competencies describe outcomes that are measurable and consistent with the course-level objectives or competencies.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Outcomes are well mapped and clear.

Reviewer Recommendations:

The module objectives align with the course and WCOM objectives clearly.

Reviewer Recommendations:

The module/unit learning objectives are clearly stated and have measurable outcomes. They are aligned with the majority of the Course outcomes (with the exception of Student Learning Outcome 2, "Identify peripherals to include flash drives, external drives, cameras and scanners").

STANDARD 2.3 - (3 Points) **Required**

2.3 All learning objectives or competencies are stated clearly and written from the learner's perspective.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Clear logical outcomes are included in

Reviewer Recommendations:

Nicely done.

Reviewer Recommendations:

Module/unit learning objectives are clearly explained at the beginning of each unit.

STANDARD 2.4 - (3 Points) **Required**

2.4 The relationship between learning objectives or competencies and course activities is clearly stated.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

A LOs and the activities are well communicated including a grid of each lesson and outcome.

Reviewer Recommendations:

There is a direct relationship between the objectives and the assignments and assessments.

Reviewer Recommendations:

The module/unit learning objectives are included at the beginning of each module and are closely tied to the course activities. If possible, the instructor could also list the course Student Learning Outcome(s) that is/are aligned with the module activities.

STANDARD 2.5 - (3 Points) Required

2.5 The learning objectives or competencies are suited to the level of the course.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The class builds nicely on basic skills and is aligned with the level of the class.

Reviewer Recommendations:

Well done.

Reviewer Recommendations:

The Student Learning Outcomes and module learning objectives seem appropriate to the level of the course.

General Standard 3: Assessment and Measurement: Assessments are integral to the learning process and are designed to evaluate learner progress in achieving the stated learning objectives or mastering the competencies.

Overview Statement: Assessment is implemented in a manner that corresponds to the course learning objectives or competencies and not only allows the instructor a broad perspective on the learners' mastery of content but also allows learners to track their learning progress throughout the course.

STANDARD 3.1 - (3 Points) Required

3.1 The assessments measure the stated learning objectives or competencies.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

A balance of assessment tools are used.

Reviewer Recommendations:

There is a direct relationship between the objectives and the assignments and assessments.

Reviewer Recommendations:

Each module contains assessments of the skills being taught and/or of computer graphics terminology introduced.

STANDARD 3.2 - (3 Points) Required

3.2 The course grading policy is stated clearly.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Both a clear grading policy and values are stated.

Reviewer Recommendations:

The grading policy is outlined in the syllabus, grade book and also within the assignments.

Reviewer Recommendations:

The grading policy for the course is stated in the Course Syllabus. This includes the grading scale, the number of assignments per category and the percentage of the final grade per category. This information is reinforced in the Campus Gradebook.

STANDARD 3.3 - (3 Points) Required

3.3 Specific and descriptive criteria are provided for the evaluation of learners' work and are tied to the course grading policy.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Grading criteria and association with work is provided.

Reviewer Recommendations:

Grading criteria is provided for assignments and some will be assessed during live class meetings.

Reviewer Recommendations:

The modules/units projects include grading rubrics to guide the students. Minimum requirements for mastery the quizzes is required to progress in the course activities.

STANDARD 3.4 - (2 Points)

3.4 The assessment instruments selected are sequenced, varied, and suited to the learner work being assessed.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Nice balance of discussion, quiz and project based work.

Reviewer Recommendations:

The assessments consist of lots of hands on activities using MGL as well as additional quizzes and projects.

Reviewer Recommendations:

The course includes a mix of graded discussions, quizzes, and projects which are suited to the work being assessed. The two tests to be given in the course were generally described, but we did not have access to the tests themselves to evaluate.

STANDARD 3.5 - (2 Points)

3.5 The course provides learners with multiple opportunities to track their learning progress.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

A range of grades, weights and tools to review the grades are supplied.

Reviewer Recommendations:

Students will be able to red-do assignments and get direct help from instructor during face to face meetings.

Reviewer Recommendations:

Individual Grades are posted in Campus along with category averages. Quiz scores are posted immediately in MyGraphics lab. Instructor can also supply feedback to students on completed projects in Campus.

General Standard 4: Instructional Materials: Instructional materials enable learners to achieve stated learning objectives or competencies.

Overview Statement: The focus of this Standard is on supporting the course objectives and competencies, rather than on qualitative judgments about the instructional materials.

STANDARD 4.1 - (3 Points) Required

4.1 The instructional materials contribute to the achievement of the stated course and module/unit learning objectives or competencies.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The text is current, the lab is a good fit and integrated to the class work.

Reviewer Recommendations:

The software and testbook as well as the help from the instructor will lead to students successfully meeting objectives.

Reviewer Recommendations:

The instructional materials contribute to the achievement of the stated module/unit learning objectives and most of the Course objectives. I find no evidence of alignment with Student Learning Outcome 2, "Identify peripherals to include flash drives, external drives, cameras and scanners." In my own courses, I have included supplemental lessons or units to cover any objective which is not addressed by the existing instructional materials.

STANDARD 4.2 - (3 Points) Required

4.2 Both the purpose of instructional materials and how the materials are to be used for learning activities are clearly explained.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The class process is explain as is the use of the external lab.

Reviewer Recommendations:

The purpose of the instructional materials and how they are used is covered in the Course Introduction and in each weekly module.

STANDARD 4.3 - (2 Points)

4.3 All instructional materials used in the course are appropriately cited.

Points Possible: 2

Points Awarded: 0

Result: NOT MET (Yes: 1, No: 2)

Reviewer Recommendations:

The text is the primary source and it is cited. Addition sources well cited in the MYGraphicslab.

Reviewer Recommendations:

Most info is there, but need bibliographic citations for My Graphics Lab and Adobe CS6 on the course materials page.

Reviewer Recommendations:

The textbook is appropriately cited on the course materials page, but there is no citation for the MyGraphicsLab which is the major source of instruction in the course nor for the Adobe Illustrator CS6 software.

STANDARD 4.4 - (2 Points)

4.4 The instructional materials are current.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Current tools and text are used for class.

Reviewer Recommendations:

The textbook is less than 2 years old and the Illustrator CS6 required software is a recent version.

STANDARD 4.5 - (2 Points)

4.5 A variety of instructional materials is used in the course.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Ebook, interanl text, discussions, and external sources all used.

Reviewer Recommendations:

Textbook, MYGL, Adobe and the instructor all serve as materials and resources.

Reviewer Recommendations:

MyGraphicsLab provides varied instructional materials for the course: the electronic textbook, videos, and powerpoint presentations

STANDARD 4.6 - (1 Point)

4.6 The distinction between required and optional materials is clearly explained.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Informatin provided in the syllabus and the lab area

Reviewer Recommendations:

There are no optional assignments except for extra help class meetings.

Reviewer Recommendations:

The syllabus states that materials are "Required or Recommended" while the course information states that they are required. To avoid confusion, I would just list them as Required in both areas.

General Standard 5: Course Activities and Learner Interaction: Course activities facilitate and support learner interaction and engagement.

Overview Statement: Course components that promote active learning contribute to the learning process and to learner persistence.

STANDARD 5.1 - (3 Points) Required

5.1 The learning activities promote the achievement of the stated learning objectives or competencies.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The lesson and resources and process support the learning objectives.

Reviewer Recommendations:

Everything in the course, from content to assessments to assignments is aligned well.

Reviewer Recommendations:

The course provides opportunities for the students to participate in activities that facilitate achievement of the stated module/learning objectives. Students learn from the Videos and slideshows in the course and step-by-step instructions for completing tasks that are included in the textbooks.

STANDARD 5.2 - (3 Points) Required

5.2 Learning activities provide opportunities for interaction that support active learning.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Both the lab, abnd discussion fill this need as does the hybrid aspect of class.

Reviewer Recommendations:

The course is very hands on and therefore active.

Reviewer Recommendations:

Opportunities are provided for different types of learner interaction:

- Learner-instructor: projects submitted for feedback
- Learner-content: Readings, watching videos, online Quizzes
- Learning-learner: Discussions, peer reviews

STANDARD 5.3 - (3 Points) Required

5.3 The instructor's plan for classroom response time and feedback on assignments is clearly stated.

Points Possible: 3

Points Awarded: 0

Result: NOT MET (Yes: 0, No: 3)

Reviewer Recommendations:

Very clear grades, but no details on when the student will get feedback or what to expect.

Reviewer Recommendations:

The majority of information is there, but response time for discussion, grading and feedback are not specified - suggest adding to your instructor page.

Reviewer Recommendations:

Instructor has included response time for communications, but not for feedback on assignments and/or grades.

STANDARD 5.4 - (2 Points)

5.4 The requirements for learner interaction are clearly stated.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Class labs, discussions, quizzes all require interaction as does the introduction video.

Reviewer Recommendations:

Students are given details on ways they are expected to interact with the course on the Introduction page and on the Course and Campus Policies. Combining the information in one location would make it easier for the learner to understand the expectations of the course.

General Standard 6: Course Technology: Course technologies support learners' achievement of course objectives or competencies.

Overview Statement: The technologies enabling the various course components facilitate rather than impede the learning process.

STANDARD 6.1 - (3 Points) Required

6.1 The tools used in the course support the learning objectives or competencies.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The class uses a nice combination of LMS tools and external simulation tools to support the learning objectives.

Reviewer Recommendations:

The tools selected for the course align with the course and module objectives and effectively supporting the course's assessment instruments, instructional materials, and learning activities.

STANDARD 6.2 - (3 Points) Required

6.2 Course tools promote learner engagement and active learning.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The class tool selection promote engagement and active learning.

Reviewer Recommendations:

Discussion posting are a required component of the course and foster student to student interaction.

STANDARD 6.3 - (2 Points)

6.3 Technologies required in the course are readily obtainable.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

The majority of the class tools are incorporated in to the LMS and lab. The additional optional tool of a storage device is also obtainable.

Reviewer Recommendations:

Technologies required are obtainable by purchase and/or in campus lab facilities.

STANDARD 6.4 - (1 Point)

6.4 The course technologies are current.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Current LMS, simulation lab and multimedia is used effectively.

Reviewer Recommendations:

Technology Found in the LMS and the MyGraphics lab are current.

STANDARD 6.5 - (1 Point)

6.5 Links are provided to privacy policies for all external tools required in the course.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Clearly listed in the Course information area in Canvas.

Reviewer Recommendations:

Campus privacy policy is linked at bottom of all pages and the MyGraphicsLab privacy policy is available at the bottom of the page of the external learning tool.

General Standard 7: Learner Support: The course facilitates learner access to institutional support services essential to learner success.

Overview Statement: It is important to ensure online learners know they have access to and are encouraged to use the services that support learners at the institution. In the Learner Support Standard, four different kinds of support services are addressed: technical support, accessibility support, academic services support, and student services support.

STANDARD 7.1 - (3 Points) Required

7.1 The course instructions articulate or link to a clear description of the technical support offered and how to obtain it.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

There are links to each of the college services listed in the getting help area.

Reviewer Recommendations:

There are several areas of the course that have descriptions of the types of technical support available to the students:

- Course Information page
 - Getting Help Discussion module with FAQ
-

STANDARD 7.2 - (3 Points) Required

7.2 Course instructions articulate or link to the institution's accessibility policies and services.

Points Possible: 3

Points Awarded: 3

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Included in the policies and in the help area.

Reviewer Recommendations:

The course Information page contains a link to the accessibility policies of the institution. However, unlike most of the other links on this page, this information does not occur when navigating from page to page through the module. I would recommend adding this as a link in the module navigation as well as on the Information page.

STANDARD 7.3 - (2 Points)

7.3 Course instructions articulate or link to an explanation of how the institution's academic support services and resources can help learners succeed in the course and how learners can obtain them.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

nicely detailed in the help area of the class.

Reviewer Recommendations:

Links are provided to the institution's academic student support services from the Course and Campus Policies page. I would recommend that the links be grouped and named or defined to make it easier for students to find the topic they need.

STANDARD 7.4 - (1 Point)

7.4 Course instructions articulate or link to an explanation of how the institution's student services and resources can help learners succeed and how learners can obtain them.

Points Possible: 1

Points Awarded: 1

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

Listed and explained in the help area.

Reviewer Recommendations:

Links are provided to the institution's student services site from the Course and Campus Policies page.

General Standard 8: Accessibility and Usability*: The course design reflects a commitment to accessibility and usability for all learners.

Overview Statement: The course design reflects a commitment to accessibility, so that all learners can access all course content and activities, and to usability, so that all learners can easily navigate and interact with course components.

*Meeting QM's accessibility Standards does not guarantee or imply that specific country/federal/state/local accessibility regulations are met. Please consult with an accessibility specialist to ensure that all required accessibility regulations are met.

STANDARD 8.1 - (3 Points) Required

8.1 Course navigation facilitates ease of use.

Points Possible: 3

Points Awarded: 0

Result: NOT MET (Yes: 1, No: 2)

Reviewer Recommendations:

The intro video is not caption, given its starting role and short duration it should be captioned. Also there are no links or help with accessibility relatd to the lab area.

Reviewer Recommendations:

Navigation is intuitive and simple. A couple of needed suggestions: Intro video - create a transcript and link to the video page. Since the video is short, it can be easily transcribed. Add "back to home page" link from Instructor Bio/Your Instructor page. It is hard to get back to where you started from that page.

Reviewer Recommendations:

Overall, the navigation of the course is consistent, logical, and efficient. An example of some areas that could be improved are the Instructor Bio link from the Course Introduction page and links on the Course Information pages. These pages appears to open to different sites and do not include an obvious way to return to the course. I would recommend to either instruct the student to use the Browser "Back" button to return to the course or to have the pages open in a new window.

STANDARD 8.2 - (3 Points) Required

8.2 Information is provided about the accessibility of all technologies required in the course.

Points Possible: 3

Points Awarded: 0

Result: NOT MET (Yes: 0, No: 3)

Reviewer Recommendations:

Only Canvas is listed the other major element are not adressed.

Reviewer Recommendations:

The course is generally accessible. Information on accessibility information for My Graphics Lab and Adobe CS6 is missing. Suggest linking to the course, purpose, structure and accessibility page. There appears to be a place for the information, it is just not linked.

Reviewer Recommendations:

Accessiblity Information regarding campus is provided, but there is no information pertaining to MyGraphicsLab nor Illustrator CS6.

STANDARD 8.3 - (2 Points)

8.3 The course provides alternative means of access to course materials in formats that meet the needs of diverse learners.

Points Possible: 2

Points Awarded: 0

Result: NOT MET (Yes: 0, No: 3)

Reviewer Recommendations:

Most of the class could be accessed via a screen reader, but the video lacks captions and some graphics lack alt tags which may be problematic to user with disabilities.

Reviewer Recommendations:

There is a variety of good materials in the course. Not all are accessible. Course needs to be checked to make sure each video w is accessible via transcript or captions (many are but a couple were missing). Every image should have an ALT tag (several were missing).

For videos and images in MyGraphicsLab - please locate the information on obtaining transcripts and accessible versions of materials from the publisher. A link to the publisher page with their accessibility information would be acceptable and meet the requirement.

Reviewer Recommendations:

The Videos in the MyGraphics labs are not accessible. The videos should have closed captioning and or scripts provided for the materials. Images used in the course use the file names to identify them, but there is no alternative text to describe the images.

STANDARD 8.4 - (2 Points)

8.4 The course design facilitates readability.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

the vast majority of the class is easy to read and clean in design. There are a few typos on the home page that should be corrected.

Reviewer Recommendations:

The Canvas LMS and the formatting of the content of the course make it readable to screen readers and visually impaired.

Reviewer Recommendations:

The course content very consistent and organized. It is clearly presented so that learners can easily read and interpret it. There are minimal typographical errors that should be corrected. I would recommend including notes on navigating the publishers' materials. (I had difficulty in finding the Navigation arrows for the electronic text because they are in a different location than the Navigation in the Campus LMS.

STANDARD 8.5 - (2 Points)

8.5 Course multimedia facilitate ease of use.

Points Possible: 2

Points Awarded: 2

Result: MET (Yes: 3, No: 0)

Reviewer Recommendations:

the internal class media is limited but easy to use. The simulation while sophisticated is usable.

Reviewer Recommendations:

The course includes multimedia in the form of videos and images in Campus and in MyGraphics lab. The videos are easy to use, intelligible, and appear to be inter-operational across devices. Images are appropriately sized and enhance the instructional materials and illustrate ideas. I would recommend including scripts of the video dialog and better alternative text for the images to improve accessibility.

Additional Review Comments:

Reviewer

The course is very organized and consistent throughout. Some additional information regarding navigation would be helpful for distinguishing between the different sites used in the course. Technology requirements also should be expanded to help limit student confusion.

This course is being submitted as a Master Course. "The submitted instance of the course should include all course components including instructor specific information." I would recommend that instructor-specific information should be included as a protected folder within the course.

TOTAL POINTS AWARDED: 84

FINAL RESULT: DID NOT MEET STANDARDS

Amendments

STANDARD 1.5

1.5 Minimum technology requirements are clearly stated and instructions for use provided.

Points Possible: 2

Points Awarded: 2

Result: MET

Course Representative Notes:

A page with the minimum technology requirements was created and a link added to it on the course information. This is in the first "start here" module so students will be aware immediately. Also, a page allows for easy edits or changes and keeps the link intact.

Chair Notes:

With the change the course now meets this standard.

STANDARD 4.3

4.3 All instructional materials used in the course are appropriately cited.

Points Possible: 2

Points Awarded: 2

Result: MET

Course Representative Notes:

Bibliography information was cited for the text book, for MyGraphicsLab and also for Adobe Illustrator on the Course Materials page.

Chair Notes:

Addition of a bibliography with citations meets the standard

STANDARD 5.3

5.3 The instructor's plan for classroom response time and feedback on assignments is clearly stated.

Points Possible: 3

Points Awarded: 3

Result: MET

Course Representative Notes:

The response time for anything graded was missing and this was added for projects, exams, and discussion to the communication information on the introduction page (which is also the Front Page.)

Chair Notes:

The information is not present.

STANDARD 8.1

8.1 Course navigation facilitates ease of use.

Points Possible: 3

Points Awarded: 3

Result: MET

Course Representative Notes:

A link was suggested and added from the instructor video jump back to the start here page. Also a link to a transcript was added for the instructor video

Chair Notes:

Excellent improvements for better navigation.

STANDARD 8.2

8.2 Information is provided about the accessibility of all technologies required in the course.

Points Possible: 3

Points Awarded: 3

Result: MET

Course Representative Notes:

Links were added for accessibility information for the textbook, MyGraphicsLab and also Adobe Illustrator. A page was created and linked to in several key places with the accessibility information all in one place.

Chair Notes:

The additions now go beyond the requirement for meeting this standard.

STANDARD 8.3

8.3 The course provides alternative means of access to course materials in formats that meet the needs of diverse learners.

Points Possible: 2

Points Awarded: 2

Result: MET

Course Representative Notes:

All photos were checked for ALT Text and updated with descriptions. Links were added as needed for accessibility information which includes transcripts, information for color blindness, adaptive equipment etc when requested.

Chair Notes:

Excellent, all the info is now available for students who need alternate access.

Additional Course Representative Comments:**Additional Chair Comments:**

TOTAL POINTS AWARDED (Initial Review): 84

TOTAL POINTS AWARDED (Upon Amendment): 99

FINAL RESULT (Upon Amendment): MET STANDARDS