



UNIVERSITY of HAWAII*
KAPĪOLANI
COMMUNITY COLLEGE

September 15, 2017

Lauren Tamamoto, Ph.D, CCS
Culinary Innovation Center
Culinary Arts Department
Kapiolani Community College
4303 Diamond Head Rd. Ohia 103
Honolulu, Hi 96816

Dear Dr. Tamamoto:

The curriculum for School Health Assistant I was developed in collaboration with experts in school nursing and curriculum development. Prior to 2008, the Public Health Nurses provided training for all School Health Assistant (SHAs). Since 2008, Public Health Nurses provide consultative services to Department of Education school health assistants. By working very closely with the SHAs, the public health nurses understand the role and responsibilities of the SHA. Joan Takamori, Branch Chief for the Public Health Nursing Branch of Department of Health and Toni Torres, Kauai Public Health Nursing Supervisor provided the expertise for the curriculum content. Lyndia Uchimura, Educational Specialist and Steve Shiraki, Ph.D., Office of Curriculum, Instruction, and Student Support provided the expertise on administrative procedures required of the school health assistant.

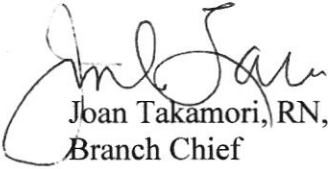
The curriculum was based on the School Health Assistant Manual that is designed by the Public Health Nurses and reviewed and published by Department of Education. The above-mentioned individuals met with Patricia O'Hagan, Health Education Dean and Paulette Williams, School Health Assistant Program Curriculum Development biweekly over a six-month period to develop the School Health Assistant I curriculum.

The School Health Assistant I course was approved by Kapiolani curriculum approval process, first as an experimental course and on January 2, 2016 approved as a 5-credit course. The School Health Assistant I was first taught summer 2014 at Kapiolani Community College and Leeward Community College. Since the first class, 158 students have graduated from the program. The curriculum is shared with Windward Community College, University of Hawaii at Maui College, Kauai Community College and Hawaii Community College.

The signatures on this letter certify that the content of School Health Assistant I course is valid and meets the requirements for entry level School Health Assistant I position.



Paulette Williams, DrPH, MSN, RN
Assistant Professor
School Health Assistant Program Coordinator



Joan Takamori, RN, MSN
Branch Chief
Public Health Nursing Branch
Department of Health



Toni Torres, RN
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