

Summary of Qualifications (20+ years in education and technology industry)

Learning Strategist with deep expertise in education and technology industries. Accomplished at product and project management including strategic leadership in design, development and training.

Senior Learning Strategist

Axiom Law, Instructional Design (January 2013 – current)

- Designed, developed, implemented and evaluated training programs for internal Axiom personnel
- Designed, developed and implemented blended learning solutions for Client Engagements including McGraw Hill, Credit Suisse, Roche, Citi

Microsoft FTE, Enginnering Excellence, Senior Instructional Design (December 2012 – September 2014)

- Designed, developed, implemented and evaluated training for Microsoft engineers
- Managed team of vendors
- Led full lifecycle of design, development and implementation of VP sponsored training to enable new engineering practices for multi-1000 engineer orgs.
- Training for Office teams resulted in 90% of org reporting improved knowledge and 71% enacted improvements to their engineering processes.

“We now have collateral and hundreds of people who have got the basics, that’s tremendous” – Microsoft Office VP

- Training for Windows/Phone/Xbox reached 2000 engineers. Engagement started with a pilot program which showed improvement in measure and metric quality from 0.6 to 4.2 on a 0-5 scale
- Coordinated scheduling, managed subject matter experts, and set form and format for training
- Developed Microsoft’s Facilitated Learning Strategy (how to leverage MOOCs for learning)

Learning Consultant

Intrepid Learning Solutions, Program Manager, Project Lead, Microsoft vendor (Oct. 2008 - 2012)

- Program Manager, Health Solutions Group (HSG)/Caradigm, Learning Services (August 2010 – September 2012)
 - Developed strategic learning plans for overall learning services as well as individual learning plans for each role within Health Solutions Group
 - Provided instructional design and program management expertise to create a new product line for HSG
 - Managed team of vendors to plan, design, develop, and implement the HealthVault Community Connect curriculum
 - Conducted needs assessment, created project plan, implemented plan and created group wide communications
 - Provided strategy for onboarding program
- Project lead World Wide Licensing and Pricing (October 2008 – August 2010)
 - Managed the “Grow People” initiative for 350 employees to improve the Workgroup Health Index (WHI)
 - Created onboarding program
 - Conducted needs assessment, created project plan, implemented plan and created group wide communications: newsletters, targeted email, surveys, and designed/implemented SharePoint site
 - Managed the budget and reported on the success metrics for the program

NetHope, Learning Consultant, Project Manager (Sept. 2006 - current)

- Project lead for training and marketing programs
- Online Program Manager for www.nethopeacademy.org
- Conduct needs assessment, created project plan, implemented plan and created group wide communications: newsletters, targeted email, and surveys
- Trained 1000+ IT workers in Africa, Guatemala, Thailand and Indonesia

Program/Project Management, 2006 - 2008

Wright Robbins Inc, Program Manager, Project Lead (Sept. 2006 - April 2008)

- Project lead for major marketing and training programs for Microsoft and NetHope
- Develop Client Communications
- Project Manage non-profit NetHope ICT Skills Program Training over 500 NGO IT employees trained globally(NetHope.org)
- Co-wrote \$5M Gates Foundation Grant

- Managed million dollar campaigns for Microsoft Learning (Exam Insurance, MCT Renewal, MCT Special Offers)

Microsoft Corporation Full Time Employee, Sept. 1991 – Nov. 2005

Academic Product Planner, Microsoft Learning Senior Product Planner- Academic Portfolio (1 year)

- Responsible for a portfolio of 50+ titles, revenue of \$4.2M in 2005
- Acquired authors to develop content for academic textbooks and educational instructional supplements hosted online
- Conducted focus groups to collect relevant data from customer and partner experience
- Planned, developed and implemented FY05 & FY06 academic product plans and budgets

Certification & Assessment Strategy Program Manager, Microsoft Corporation, Microsoft Learning, Assessment Program Manager Content Strategy (1.5 years)

- Developed content strategy for implementing individual assessments and organizational assessments online - www.microsoft.com/assessment
- Program Manager for ISTE (International Society for Technology and Education) NETS (National Educational Technology Standards) performance-based online assessment project - www.iste.org
- Developed Certification & Assessment Strategy Business Plan for Microsoft Learning

E-Learning Strategy Program Manager, Microsoft Corporation, Training & Certification, Program Manager Learning Strategies (1.5 years)

- Developed eLearning Strategies and business plans for Training & Certification
- Developed processes and procedures for implementing eLearning Strategies
- eLearning Strategic Team member creating processes and procedures for new Microsoft Learning organization

Windows Training & Certification Product Lead Manager, Microsoft Corporation, Training & Certification Program Manager Learning Strategies (2 years)

- Managed group of 11 curriculum developers to redesign and implement new Windows 2000 curriculum and certifications
- Managed portfolio of 20+ certification exams and 40+ courses
- Launched the Windows 2000 Core curriculum and Certifications

Program Management, Project Management, and Instructional Design for SQL Server Curriculum, Microsoft Corporation, Personal Business Systems Training (7 years)

- Designed, developed, and implemented SQL Server curriculum, including Training Kits, Microsoft Official Curriculum, and Training Resources
- Managed Project Teams of 5-11 team members creating Microsoft Official Curriculum, Training Kits, and other products
- Implemented standards, processes, and procedures across all content development groups

Microsoft Loaned Executive (4 months), Microsoft Corporation, United Way Campaign of King County

- Managed and maintained ~70 technology accounts in the Seattle Metropolitan Area
- Managed Microsoft's 1999 Giving campaign
- Microsoft's account came in \$400 thousand above the \$15 million dollar goal with over two-thirds of employees' exceeding the previous year by 25%

Volunteer Experience

Riverview School District School Board Director (March 2006 to present)

- Board President (2010 - 2012)
- Site based council, Eagle Rock Elementary (7 years) - 600+ hrs of in classroom volunteer time
- Superintendent hiring committee and personnel hiring committee, Strategic Planning, Technology, and District Communication Committee

Teaching Experience:

University of Washington Educational Outreach (Bellevue, Wa) (2005 – 2008), Designed, developed and instructed, *Overview of a Training Function* for the Training Specialist Certification curriculum; serve on Advisory Board (2008-2015)

Education/Professional Organizations:

Master of Science, Iowa State University, Ames, Iowa, Awarded: December, 1990

Major: Curriculum and Instructional Technology with concentration of Instruction Computing and Media

Bachelor of Science, Iowa State University, Ames, Iowa, Awarded: May, 1985

Major: Elementary Education Area of Concentration: Reading