



## Subject Matter Expert (SME) Deliverable Review Rubric

Name of Document being reviewed: Medical Assisting Student Guide Consortium Member: Mitchell Technical Institute

Reviewer: Terri Cordrey Date Review Completed: July 14, 2017

Signature of Reviewer: Teresa L Cordrey

Reviewer Background: (title, credentials, special qualifications)  
M.Ed. Curriculum and Instruction, Grant Manager

	Each section is scored on a point scale as follows: 5=Strongly Agree; 4=Agree; 3=Neither agree nor disagree; 2=Disagree; 1=Strongly disagree or NA=not applicable	<b>SCORE</b>
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### Design & Organization

<b>Content</b>	Document is long enough to present needed information, not too wordy or incomplete.	5
<b>Organization</b>	Clear introduction and conclusion, information flows smoothly, written in logical order; easy to follow.	5
<b>Format</b>	Professional, style is consistent throughout, attractive layout.	5



<b>Mechanics</b>	Vocabulary, spelling, grammar, sentence structure, and punctuation are correct.	5
<b>References</b>	References are cited where appropriate and needed.	NA
<b>Comments</b>		

<b>Technical Accuracy</b>		
<b>Technical Accuracy</b>	Information presented is technically accurate for the profession/industry.	5
<b>Current Practices</b>	Information presented is up-to-date and reflects current industry and professional practices.	5
<b>Relevant Material</b>	Information is relevant to the industry and contributes to the knowledge base of the profession.	5
<b>Comments</b>		

**Other Comments:**