

HIT 100 - Admin and Clinical Data Worksheet

NAME _____

Define Administrative Data -

Define Clinical Data -

Complete the following tables on next page, by organizing administrative and clinical data under the correct heading.

Consultation report	Insurance card copy/scan	Allergy list
Next of kin information	Discharge summary	History and Physical report
Progress Notes	Driver's License copy/scan	Recovery Room report
Operative report	Medical claim	OB records
Consent to treat form	Notice of Privacy Practices Acknowledgement	
Property and Valuables List	Prenatal record	HIPAA authorization for records
Lab reports	Patient Address	Anesthesia report
Advanced Directive copy	Physician's orders	X-ray reports
Patient's relationship to insured	Medication list	Patient instructions
Rehabilitation problems, goals, and prognosis		Pt phone number
Behavioral Health treatment plan	Nursing notes	Social history
Condition of patient on discharge	Patient gender	Patient marital status

NAME _____

Administrative Data

Clinical Data
