

MoSTEMWINS Curriculum Review Timeline, 2017

December 2016 and January 2017	Project timeline, Subject Matter Expert (SME) nomination forms and <i>DRAFT</i> review templates and rubric sent to MCCA MoSTEM Grant Team; to the Grant Leads at the thirteen participating two-year colleges and to Dr. Caron Daugherty of JC, 2017 MCCA CAO Chair, for distribution to college CAOs.
January 13	CAOs discuss review process and <i>DRAFT</i> templates at January monthly meeting. Make recommendations to Curriculum Project Manager (CEPM)-Steve Snodgrass
February 1	Final documents, templates and rubric distributed and discussed at MoSTEM Grant Leads February 1 2017 meeting in St Louis.
February 28	Grant Leads and Grant Staff complete Programs of Study Inventory listing and make their subject matter expert nominations to Curriculum Project Manager (CPM), Steve Snodgrass. Colleges begin uploading POS documents to Skills Commons
March 1	CPM-Steve Snodgrass aligns SMEs to college programs of study makes assignments to programs of study and colleges.
March 1 thru April 30	All SME-College contracts signed and W-9s submitted.
March 31	Deadline for college review documents to be uploaded to the Skills Commons repository.
April 1 - 30	SME orientation and training. SMEs begin their reviews
May 26	SME 1 st draft review rubrics due to CPM-Steve Snodgrass.
June 26	Approved SME reviews forwarded to colleges for feedback.
July 26	Colleges submit their feedback responses to CPM-Steve Snodgrass to send back to SMEs for Final Review Report
August 26	SMEs submit their final review reports to CPM Steve Snodgrass.
September 30	Colleges deadline for SME stipend payment.

Modified to align with current grant activities as of December 2016

September 1 thru October 31	CPM Steve Snodgrass prepares first draft comprehensive report
November	First DRAFT Comprehensive Report is vetted.
December thru January 2018	Final Curriculum Review Report preparation and submittal.

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