

CERTIFIED LOGISTICS TECHNICIAN



MINERAL AREA COLLEGE

MANUFACTURERS

**Do your logistics employees need to skill-up?
Are you looking for training cost assistance?**

Logistics Technician Program

Mineral Area College's Certified Logistics Technician (CLT) Program

Through the MoSTEMWINS Grant, MAC is able to offer training to incumbent workers as well as the unemployed. The College has revised its manufacturing classes to follow the National Association of Manufacturer's training model. Curriculum and training includes hands-on skill training in MAC's Advanced Manufacturing Lab, e-learning and instructor-led classroom study.



Valuable Training

Training is provided in critical logistics functions common to all sectors of manufacturing:

- Manufacturing Safety (Includes OSHA 30 Training)
- IT Fundamentals
- Workplace Communication
- CLA/CLT Assessment Prep class

Detailed training functions are listed on the back of this flier.

Features

Ask about
Free
Tuition!

Take a look at these!

- Qualified applicants pay **no tuition**
- Classes are held on a rotating basis, employees may take one or more classes each **8-week session**
- Classes are a combination of **classroom and hybrid**
- Successful completers earn:
 - A nationally recognized **Certified Logistics Technician Certificate** (certified by the Manufacturing Skill Standards Council)
 - **OSHA 30 Card**
 - **Ten hours of college credit**
- Two Program Specialists are available to come **on-site** to explain the program to your employees and assist them through the application process

Getting Started

It's Easy!

Have your employees:

- 1. Contact Mineral Area College**
Tina Miller, MoWINS Program Support Specialist / Navigator
tmiller@MineralArea.edu
573-518-3840
Stacey Wideman, MoWINS Program Support Specialist
swideman@mineralarea.edu
573-518-2145
- 2. Apply to Mineral Area College**
Complete the MoSTEMWINS Application at www.MineralArea.edu/MoWINS.
- 3. Complete the National Career Readiness Certificate**
The National Career Readiness Certificate is offered at Mineral Area College. After completing the program application, call MoSTEMWINS Grant staff to schedule this job skills assessment.

For More Information

Contact the staff at MAC:

Mineral Area College
(573) 518-2145 or (573) 518-3840
5270 Flat River Road / P.O. Box 1000
Park Hills, MO 63601

(573) 518-2145 or (573) 518-3840 ■ www.MineralArea.edu/MoWINS



This program is 100% funded by the MoSTEMWINS \$19.7 million grant from the U.S. Department of Labor, Employment and Training Administration (TAACCCT). The product was created by the grantee and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. | Mineral Area College does not discriminate on the basis of race, color, national origin, gender, gender identity, disability, age, religion, creed, genetic and family medical history as defined by GINA, or marital or parental status. For more information, call the Title VI, IX, Sec. 504 and ADA coordinator at (573) 431-4593 or U.S. Dept. of Education, Office of Civil Rights. If you have special needs as addressed by the Americans with Disabilities Act and need this publication in an alternative format, notify the Access Director, (573) 518-2152 or Mineral Area College, P.O. Box 1000, Park Hills, MO 63601. Reasonable efforts will be made to accommodate your special needs. | This work is licensed under the Creative Commons Attribution 4.0 International License. To view a copy of this license, visit <http://creativecommons.org/licenses/by/4.0/>. | MoWINS CLT Logistics darkred_EMP UPDATED 10.25.16

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CRITICAL PRODUCTION FUNCTIONS COVERED BY MSSC ASSESSMENTS

The Manufacturing Skill Standards Council (MSSC) credentialing system leading to a CLT covers core competency areas, as defined by MSSC's industry-led, nationally validated skills standards for higher skilled, frontline material handling workers across all supply chain facilities: factories, warehouses, distribution centers and transporters. Individuals are assessed for two credentials: the *foundational-level Certified Logistics Associate (CLA)* certificate and *mid-level/ Certified Logistics Technician (CLT)* Certification. CLA is a prerequisite for CLT. MSSC training and assessment addresses the need for academic skills as well as technical skills.

The critical work functions and their related key activities are described below:

CERTIFIED LOGISTICS ASSOCIATE (CLA)

1. Global supply chain logistics life cycle
2. Logistics environment
3. Material handling equipment
4. Safety principles
5. Safe material handling and equipment operation
6. Quality control principles
7. Workplace communications
8. Teamwork and workplace behavior to solve problems
9. Using computers

CERTIFIED LOGISTICS TECHNICIAN (CLT)

1. Product receiving
2. Product storage
3. Order processing
4. Packaging and shipment
5. Inventory control
6. Safe handling of hazmat materials
7. Evaluation of transportation modes
8. Dispatch and tracking
9. Measurements and metric conversions



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