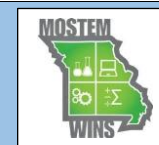


Timeline for Completion – MOS Word 2016



MoSTEM WINS MS Word MOS Certification Student Independent Online Work Guideline for Completion

Week	TESTOUT MODULES TO COMPLETE THIS WEEK	TIME	COMPLETED NOTES. Jot down items you need to practice or questions you may have.
1	All of 2	4:42	
2	3.1 – 3.4	4:21	
3	3.5 – 3.7	4:00	
4	3.8 – 3.10	4:08	
5	3.11 – 3.13	3:01	
6	<ul style="list-style-type: none"> • Complete Practice Exercises • Schedule and Take Exam 	2:00 1:15	

Note: Be sure and take advantage of supplemental materials provided in Moodle for each week's curriculum as needed.

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