

## FIRST AND LAST NAME

address | phone | email address

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### SUMMARY OF QUALIFICATIONS

CNC machinist with A.A.S. in Precision Machining from Red Rocks Community College; hands-on experience with programming, operating, troubleshooting, and maintaining CNC machines; full command of software and programming languages.

- Pick 6 skills from list of Skills Bullets or create your own
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### EDUCATION

**Associate of Applied Science in Precision Machining, Candidate;** anticipated graduation: spring 2017  
Red Rocks Community College, Lakewood, CO

**Completed Coursework:** Intro. to Engine Lathe, Intermediate Engine Lathe, Intro. to Milling Machine, Intermediate Milling Machine, Advanced Inspection Techniques, Wire EDM Operation, Wire EDM Programming, Geometric Dimension and Tolerance, CAD/CAM 3D, [*insert* Intro. to CNC Milling Operations, CNC Milling Operations II *OR* Intro. to CNC Turning Operations, CNC Turning Operations II, *AND insert 4 electives*], English Composition II, [*insert math classes*]

**High school,** city, state, high school diploma: [*insert date*] (*indicate high school only if graduated in the last 5 years*)

### RELEVANT EXPERIENCE

#### **Job Title**

**Employer,** city, state; starting month and year – Present

- Task description (use Work Experience Bullets from the list, if possible)
- Task description
- Task description

#### **Job Title**

**Employer,** city, state; starting month and year – ending month and year

- Task description
- Task description
- Task description

### OTHER WORK EXPERIENCE

#### **Job Title**

**Employer,** city, state; starting month and year – ending month and year

- Task description
- Task description
- Task description

### MEMBERSHIPS

Member, National Tooling and Machining Association  
Member, National Association of Manufacturers  
Member, Precision Metalforming Association