



1000 Viking Drive
Hillsboro, MO 63050
(636)481-3224 or 797-3000, ext. 3224
www.jeffco.edu



MoSTEM



FAST TRACK!



PASSPORT

Jefferson College

ELECTRONICS TECHNOLOGY CERTIFICATE

You may qualify for
WAIVED TUITION*
for the Electronics Technology
Certificate through the
MoSTEMWINS grant if you are:

Eligible for Trade Act Assistance *OR*

Unemployed *OR*

Underemployed *OR*

Low Skilled in Reading, Math, or Writing

USE THIS PASSPORT
to help you complete the application
process for MoSTEMWINS
and start your new career!



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It is the policy of Jefferson College that no person shall, on the basis of age, ancestry, color, creed, disability, genetic information, marital status, national origin, race, religion, sex, sexual orientation, or veteran status, be subject to discrimination in employment or in admission to any educational program or activity of the College. In compliance with Federal Rules and Regulations, Jefferson College has adopted a procedure for resolving complaints of discrimination. The procedure is available to any Jefferson College student, employee, or applicant who feels that he or she has been discriminated against in employment, student programs, or student activities.

The Disability Support Services Office (DSS) of Jefferson College is committed to the fulfillment of equal educational opportunities, autonomy and full inclusion for students with disabilities. Disability Support Services serves to determine and ensure appropriate accommodations for qualified students with documented disabilities, to assist students in self-advocacy and to ensure compliance with the ADA, ADAAA and Section 504 of the Rehabilitation Act. Students in need of accommodations can contact Disability Support Services at (636) 481-3158; ckueck@jeffco.edu.

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IMPORTANT
DEADLINES

Applicant's Name _____

APPLICATION

- ☐ Complete the application for MoSTEMWINS Electronics Technology Certificate (ETC)
- ☐ Register at **www.jobs.mo.gov** as job seeker
- ☐ Take completed application, current valid driver's license/State ID, **and** this Passport to:

MISSOURI JOB CENTER

3675 West Outer Road,
Suite 102
Arnold, MO 63010
(636) 287-8909, ext. 278

Office Hours:

Mon.-Thurs., 8 A.M. – 4:30 P.M.,
Fri. 9 A.M. – 4:30 P.M.

MISSOURI JOB CENTER

1108 Washington Square
Shopping Center
Washington, MO 63090
(636) 239-6703

Office Hours:

Mon., Tues., Thurs., Fri., 8 A.M. – 4:30 P.M.,
Wed., 9 A.M. – 4:30 P.M.

ELIGIBILITY

- ☐ Complete Membership Orientation at Job Center
- ☐ Meet with Skills Team at Job Center for Eligibility Review
- ☐ Complete WorkKeys assessment at Job Center
- ☐ If Eligible, continue to Admissions Section. (This does not guarantee acceptance into the training program.)

ADMISSIONS

- ☐ Meet with Jefferson College Admissions and complete Admissions process
- ☐ Pay \$25.00 application fee, if first time student
- ☐ Complete FAFSA (Free Application for Student Aid) at Student Financial Services - bring most recent tax returns
- ☐ Take COMPASS test at Jefferson College's Testing Center & meet with advisor to review scores

ACCEPTANCE

- ☐ Acceptance will be based on WorkKeys scores
- ☐ ETC Navigator will notify you of acceptance into ETC Program
- ☐ Meet with an ETC Navigator to enroll in ETC classes
- ☐ Meet with Student Financial Services to discuss your financial aid prior to first class
- ☐ Obtain required textbook/supplies (*Grant does not cover required fees, developmental courses, books, or supplies. Other financial aid may be available to assist with costs.*)

INELIGIBLE for MoSTEMWINS:

- ☐ Meet with Jefferson College Admissions Representative to discuss educational options
- ☐ Complete Jefferson College Application
- ☐ Pay \$25.00 Admission Fee, if first time student
- ☐ Meet with an Enrollment Services Advisor to enroll in courses

CONTACTS:

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