



Curriculum Development (CD02) Checklist

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Course Number: <u>10-530-177</u>		Course Title: <u>Healthcare Stats & Research</u>	
COURSE OUTCOME SUMMARY			
YES	NO	COURSE INFORMATION	Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Course Number:	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Course Title:	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Course Description:	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Total Credits:	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Total Hours:	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Types of Instruction:	
		<i>In Person</i> <i>ACCEL</i> <i>Online</i> <i>Internship</i> <i>Blended</i> <i>Flex Lab</i> <i>ITV</i> <i>Tele-courses</i> <i>Independent Study</i>	<i>Print-based Correspondence</i> <i>Computer-Delivered</i> <i>Computer-Conferencing</i> <i>Satellite Video Conference</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Instructional Level:	10 – Associate Degree 30 – Short-Term Technical Diploma 31 – 1yr Technical Diploma 32 – 2yr Technical Diploma See WTCS AID CODES for others
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Career Cluster (if applicable):	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pre/Corequisites:	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Textbooks:	Title – Author – ISBN
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Learner Supplies:	Items student must purchase or have to complete course.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Grading Information:	Grading Scale Grading Rationale
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Guidelines:	Enter course-related guidelines (not LTC Required). LTC Supplies the following: Proprietary Notice & Limited Use, Concealed Weapons, ADA, Student Conduct Code
<input type="checkbox"/>	<input type="checkbox"/>	Custom Fields: (If applicable)	Pre-populated with LTC Required Guidelines
YES	NO	RELATED OUTCOMES	Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Core Abilities:	Verify with Qualifier – Introduced, Reinforced, or Assessed
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Program Outcomes:	Verify with Qualifier – Introduced, Reinforced, or Assessed
<input type="checkbox"/>	<input type="checkbox"/>	External Standards: (If applicable)	
YES	NO	COURSE COMPETENCIES	Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Course Competencies:	<ul style="list-style-type: none"> • Include: Domain, Level • Include 3 to 6 competencies per credit
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Performance Standards:	<ul style="list-style-type: none"> • Assessment Strategy: List Assessment strategy/evidence "how;" – utilize drop-down menu • Criteria: List Criteria – use consistent Criteria Lead-In from drop-down menu to qualify the assessment strategy named
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Learning Objectives:	<ul style="list-style-type: none"> • 2 to 10 per competency
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Linked Outcomes:	<ul style="list-style-type: none"> • Competency linked to Program Outcomes



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			<ul style="list-style-type: none"> Competency linked to Core Abilities
LEARNING PLANS			
YES	NO	COURSE LEARNING PLANS	Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Target Competency:	<ul style="list-style-type: none"> Learning plan is linked to at least one competency
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Overview/Purpose:	<ul style="list-style-type: none"> Explains the importance of the competency(ies) to the learner; Learning plans cover all course competencies
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Learning Activities:	<ul style="list-style-type: none"> Includes a series of activities that help learners master the competency or group of related competencies; Activities relate directly to the learning objectives or core abilities Move the learner through the learning cycle of motivation, comprehension, practice, application
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Assessment Activities:	<ul style="list-style-type: none"> List assessment activity(ies) Identify Cycle(s) Assessment(s) show direct relationship to identified competencies and their performance standards
SYLLABUS – Complete After Course is Approved & Active			
YES	NO	SECTION INFORMATION	Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Syllabus Title (e.g. 10-555-555 Fall 2012)	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Section Number	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Start Date & End Date	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meeting Times	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Location	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Course website (if applicable)	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Additional Class Information (if applicable)	
YES	NO	INSTRUCTOR INFORMATION	Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Instructor Name	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Instructor Email Address	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Instructor Office Phone	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Office Location	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Instructor Office Hours	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Additional Instructor Information (if applicable)	
SCHEDULE			
YES	NO	Schedule Includes:	Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Week (LP), Activities/Assessments	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Due Dates	* Will vary based on when course is offered. All assignments and assessments due prior to start of next learning Plan.
General			
YES	NO	SPELL CHECK	Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Spell check completed	
Additional Comments/Notes:			



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