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| **Course Information:** | |
| **College:** | Western Technical College |
| **Course Title:** | Communication Planning and Validation |
| **Course Number:** | 10-102-214 |

**Course Competencies**

Competencies are what learners will be able to do as a result of the learning experience. In this course, the competencies that you must demonstrate are:

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| --- | --- |
| **#** | **Course Competency:** |
| 1: | Investigate requirements validation and verification. |
| 2: | Explore status reports to manage expectations. |
| 3: | Manage stakeholder collaboration. |
| 4: | Explore communication planning. |
| 5. | Schedule communications to validate requirements. |
| 6: | Investigate tools to support communications and collaboration. |

**Grading Information**

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| --- | --- |
| Assessments: | Percentage (%): |
| Quiz and Journal | 10% |
| Wikis and Discussion Boards | 30% |
| PATs   * PAT 1 – Status Report * PAT 2 - Communication Plan * PAT 3 – Requirements Walkthrough Meeting | 60% |

| **% :** | **Grade :** |
| --- | --- |
| 93-100 | A |
| 88-92 | A/B |
| 83-87 | B |
| 78-82 | B/C |
| 70-77 | C |
| 60-69 | D |
| < 60 | F |

**Schedule**

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| **Week(s)/ Session:** | **Learning Plan/Description:** | **Targeted Competencies: (#)** | **Assessment Activities, (i.e. Performance Assessment Tasks [PATS], Exam/Quiz, Discussion Board, etc.):** |
| 1 | Learning Plan 1 – Validating and Verifying Requirements and Status Reports | 1 and 2 | * Complete Quiz * Submit Discussion Board * Complete PAT 1 – Status Report |
| 2 and 3 | Learning Plan 2 – Stakeholder Collaboration and Communication | 3, 4, and 5 | * Submit Wiki Entry * Submit Discussion Board * Complete PAT 2 – Communication Plan |
| 4  5 | Learning Plan 3 – Tools to Support Collaboration and Communications  (Complete PAT) | 6 | * Submit Wiki Entry * Submit Wiki Entry * Submit Discussion Board * Complete PAT 3 – Requirements Walkthrough Meeting * Submit Journal Entry |