

# Safety for Hydraulics and Pneumatics 105

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This class presents an overview of safety precautions regarding hydraulic fluids, moving machinery parts, hazardous energy, and general cleanliness guidelines.

To complete the writing assignments in this course, follow the specific directions of your instructor. Usually, you will be directed to type your final report, single spaced, in a Word document, and submit the file electronically to be graded. All submissions should include a stacked, four-line personal heading in the top left corner, which includes your full name, course name, report number, and full date.

Paragraphs do not need to be indented, but there should be a double space between paragraphs. The final draft should be written with complete sentences and carefully edited to correct errors in spelling, grammar, and punctuation/capital letter use. Reports should be at least 200 words long, unless otherwise directed.

## Writing Assignment

In a short report, summarize what you learned about the importance and use of PPE (Personal Protective Equipment), as it pertains to some of the hazards associated with hydraulic and pneumatic systems. Keep the focus on the PPE as a way to avoid accidents.

## Writing tips

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Most know that a basic word can be altered by adding a suffix to the end of the word, usually to show tense, plurality, or possession. A frequent error is to mistake a plural word for a possessive one, as in this example: "The supervisor asked for worker's to work on Saturday." Now, in that use, "workers" is the correct word form, as the word is just plural, which means more than one worker. Often, writers try to be correct by adding the possessive apostrophe, which should be saved for contractions and to indicate possession. Here is an example of a correct possessive use "After meeting with Bill, the supervisor better understood the worker's concern." Bottom line—only use 's if you know for sure the structure is meant to show possession.



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