

Intro to Mechanical Systems 100

To complete the writing assignments in this course, follow the specific directions of your instructor. Usually, you will be directed to type your final report, single spaced, in a Word document, and submit the file electronically to be graded. All submissions should include a stacked, four-line personal heading in the top left corner, which includes your full name, course name, report number, and full date.

This class gives a historical overview of simple machines and how they continue to be used in complex machinery.

Paragraphs do not need to be indented, but there should be a double space between paragraphs. The final draft should be written with complete sentences and carefully edited to correct errors in spelling, grammar, and punctuation/capital letter use. Reports should be at least 200 words long, unless otherwise directed.

Writing Assignment

You are faced with the task of moving several bundles of shingles up onto a roof. Having completed this class on basic machines, explain *three* ways you could move the shingle bundles from the ground to the roof before lunch. In your short, three-part report, explain each of the three methods you consider, and include what basic “machine” principles are used in each.

Writing tips

Most technical writing focuses on accuracy, completeness, and ease of reading. However, that doesn't mean that all such writing has to be lifeless, with no writer's “voice.” Adding a bit of style, or personality, is fine in most situations, as long as that added “sizzle” doesn't distract from the important content. After all, as a writer, you are trying to establish a relationship of interest and cooperation with the reader.



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