



PACE-1415-850
Personal Computer Operating Systems – Mac OS X
Fall 2012

Course

Title	Personal Computer Operating Systems – Mac OS X
Number	PACE-1415
Section	850
Credit Hours	1 Credit
Description	This module familiarizes students with operating system commands for the personal computer. Students are exposed to statements to enhance their computer operation abilities.
Lecture	2 Hours per week
Lab	2 Hour per week
Prerequisites	None
Recommended	None

Class

Semester	Fall 2012
Room	Shepard Building Room 326
Days/Time	Tuesday & Thursday: 9:00 am–11:00 am
Delivery Mode	Classroom lecture and lab, Blackboard Assignments

Instructor

Name	Wade Price
E-mail	
Phone	
Office	N/A
Office Hours	N/A

Program Assistant

Name	Stacy Clemons
E-mail	svclemons@ccri.edu
Phone	(401) 825-2072
Office	Knight Campus 4200
Office Hours	N/A

Expectations

Students are responsible for following the policies set forth in the Student Handbook (http://www.ccri.edu/advising/student_services/handbook.html) and College Catalog (<http://www.ccri.edu/catalog/>)

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Student Learning Outcomes

The Computer Studies department has not published a learning outcome statement for this course.

Resources

Textbook	Sams Teach Yourself Unix in 24 Hours, 4 th Edition ISBN-10: 0672328143 ISBN-13: 978-0672328145
Materials	Note paper, writing utensil
Computer	A networked Macintosh computer running Mac OS X is required. Students may use their own computer or use a lab computer.
Internet Access	N/A
Hardware	No specific hardware other than a computer is required.
Software	Students need to use a web browser that is compatible with CourseSites. Students need access to software that can open Microsoft Word documents. Students deliver the homework to the instructor in a format that the instructor can read.
CourseSites	This class uses CourseSites for class information, homework assignment and submission, and take home quizzes. CourseSites is available at the following URLs: http://wadeprice.coursesites.com http://www.coursesites.com/s/_PACE-1415-850
Documentation	N/A

Policies

Attendance	Attendance is required.
Assignments	There is a weekly lab assignment and weekly take home quiz. Lab assignments are available on CourseSites and are submitted via CourseSites. Quizzes are taken online using CourseSites.
Homework	A lab assignment is due every week. Lab assignments must be submitted via CourseSites in class.
Quizzes	A take home quiz is due every week. The weekly quiz will be available on CourseSites. Quizzes will have a two-hour time limit. Once a quiz is begun, it must be completed within two hours. Quizzes must be submitted before the start of class on the day it is due.
Final Exam	In the final class meeting, there will be a comprehensive final exam. The exam will be “open book, open notes,” meaning you can use

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	<p>your book, your slides, your notes, etc.</p> <p>Students who cannot attend the final class to must make alternative arrangements with the instructor.</p>
Academic Integrity	<p>All course work is to be the product of individual effort. Working with another person on course work is cheating. Submitting someone else's work as your own is cheating.</p> <p>All students involved in cheating will receive a grade of zero for the work in question. Disputes will be referred to the dean of students.</p>

Services for Students with Disabilities

Any student with a documented disability may arrange reasonable accommodations. As part of this process, students are encouraged to contact the office of Disability Services for Students as early in the semester as possible (<http://www.ceri.edu/dss/index.shtml>).

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Schedule

Class Date	Reading Assignment/Lecture Topics	Assignments Due
20 Nov, 2012	Chapter 1 Folders & Windows Chapter 2 Organizing Stuff	
27 Nov, 2012	Chapter 4 Dock, desktop & Toolbars	
29 Nov, 2012	Chapter 3 Spotlight	
4 Dec, 2012	Chapter 5 Documents, Programs & Spaces Chapter 6 Entering/Moving Data, Time Machine	Week 1 Quiz
6 Dec, 2012	Chapter 9 System Preferences	Week 1 Labs
11 Dec, 2012	Chapter 10 Free Programs	Week 2 Quiz
13 Dec, 2012	Chapter 12 Accounts, Parental Controls & Security	Week 2 Labs
18 Dec, 2012	Chapter 14 Printing Chapter 19 Mail Chapter 20 Safari	Week 3 Quiz
20 Dec, 2012	In Class Final Exam	Week 3 Labs

Course Score

One third of the student's final score is their homework average. One third of the student's final score is their take home quiz average. One third of the student's final score is their final exam score.

Grading Scale

Score	Grade
>= 70	Pass
< 70	Fail

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